

MEETING MINUTES

LIVINGSTON COUNTY

APRIL 4, 2012 - 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. DENNIS DOLAN

COMM. DAVID DOMAS

COMM. JAY DRICK

COMM. CAROL GRIFFITH

COMM. MAGGIE JONES

COMM. JACK LA BELLE - FINANCE CHAIR

COMM. JIM MANTEY

COMM. RON VAN HOUTEN

COMM. STEVE WILLIAMS

OTHERS:
KEVIN WILKINSON
CINDY MENDOZA
TOM CREMONTE
DOUG BRITZ
DON ARBIC
JOHN EVANS
TED WESTMEIER

JEFF BOYD
ROBERTA BENNETT
JENNIFER NASH
ERIC SANBORN
JUDGE DAVID READER
CHRIS FOLTS
WM. SLEIGHT

DIANE GREGOR
MIKE KINASCHUK
JAMIE PALMER
CANDY ATKINS
MARGARET DUNLEAVY
DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by **COMM. JACK LA BELLE** at 7:32 A.M.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES:** MINUTES OF MEETING DATED MARCH 14, 2012 AND CLOSED SESSION MEETING MINUTES DATED MARCH 14, 2012:

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: MANTEY / SECONDED BY: WILLIAMS

ALL IN FAVOR – MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS.** None.
5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE CONSENT AGENDA, AS MODIFIED: REMOVE RESOLUTION #17 FROM CONSENT TO REGULAR AGENDA

MOVED BY: DOMAS / SECONDED BY: WILLIAMS

ALL IN FAVOR – MOTION PASSED

MOTION TO APPROVE THE REGULAR AGENDA, AS MODIFIED: ADD RESOLUTION #17 FROM CONSENT TO REGULAR AGENDA

MOVED BY: MANTEY / SECONDED BY: WILLIAMS

ALL IN FAVOR – MOTION PASSED

6. REPORTS:

- Maureen L. Donehue from Morgan Stanley Smith Barney gave a presentation to the committee regarding PA 20

MOTION TO THANK MS. DONEHUE FOR HER APPEARANCE AND REPORT

MOVED BY: WILLIAMS / SECONDED BY DRICK

ALL IN FAVOR – MOTION PASSED

7. CALL TO THE PUBLIC:

- Judge David Reader introduced the new Circuit Court Administrator John Evans
- Judge Reader informed the committee that the court employees union ratified their contract last night. Resolution to be forthcoming.

8. CONSENT AGENDA ITEMS.

RECOMMEND MOTION TO THE BOARD

MOVED BY: WILLIAMS / SECONDED BY: MANTEY

YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN

NAYS: NONE

MOTION: PASSED

9. RESOLUTIONS FOR CONSIDERATION:

- 10. CENTRAL DISPATCH: RESOLUTION AUTHORIZING THE PURCHASE OF FORENSIC COMPUTER EQUIPMENT AND UPGRADES FOR THE SHERIFF DEPARTMENT**

RECOMMEND MOTION TO THE BOARD

MOVED BY: WILLIAMS / SECONDED BY: MANTEY

YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN

NAYS: NONE

MOTION: PASSED

11. CENTRAL DISPATCH: RESOLUTION AUTHORIZING THE PURCHASE OF A SECURITY LOCK SYSTEM FOR COUNTY BUILDINGS

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

12. LETS: RESOLUTION OF INTENT TO AUTHORIZE L.E.T.S. TO APPLY FOR FEDERAL TRANSIT ADMINISTRATION (FTA) CAPITAL STATE OF GOOD REPAIR GRANT FOR THE REPLACEMENT OF SIX (6) BUSES AND TWO (2) SPARE BUSES

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

13. CAR POOL: RESOLUTION AUTHORIZING USE OF WRIGHT EXPRESS FLEET CARD PROGRAM

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

14. MI Works!: RESOLUTION APPROVING THE SIGNATURE OF THE CHAIRPERSON ON THE REEMPLOYMENT FOR EMERGENCY UNEMPLOYMENT COMPENSATION RECIPIENTS PROGRAM PLAN

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

15. **MI Works!:** RESOLUTION AUTHORIZING A RENEWAL OF A MONTH TO MONTH SUBLEASE BETWEEN THE STATE OF MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET FOR THE DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA) AND THE COUNTY OF LIVINGSTON FOR SPACE AT THE MI WORKS! - LIVINGSTON SERVICE CENTER LOCATED AT 1240 PACKARD DR., HOWELL, MI

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

16. **INFORMATION TECHNOLOGY:** RESOLUTION TO APPROVE A PURCHASE ORDER FOR A ONE-YEAR SERVICE/MAINTENANCE AGREEMENT ON THE COURT RECORDING SYSTEMS (JAVS) FOR THE LIVINGSTON COUNTY CIRCUIT, DISTRICT (IN HOWELL AND BRIGHTON), JUVENILE/PROBATE COURTS AND FRIEND OF THE COURT

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

17. **INFORMATION TECHNOLOGY:** RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO BRADSHAW CONSULTING SERVICES, INC. FOR MARVLIS SOFTWARE MAINTENANCE FOR THE LIVINGSTON COUNTY EMS DEPARTMENT FROM APRIL 26, 2012 THROUGH APRIL 26, 2013

RECOMMEND MOTION TO THE: BOARD
MOVED BY: MANTEY / SECONDED BY: JONES
NAY: DOMAS- MOTION PASSED

18. **INFORMATION TECHNOLOGY:** RESOLUTION AUTHORIZING THE PURCHASE ORDER FOR SOFTWARE MAINTENANCE FOR THE COUNTY OWNED PUBLIC SAFETY SOLUTION FOR ALL PUBLIC RELATED DEPARTMENTS: SHERIFF DEPARTMENT, POLICE, FIRE, EMS, CENTRAL DISPATCH AND INFORMATION TECHNOLOGY WITH SUNGARD PUBLIC SAFETY FOR 2012

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

19. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING A CONTRACT FOR IT STRATEGIC PLAN SERVICES WITH LBL TECHNOLOGY PARTNERS

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

20. EMS: RESOLUTION AUTHORIZING THE PURCHASE OF EMS RADIO AND EMERGENCY EQUIPMENT FOR EMS EMERGENCY RESPONSE VEHICLE

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: NONE
MOTION: PASSED

21. ADMINISTRATION: RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT WITH PLANTE & MORAN'S GOVERNMENT TECHNOLOGY CONSULTING TEAM TO PROVIDE PROJECT MANAGEMENT SERVICES FOR THE VENDOR SELECTION PHASE OF THE COUNTY ERP PROJECT

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

22. ADMINISTRATION: RESOLUTION AUTHORIZING THE ENDORSEMENT OF GREAT LAKES CAPITAL FUND SERVICES TO ADMINISTER AND MANAGE THE MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT LOCAL REVOLVING LOAN FUND FOR REGION 9

RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

23. CENTRAL DISPATCH: RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL FOR THE OSSI PUBLIC SAFETY SYSTEM ADMINISTRATION TEAM LEAD TO ATTEND THE 2012 ANNUAL SUGA EDUCATION CONFERENCE ON JUNE 3-7, 2012

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: DRICK
ALL IN FAVOR - MOTION PASSED

- 24. SHERIFF: RESOLUTION AUTHORIZING A CONTRACT FOR INMATE HEALTHCARE SERVICES FOR THE LIVINGSTON COUNTY JAIL**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED**

- 25. PUBLIC HEALTH: RESOLUTION AUTHORIZING THE CREATION OF A SENIOR ACCOUNTANT POSITION AT THE DEPARTMENT OF PUBLIC HEALTH**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: DRICK / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

- 26. ANIMAL CONTROL: RESOLUTION AMENDING RESOLUTION 2011-07-183 AUTHORIZING THE PERSONNEL REORGANIZATION IN ANIMAL CONTROL**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: DOLAN / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED**

- 27. BUILDING SERVICES: RESOLUTION AUTHORIZING THE EXCEPTION TO THE HIRING FREEZE POLICY**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: DRICK / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

- 28. EMS: RESOLUTION AUTHORIZING THE WRITE OFF OF BAD DEBT FOR THE YEAR 2008**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: VANHOUTEN / SECONDED BY: MANTHEY
ALL IN FAVOR - MOTION PASSED**

29. **TREASURER:** **RESOLUTION AUTHORIZING THE LIVINGSTON COUNTY TREASURER TO ESTABLISH 2011 DELINQUENT TAX FUND**

RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: JONES
ALL IN FAVOR - MOTION PASSED

30. **CIRCUIT COURT:** **RESOLUTION APPROVING SIGNING OF A COURT JOINT INFORMATION TECHNOLOGY POLICY BY THE BOARD CHAIR**

RECOMMEND MOTION TO THE: IT COMMITTEE
MOVED BY: WILLIAMS / SECONDED BY: DRICK
ALL IN FAVOR - MOTION PASSED

31. **CIRCUIT COURT:** **RESOLUTION AUTHORIZING AN AGREEMENT WITH MR. LEROY C. GOUGH TO PROVIDE ATTORNEY SERVICES FOR ADULT DRUG COURT**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOLAN / SECONDED BY: DRICK
ALL IN FAVOR - MOTION PASSED

32. **CIRCUIT COURT:** **RESOLUTION AUTHORIZING OCTOBER 1, 2007 THROUGH SEPTEMBER 30, 2012 LOCAL AGREEMENT ON FUNDING CONTRIBUTION FOR BEHAVIORAL HEALTH MANAGED CARE SERVICES**

RECOMMEND MOTION TO THE BOARD
MOVED BY: JONES / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

33. **HUMAN RESOURCES:** **RESOLUTION TO AMEND THE MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN DEFINED BENEFIT RETIREMENT PLAN TO ADOPT THE ALTERNATIVE TRANSFER RULES EFFECTIVE MAY 1, 2012**

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED

- 34. HUMAN RESOURCES: RESOLUTION AMENDING RESOLUTION No. 2007-09-220 To ALLOW UNUSED SICK TIME TO BE PAID INTO A HEALTH CARE SAVINGS PLAN**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: VANHOUTEN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

- 35. HUMAN RESOURCES: RESOLUTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING REGARDING MOBILE INTENSIVE CARE UNIT EMPLOYEE COMPENSATION**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: DRICK / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

- 36. HUMAN RESOURCES: RESOLUTION TO AMEND THE GREAT WEST 457 DEFERRED COMPENSATION PLAN DOCUMENT AND ACCEPT THE SEPARATE ACCOUNT RIDER AND TO DESIGNATE A DEFAULT FUND**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED**

- 37. ADMINISTRATION: RESOLUTION TO SUBMIT ESTIMATED 2013 BUDGET TO ALLOCATION BOARD**

**RECOMMEND MOTION TO THE BOARD
MOVED BY: JONES / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED**

- 38. MISCELLANEOUS CLAIMS**

**MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED APRIL 4, 2012.
MOVED BY: VANHOUTEN / SECONDED BY: JONES
ALL IN FAVOR - MOTION PASSED**

39. COMPUTER PRINTOUT

**MOTION TO APPROVE THE COMPUTER PRINTOUT
MOVED BY: MANTEY / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

40. REPORTS

Cindy Mendoza gave a presentation on the 2011 Financial Year Update

**MOTION TO THANK CINDY MENDOZA FOR HER WORK ON 2011 FINANCIAL YEAR UPDATE
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED**

41. ADJOURNMENT:

**MOTION TO ADJOURN AT 9:40 AM
MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

**DEBBIE WARDEN
RECORDING SECRETARY**