

MEETING MINUTES

LIVINGSTON COUNTY

APRIL 5, 2017 – 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

- | | | |
|--|---|--|
| <input type="checkbox"/> COMM. BOB BEZOTTE | <input checked="" type="checkbox"/> COMM. DAVID DOMAS | <input checked="" type="checkbox"/> COMM. DOUG HELZERMAN |
| <input checked="" type="checkbox"/> COMM. GARY CHILDS | <input checked="" type="checkbox"/> COMM. BILL GREEN— FINANCE CHAIR | <input checked="" type="checkbox"/> COMM. KATE LAWRENCE |
| <input checked="" type="checkbox"/> COMM. DENNIS DOLAN | <input type="checkbox"/> COMM. CAROL GRIFFITH | <input checked="" type="checkbox"/> COMM. DON PARKER |

- CALL TO ORDER:** Meeting called to order by **COMM. BILL GREEN** at 7:30 AM.
- ROLL CALL:**
 - **Present:** Kate Lawrence, William Green, Douglas Helzerman, Donald Parker, David Domas, Dennis Dolan, Gary Childs
 - **Absent:** Robert Bezotte, Carol Griffith David Domas
- APPROVAL OF MINUTES:**
 - MINUTES OF MEETING DATED: MARCH 15, 2017**
 - CLOSED SESSION MINUTES DATED: MARCH 1, 2017**

MOTION TO APPROVE THE MINUTES AS PRESENTED.
MOVED BY: HELZERMAN / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

- TABLED ITEMS FROM PREVIOUS MEETINGS:** None.
- APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: LAWRENCE / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

- CALL TO THE PUBLIC:**
 - US Jeff Warder informed the Committee of recent events at the Jail.

7. RESOLUTIONS FOR CONSIDERATION:

- 8. EQUALIZATION: RESOLUTION APPROVING A CONTRACT OF THE FIELD WORK FOR THE AGRICULTURAL BETWEEN LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND LANDMARK APPRAISAL COMPANY – EQUALIZATION / GENERAL GOVERNMENT / FINANCE / BOARD**

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

- 9. HUMAN RESOURCES: RESOLUTION TO APPOINT SUE BOSTWICK TO THE EQUALIZATION DIRECTOR POSITION – HUMAN RESOURCES / GENERAL GOVERNMENT / FINANCE / BOARD**

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

- 10. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) FOR THE OPERATION AND MAINTENANCE OF A WEATHER OBSERVATION AND DATA DISSEMINATION SYSTEM – AIRPORT / GENERAL GOVERNMENT / FINANCE / BOARD**

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

- 11. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO AN AGREEMENT WITH TLS CONSTRUCTION LLC FOR THE WATER MAIN INSTALLATION PROJECT – AIRPORT / GENERAL GOVERNMENT / FINANCE / BOARD**

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

- 12. LETS: RESOLUTION AUTHORIZING AGREEMENTS WITH BOB MAXEY FORD OF HOWELL, INC AND ROY'S AUTOWORKS TO PROVIDE REPAIR AND MAINTENANCE SERVICES FOR COUNTY OWNED TRANSIT VEHICLES – LETS / GENERAL GOVERNMENT / FINANCE / BOARD**

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: HELZERMAN
ALL IN FAVOR - MOTION PASSED**

13. CAR POOL: RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR ONE (1) VEHICLE AND BUDGET AMENDMENT – MOTOR POOL - SHERIFF DEPARTMENT / GENERAL GOVERNMENT

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

14. COUNTY CLERK: RESOLUTION AUTHORIZING LIVINGSTON COUNTY CLERK TO SUBMIT GRANT APPLICATION FOR A NEW VOTING SYSTEM – COUNTY CLERK / GENERAL GOVERNMENT / FINANCE / BOARD

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

15. ADMINISTRATION: RESOLUTION AUTHORIZING A CONTRACT WITH MGT OF AMERICA CONSULTING, LLC FOR CENTRAL SERVICES COST ALLOCATION PLAN AND IT COST ALLOCATION PLAN / BILLING RATE STUDY – GENERAL GOVERNMENT / FINANCE / BOARD

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

16. ADMINISTRATION: RESOLUTION TO SUBMIT THE ESTIMATED 2018 BUDGET TO TAX ALLOCATION BOARD - ADMINISTRATION

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

17. REPORTS:

A. Prosecutor’s Annual Report:

- Bill Valliencourt introduced Scott Ehlfeldt, Senior Trial Attorney and presented the Annual Report.

B. 2016 Travel Report:

- Cindy Catanach presented and distributed the 2016 Travel Report to the Board of Commissioners.

C. 2016 Year End Update:

- Cindy Catanach presented the 2016 Year End Update to the Board of Commissioners.

18. CLAIMS:

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE MISCELLANEOUS
CLAIMS DATED: April 5, 2017.**

MOVED BY: LAWRENCE / SECONDED BY: CHILDS

ALL IN FAVOR - MOTION PASSED

19. PREAUTHORIZED:

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE COMPUTER
PRINTOUT DATED: 3-16-17 THRU 4-5-17.**

MOVED BY: LAWRENCE / SECONDED BY: CHILDS

ALL IN FAVOR - MOTION PASSED

20. CALL TO THE PUBLIC:

- County Clerk, Elizabeth Hundley updated the Committee regarding a budget amendment for the purchase of new voting equipment.

21. ADJOURNMENT:

MOTION TO ADJOURN AT 9:00 AM

MOVED BY: HELZERMAN / SECONDED BY: LAWRENCE

ALL IN FAVOR - MOTION PASSED

**NATALIE HUNT
RECORDING SECRETARY**