

# MEETING MINUTES

LIVINGSTON COUNTY

APRIL 26, 2017 – 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## FINANCE COMMITTEE

COMM. BOB BEZOTTE

COMM. GARY CHILDS

COMM. DENNIS DOLAN

COMM. DAVID DOMAS

COMM. BILL GREEN – FINANCE CHAIR

COMM. CAROL GRIFFITH

COMM. DOUG HELZERMAN

COMM. KATE LAWRENCE

COMM. DON PARKER

1. **CALL TO ORDER:** Meeting called to order by **COMM. BILL GREEN** at 7:30 AM.

2. **ROLL CALL:**

➤ **Present:** Kate Lawrence, William Green, Douglas Helzerman, Donald Parker, David Domas, Dennis Dolan, Gary Childs, Robert Bezotte, Carol Griffith

➤ **Absent:** None

3. **APPROVAL OF MINUTES:**

A. **MINUTES OF MEETING DATED: APRIL 5, 2017**

MOTION TO APPROVE THE MINUTES AS PRESENTED.  
MOVED BY: LAWRENCE / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:** None.

5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.  
MOVED BY: GRIFFITH / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED

6. **CALL TO THE PUBLIC:**

➤ Sheriff Murphy – thanked those that attended the Sheriff Department's Awards Banquet.

**7. RESOLUTIONS FOR CONSIDERATION:**

- 8. CIRCUIT COURT: RESOLUTION AUTHORIZING SPECIALTY COURT PROGRAMS TO APPLY FOR STATE COURT ADMINISTRATIVE OFFICE GRANT FUNDING FOR FY 2018 – CIRCUIT COURT / FINANCE COMMITTEE / FULL BOARD**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: GRIFFITH / SECONDED BY: BEZOTTE  
ALL IN FAVOR - MOTION PASSED**

- 9. EMERGENCY MANAGEMENT: RESOLUTION TO APPROVE THE FY-16-17 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) GRANT PROGRAM AWARD AGREEMENT BY THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS – EMERGENCY MANAGEMENT / PUBLIC SAFETY / FINANCE / FULL BOARD**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: LAWRENCE / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED**

- 10. SHERIFF: RESOLUTION TO APPROVE REIMBURSEMENT TO DIANE BRADY, VOLUNTEER MOUNTED DIVISION MEMBER, FOR COSTS ASSOCIATED WITH ATTENDING THE 58<sup>TH</sup> PRESIDENTIAL INAUGURAL PARADE – SHERIFF / PUBLIC SAFETY / FINANCE / BOARD**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: DOMAS / SECONDED BY: BEZOTTE  
YES: 8 / NO: 1 (PARKER) / ABSENT: 0  
CARRIED: 8-1-0 - MOTION PASSED**

- 11. SHERIFF: RESOLUTION RECOGNIZING THE OBSERVANCE OF NATIONAL CORRECTIONS OFFICER WEEK, MAY 7, 2017 THRU MAY 13, 2017 – SHERIFF / PUBLIC SAFETY / FINANCE / BOARD**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: LAWRENCE / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED**

- 12. SHERIFF: RESOLUTION RECOGNIZING THE OBSERVANCE OF NATIONAL POLICE WEEK, MAY 14, 2017 THRU MAY 20, 2017 – SHERIFF / PUBLIC SAFETY / FINANCE / BOARD**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: LAWRENCE / SECONDED BY: BEZOTTE  
ALL IN FAVOR - MOTION PASSED**

**13. HUMAN RESOURCES: RESOLUTION TO ESTABLISH THE SAFE DRIVER POLICY**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED**

**14. HUMAN RESOURCES: RESOLUTION TO ESTABLISH POLICY AND PROCEDURES RELATING TO CERTAIN UNION EMPLOYEES ELIGIBLE FOR A BARGAINED – FOR SECTION 125 COMPLAINT VACATION PURCHASE PLAN**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

**15. ADMINISTRATION: RESOLUTION TO ACCEPT THE ANNUAL OUT-OF-STATE TRAVEL REPORT FOR 2016 - ADMINISTRATION**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: GRIFFITH / SECONDED BY: HELZERMAN  
ALL IN FAVOR - MOTION PASSED**

**16. ADMINISTRATION: RESOLUTION TO AUTHORIZE A FIRST QUARTER BUDGET AMENDMENT TO THE FISCAL-YEAR 2017 BUDGET**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: GRIFFITH / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED**

- The resolution will be corrected before consideration by the full board: 2<sup>nd</sup> “Whereas” - remove highlighted text.

**17. CLOSED SESSION: DISCUSS LEGAL WRITTEN OPINION**

**MOTION TO RECESS TO CLOSED SESSION AT 8:25 AM  
MOVED BY: LAWRENCE / SECONDED BY: PARKER  
ROLL CALL VOTE: YES: LAWRENCE, DOMAS, HELZERMAN, PARKER, BEZOTTE,  
GRIFFITH, DOLAN, CHILDS, GREEN; NO: NONE; ABSENT: 0  
YES: 9 / NO: 0 / ABSENT: 0  
MOTION PASSED**

**MOTION TO RETURN TO OPEN SESSION AT 8:58 AM  
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH  
ALL IN FAVOR – MOTION PASSED**

**18. REPORTS:**

**A. Health Department Annual Report:**

- Chelsea Moxlow and Dianne McCormick presented the annual report with a new logo for the Livingston County Health Department, and answered questions from the Committee

**B. Building Inspections Annual Report:**

- Jim Rowell presented the 2016 Annual Report and answered question from the Committee

**19. CLAIMS:**

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE MISCELLANEOUS  
CLAIMS DATED: April 26, 2017.  
MOVED BY: LAWRENCE / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED**

**20. PREAUTHORIZED:**

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE COMPUTER  
PRINTOUT DATED: 4-6-17 THRU 4-26-17.  
MOVED BY: LAWRENCE / SECONDED BY: HELZERMAN  
ALL IN FAVOR - MOTION PASSED**

**21. CALL TO THE PUBLIC: None.**

**22. ADJOURNMENT:**

**MOTION TO ADJOURN AT 9:40 AM  
MOVED BY: CHILDS / SECONDED BY: HELZERMAN  
ALL IN FAVOR - MOTION PASSED**

**NATALIE HUNT  
RECORDING SECRETARY**