

MEETING MINUTES

LIVINGSTON COUNTY

MARCH 12, 2014 - 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

X COMM. **DENNIS DOLAN** - FINANCE CHAIR
X COMM. **DAVID DOMAS**
X COMM. **DONALD PARKER**

X COMM. **CAROL GRIFFITH**
X COMM. **KATE LAWRENCE**
X COMM. **GARY CHILDS**

X COMM. **WILLIAM GREEN**
X COMM. **RON VAN HOUTEN**
X COMM. **STEVE WILLIAMS**

KEVIN WILKINSON

JEFF BOYD

DIANNE MCCORMICK

CHRIS FOLTS

DOUG BRITZ

ERIC SANBORN

CINDY CATANACH

RICHARD MALEWICZ

MARK JOHNSON

JENNIFER PALMBOS

KATHLEEN KLINE HUDSON

OTHERS:

BELINDA M. PETERS
DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by **COMM. DENNIS DOLAN** at 7:48 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED FEBRUARY 26, 2014:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: DOMAS / SECONDED BY: CHILDS

MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:**

➤ None

5. APPROVAL OF AGENDA:

➤ **CONSENT AGENDA:**

**MOTION TO APPROVE THE CONSENT AGENDA, AS PRESENTED.
MOVED BY: GREEN / SECONDED BY: GRIFFITH
MOTION PASSED**

➤ **REGULAR AGENDA:**

**MOTION TO APPROVE THE REGULAR AGENDA, AS MODIFIED: ADD RESOLUTION FOR KARLA RASMUSSEN SETTLEMENT
MOVED BY: CHILDS SECONDED BY: WILLIAMS
MOTION PASSED**

6. REPORTS:

- Commissioner Griffith informed the Board that June 14th there will be a 125th Anniversary of the historical courthouse.

7. CALL TO THE PUBLIC: None.

8. CONSENT AGENDA

**RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: GREEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE ABSENT: NONE
MOTION PASSED**

9. RESOLUTIONS FOR CONSIDERATION:

10. FACILITY SERVICES: RESOLUTION AUTHORIZING A CONTRACT EXTENSION WITH VENDTEK FOR VENDING MACHINE INSTALLATION AND SERVICE

**RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: GREEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE ABSENT: NONE
MOTION PASSED**

11. FACILITY SERVICES: RESOLUTION TO AMEND THE CONTRACT WITH OTIS ELEVATOR COMPANY TO INCLUDE ELEVATOR MAINTENANCE AND REPAIR SERVICES AT 1911 TOOLEY ROAD

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: GREEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE ABSENT: NONE
MOTION PASSED

12. FACILITY SERVICES: RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF A CHILLER SYSTEM AT THE ADMINISTRATION BUILDING

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: GREEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE ABSENT: NONE
MOTION PASSED

13. FACILITY SERVICES: RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF COMPUTER ROOM COOLING SYSTEM

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: GREEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE ABSENT: NONE
MOTION PASSED

14. LETS: RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FROM THE FEDERAL STATE OF GOOD REPAIR GRANT AND ISSUANCE OF A PURCHASE ORDER (VEHICLES)

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: GREEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE ABSENT: NONE
MOTION PASSED

15. INFORMATION TECH: RESOLUTION AUTHORIZING THE PURCHASE ORDER FOR SOFTWARE MAINTENANCE RENEWAL FOR THE COUNTY OWNED PUBLIC SAFETY SOLUTION FOR ALL PUBLIC SAFETY RELATED DEPARTMENTS: SHERIFF, POLICE, FIRE, EMS, CENTRAL DISPATCH AND INFORMATION TECHNOLOGY WITH SUNGARD PUBLIC SAFETY 2014

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: GREEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE ABSENT: NONE
MOTION PASSED

16. **INFORMATION TECHNOLOGY:** **RESOLUTION AUTHORIZING THE UPGRADE OF THE SELECTRON TECHNOLOGIES INTERACTIVE VOICE RESPONSE (IVR) SYSTEM USED BY THE BUILDING DEPARTMENT**

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: GREEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE ABSENT: NONE
MOTION PASSED

17. **INFORMATION TECHNOLOGY:** **RESOLUTION AUTHORIZING RENEWAL OF A ONE YEAR ENTERPRISE IT LEADERS SERVICE AGREEMENT BETWEEN LIVINGSTON COUNTY INFORMATION TECHNOLOGY AND GARTNER, INC.**

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: GREEN
YEAS: CHILDS DOLAN DOMAS GRIFFITH GREEN LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE ABSENT: NONE
MOTION PASSED

18. **CAR POOL:** **RESOLUTION AUTHORIZING CAPITAL EXPENDITURE AND ISSUANCE OF PURCHASE ORDERS AND TO AMEND THE FOLLOWING FISCAL YEAR 2014 BUDGETS FOR MOTOR POOL, SHERIFF ROAD, SHERIFF JAIL AND CONTINGENCY (VEHICLES)**

RECOMMEND MOTION BY WILLIAMS AND SECONDED BY PARKER TO DIVIDE QUESTION
MOVED BY: LAWRENCE / SECONDED BY GREEN TO APPROVE RESOLUTION AUTHORIZING CAPITAL EXPENDITURE AND ISSUANCE OF PURCHASE ORDERS AND TO AMEND THE FOLLOWING FISCAL YEAR 2014 BUDGET FOR MOTOR POOL AND CONTINGENCY (VEHICLES)
MOTION PASSED
RECOMMEND MOTION TO TABLE RESOLUTION AUTHORIZING CAPITAL EXPENDITURE AND ISSUANCE OF PURCHASE ORDERS AND TO AMEND THE FOLLOWING FISCAL YEAR BUDGET FROM SHERIFF ROAD AND SHERIFF JAIL
MOVED BY: WILLIAMS / SECONDED BY: PARKER
MOTION PASSED

19. **EMS:** **RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR THE PURCHASE OF 2 TYPE III MEDIX AMBULANCES FOR THE EMS DEPARTMENT**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH
MOTION PASSED

20. **HUMAN RESOURCES:** **RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL FOR INFORMATION TECHNOLOGY, FINANCE, AND PAYROLL STAFF TO ATTEND THE TYLER MUNIS ANNUAL TRAINING CONFERENCE IN SAN ANTONIO, TEXAS**

RECOMMEND MOTION TO THE BOARD
MOVED BY: GREEN / SECONDED BY: CHILDS
MOTION PASSED

21. **FACILITY SERVICES:** **RESOLUTION AUTHORIZING THE EXCEPTION TO THE HIRING FREEZE POLICY**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VANHOUTEN / SECONDED BY: GREEN
MOTION PASSED

22. **AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO AN AGREEMENT WITH SPARLING CORPORATION FOR CONSTRUCTION OF A NEW FUEL FARM AND DEMOLITION OF THE EXISTING FUEL FARM**

RECOMMEND MOTION TO THE BOARD
MOVED BY: CHILDS / SECONDED BY: VANHOUTEN
MOTION PASSED

23. **AIRPORT:** **RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO AUTHORIZE THE PURCHASE OF A JET-A-FUEL TRUCK**

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOMAS
MOTION PASSED

24. **PLANNING:** **RESOLUTION AUTHORIZING PREPARATION AND SUBMISSION OF A MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT APPLICATION, AGREEMENT AND OTHER SUPPORTING DOCUMENTS FOR FILLMORE COUNTY PARK**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: GREEN
MOTION PASSED

25. SHERIFF: RESOLUTION AUTHORIZING AMENDMENT TO RESOLUTION 2014-03-072: THE UPGRADE OF THE SHERIFF DEPARTMENT IN-CAR VIDEO CAMERAS

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS
MOTION PASSED

26. ADMINISTRATION: RESOLUTION APPROVING THE FILLING OF A FULL TIME FINANCIAL ANALYST POSITION

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: GREEN
MOTION PASSED

27. HUMAN RESOURCES: RESOLUTION APPROVING A PAYMENT PLAN FOR REPAYMENT OF TUITION REIMBURSEMENT

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
MOTION PASSED

28. HUMAN RESOURCES: RESOLUTION AUTHORIZING A SETTLEMENT WITH KARLA RASMUSSEN

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
MOTION PASSED

29. MISCELLANEOUS CLAIMS

MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED FEBRUARY 26, 2014.
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
MOTION PASSED

30. COMPUTER PRINTOUT

MOTION TO APPROVE THE COMPUTER PRINTOUT
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
MOTION PASSED

31. CALL TO THE PUBLIC:

- Jeff Boyd informed committee that there is legislature being presented regarding EMS known as House Bill 5404

32. ADJOURNMENT:

MOTION TO ADJOURN AT 9:17 AM
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS
MOTION PASSED

DEBBIE WARDEN
RECORDING SECRETARY