

# MEETING MINUTES

LIVINGSTON COUNTY

**MARCH 9 , 2015 - 7:30 PM**

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. CHILDS       COMM. DOLAN       COMM. GREEN       COMM. WILLIAMS

OTHERS:  
JEFF BODY  
MATT BOLANG  
DIANNE McCORMICK  
ELAINE BROWN  
JON WAGGONER  
DOUG BRITZ  
CAROL GRIFFITH

BILL SLEIGHT  
KEVIN WILKINSON  
RICH MALEWICZ  
ROBERTA BENNET  
MARK JOHNSON  
GREG KELLOGG

MARGARET DUNLEAVY  
JOAN RUNYAN  
DAVE DOMAS  
KATE LAWRENCE  
BELINDA PETERS  
CINDY CATANACH

1. **CALL to ORDER:** Meeting called to order by: **COMM. DOLAN AT 7:30 PM.**
2. **APPROVAL of MINUTES: MINUTES OF MEETING FEBRUARY 9, 2015:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.  
MOVED BY: GREEN / SECONDED BY CHILDS  
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL of AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.  
MOVED BY: CHILDS / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED

4. **REPORTS: None.**
5. **CALL TO THE PUBLIC: None.**
6. **RESOLUTIONS for CONSIDERATION.**

7. **MI WORKS!** RESOLUTION AUTHORIZING SUBLEASES BETWEEN THE STATE OF MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET AND THE COUNTY OF LIVINGSTON FOR SPACE AT THE MICHIGAN WORKS! LIVINGSTON SERVICE CENTER

RECOMMEND MOTION TO: FINANCE  
MOVED BY: CHILDS / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED

8. **ADMINISTRATION** RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL FOR TREASURER, FINANCE, AND HUMAN RESOURCE STAFF TO ATTEND THE TYLER CONNECT ANNUAL TRAINING CONFERENCE IN ATLANTA, GEORGIA

RECOMMEND MOTION TO: FINANCE  
MOVED BY: CHILDS / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED

9. **PURCHASING:** RESOLUTION AUTHORIZING THE PARTICIPATION OF AN EXTENDABLE CONTRACT WITH OFFICE DEPOT FOR OFFICE SUPPLIES

RECOMMEND MOTION TO: FINANCE  
MOVED BY: GREEN / SECONDED BY CHILDS  
ALL IN FAVOR - MOTION PASSED

10. **AIRPORT:** RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO AN AGREEMENT WITH C&S COMPANIES OF LIVONIA, MICHIGAN FOR THE DESIGN OF PAVEMENT CRACK AND JOINT REPAIR

RECOMMEND MOTION TO: FINANCE  
MOVED BY: CHILDS / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED

11. **AIRPORT:** RESOLUTION TO AUTHORIZE AN INCREASE IN HOURS FOR THE OFFICE ASSISTANT POSITION TO FULL TIME

RECOMMEND MOTION TO: FINANCE  
MOVED BY: GREEN / SECONDED BY CHILDS  
ALL IN FAVOR - MOTION PASSED

12. **EMS:** RESOLUTION AUTHORIZING REPLACEMENT OF AMBULANCE

RECOMMEND MOTION TO: FINANCE  
MOVED BY: CHILDS / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED

**13. EMS: RESOLUTION AUTHORIZING THE WRITE OFF OF AGED RECEIVABLES FOR THE YEAR 2011**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: GREEN / SECONDED BY CHILDS  
ALL IN FAVOR - MOTION PASSED**

**14. PUBLIC HEALTH: RESOLUTION IN SUPPORT OF RESTORING REQUIRED ESSENTIAL LOCAL PUBLIC HEALTH SERVICES FUNDING**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: GREEN / SECONDED BY CHILDS  
ALL IN FAVOR - MOTION PASSED**

**15. PUBLIC HEALTH: RESOLUTION TO INCREASE AND AMEND SELECTED FEES CHARGED FOR SERVICES PROVIDED BY THE DEPARTMENT OF PUBLIC HEALTH**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: GREEN / SECONDED BY CHILDS  
ALL IN FAVOR - MOTION PASSED**

**16. COUNTY CLERK: RESOLUTION APPROVING THE FILLING OF THE ELECTION ASSISTANT/VITAL RECORDS CLERK POSITION FOR THE LIVINGSTON COUNTY CLERK**

**RESOLUTION #2015-03-003-GH: FILLING OF THE ELECTION ASSISTANT/VITAL RECORDS CLERK POSITION FOR THE LIVINGSTON COUNTY CLERK # 21500103  
MOVED BY: GREEN / SECONDED BY CHILDS  
ALL IN FAVOR - MOTION PASSED**

**17. COUNTY CLERK: RESOLUTION AUTHORIZING A BUDGET AMENDMENT TO THE 2015 APPROVED BUDGET FOR COUNTY CLERK ELECTIONS**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: CHILDS / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED**

**18. COUNTY CLERK: RESOLUTION AUTHORIZING ISSUANCE OF BLANKET PURCHASE ORDER FOR 2015 ELECTION SUPPLIES**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: GREEN / SECONDED BY CHILDS  
ALL IN FAVOR - MOTION PASSED**

19. **L.E.T.S.:** **RESOLUTION AUTHORIZING CAPITAL EXPENDITURE AND ISSUANCE OF PURCHASE ORDER FOR TWO (2) SMALL BUSES**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: CHILDS / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

20. **L.E.T.S.:** **RESOLUTION AUTHORIZING CONTRACTS FOR L.E.T.S. BUS AND MINI-VAN TIRES**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: GREEN / SECONDED BY CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

21. **L.E.T.S.** **RESOLUTION AUTHORIZING A CONTRACT BETWEEN LIVINGSTON COUNTY (L.E.T.S.) AND WILTSE ELECTRIC FOR THE PURCHASE AND INSTALLATION OF A BACK-UP GENERATOR FOR THE COUNTY INTERMODAL BUILDING**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: CHILDS / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

22. **L.E.T.S.:** **RESOLUTION AUTHORIZING CONTRACT BETWEEN LIVINGSTON COUNTY (L.E.T.S.) AND CONCRETE CONSTRUCTION, INC. FOR CONCRETE WORK AT THE COUNTY INTERMODAL BUILDING**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: GREEN / SECONDED BY CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

23. **L.E.T.S.:** **RESOLUTION AUTHORIZING CONTRACT BETWEEN LIVINGSTON COUNTY (L.E.T.S.) AND NAGLE PAVING COMPANY FOR ASPHALT WORK AT THE COUNTY INTERMODAL BUILDING**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: GREEN / SECONDED BY CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

24. **VETERANS:** **RESOLUTION AUTHORIZING A BUDGET AMENDMENT TO THE 2015 APPROVED BUDGET FOR VETERANS TRUST FUND AND VETERANS STATE GRANT**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: CHILDS / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

25. I.T.: **RESOLUTION AUTHORIZING RENEWAL OF A TWO YEAR ENTERPRISE IT LEADERS SERVICE AGREEMENT BETWEEN LIVINGSTON COUNTY INFORMATION TECHNOLOGY AND GARTNER, INC.**

**RECOMMEND MOTION TO: FINANCE  
MOVED BY: CHILDS / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED**

26. **CALL TO THE PUBLIC: None.**

27. **ADJOURNMENT:**

**MOTION TO ADJOURN AT 8:10 PM.  
MOVED BY: GREEN / SECONDED BY CHILDS  
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

**CAROL SUE JONCKHEERE**  
RECORDING SECRETARY