

MEETING MINUTES

MARCH 15, 2017

ADMINISTRATION BUILDING - CONFERENCE ROOM 1
304 E. Grand River Avenue, Howell, MI 48843

PARKS & OPEN SPACE ADVISORY COMMITTEE

X GARY CHILDS

X BRIAN JONCKHEERE

X BILL CALL

X MIKE ARENS

JAMES SPARKS

X BILL RUBIN

X CHRIS FOLTS

JAN LOBUR

DAVE DOMAS

X Doug Helzerman

X GARY EDWARDS

OTHERS: JASON SPILLER
KELLIE PROKUDA

KATHLEEN KLINE-HUDSON

1. **Call to Order:** Meeting called to order by Chris Folts at 8:36 AM.

2. **Approval of Minutes:** MINUTES OF MEETING DATED FEBRUARY15, 2016:

**MOTION TO APPROVE THE MINUTES:
MOVED BY CALL - SECONDED BY EDWARDS
ALL IN FAVOR - MOTION PASSED**

3. **Approval of Agenda:** AGENDA OF MEETING DATED MARCH 15, 2016:

**MOTION TO APPROVE THE AGENDA:
MOVED BY ARENS - SECONDED BY EDWARDS
ALL IN FAVOR – MOTION PASSED**

4. **Call to the Public** - None

5. **Committee Vacancy** – Tabled until next month

6. **Fillmore County Park Update** – Kathleen, Mike

- Land and Water Conservation Grant Administration – A packet of required materials (including the State Historic Preservation Office review of park property) were downloaded in the MDNR Grants Management program to be forwarded on to the National Park Service (NPS) for review. This is the final step in the review process and final approval by NPS is expected June 2017.
- Communications – None to report, brief discussion on letters that must still be sent
- Landscape Architects and Planners (LAP) – LAP has been approached about submitting a draft proposal for design, bid and construction plan phases of Fillmore County Park development.

7. **Lutz County Park** – No Report

8. Planned Giving Concept - Mike

**MOTION TO SEND THE PLANNED GIVING CONCEPT TO THE COUNTY FOUNDATION FOR REVIEW:
MOVED BY EDWARDS - SECONDED BY CALL
ALL IN FAVOR – MOTION PASSED**

9. Other

- State Street remodel plans
- New Unadilla Recreation Plan
- Livingston County Parks and Open Space Plan 2018-2022
- Lakeland Trail Improvement in Unadilla Township
- Border to Border Trail

10. Items for Discussion on Next Agenda

- Committee Vacancy

11. Adjournment

**MOTION TO ADJOURN AT 9:15 AM.
MOVED BY JONCKHEERE - SECONDED BY CHILDS
ALL IN FAVOR - MOTION PASSED**