

MEETING MINUTES

LIVINGSTON COUNTY

APRIL 9, 2014 - 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

X COMM. DENNIS DOLAN - FINANCE CHAIR
X COMM. DAVID DOMAS
X COMM. DONALD PARKER

X COMM. CAROL GRIFFITH
X COMM. KATE LAWRENCE
X COMM. GARY CHILDS

COMM. WILLIAM GREEN
X COMM. RON VAN HOUTEN
X COMM. STEVE WILLIAMS

OTHERS: JOHN EVANS
DEBRA KUBITSKEY
JENNIFER NASH
ANDY PLESS
THOMAS COULING

JAMIE PALMER
CHRIS FOLTS
MIKE KINASCHUK
CINDY CATANACH
ERIC SANBORN

DIANNE MCCORMICK
BELINDA M. PETERS
DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by **COMM. DENNIS DOLAN** at 7:40 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED MARCH 26, 2014:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:** None.

5. **APPROVAL OF AGENDA:**

➤ CONSENT and REGULAR AGENDA:

MOTION TO APPROVE THE CONSENT AND REGULAR AGENDA, AS MODIFIED: ADDITION OF SECOND CLOSED SESSION REGARDING PENDING LITIGATION
MOVED BY: CHILDS / SECONDED BY: GRIFFITH
MOTION PASSED

6. CLOSED SESSION: LEGAL OPINION:

<p>MOTION TO RECESS TO CLOSED SESSION AT 7:41 AM MOVED BY: LAWRENCE/ SECONDED BY: VANHOUTEN MOTION PASSED</p>
<p>RETURN TO OPEN SESSION AT 8:49 AM</p>
<p>MOVED BY: DOMAS TO ACCEPT AGREEMENT AND DIRECT COUNSEL TO SEE IF MODIFICATIONS COULD BE MADE SECONDED: DIED DUE TO LACK OF SUPPORT MOVED BY: CHILDS / SECONDED BY VANHOUTEN TO ACCEPT AGREEMENT MOTION PASSED Nay: Domas</p>

7. CLOSED SESSION: PENDING LITIGATION

<p>MOTION TO RECESS TO CLOSED SESSION AT 8:50 AM MOVED BY: LAWRENCE/ SECONDED BY: GRIFFITH MOTION PASSED</p>
<p>RETURN TO OPEN SESSION AT 8:55 AM</p>
<p>MOVED BY LAWRENCE AND SECONDED BY WILLIAMS TO ACCEPT RECOMMENDATION MOTION PASSED</p>

8. REPORTS:

- Francine Sumner gave an updated report on the opiate project

9. CALL TO THE PUBLIC

- Margaret Dunleavy reported to the committee that the Historic Courthouse Committee would like to request a budget of \$5,000 for expenses relating to the 125th anniversary of the historic courthouse. A resolution will be presented to the full board on April 15th.

10. CONSENT AGENDA:

**MOTION TO APPROVE THE CONSENT AGENDA, AS PRESENTED.
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
MOTION PASSED**

11. RESOLUTIONS FOR CONSIDERATION:

12. CAR POOL: RESOLUTION AUTHORIZING CAPITAL EXPENDITURE AND ISSUANCE OF A PURCHASE ORDER FOR ONE (1) VEHICLE FOR ANIMAL CONTROL

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE ABSENT: GRIFFITH GREEN
MOTION PASSED**

13. ANIMAL CONTROL: RESOLUTION AUTHORIZING ISSUANCE OF BLANKET PURCHASE ORDERS FOR FY 2014 PURCHASE OF MEDICATION/VACCINES/SURGERY SUPPLIES

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE ABSENT: GRIFFITH GREEN
MOTION PASSED**

14. MI WORKS!: RESOLUTION AUTHORIZING A SUBLEASE BETWEEN THE STATE OF MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET AND THE COUNTY OF LIVINGSTON FOR SPACE AT THE MICHIGAN WORKS!

**RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE ABSENT: GRIFFITH GREEN
MOTION PASSED**

15. MI WORKS!: RESOLUTION AUTHORIZING A RENEWAL OF THE LEASE WITH MOTT COMMUNITY COLLEGE FOR THE MICHIGAN WORKS!

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE ABSENT: GRIFFITH GREEN
MOTION PASSED

16. FACILITY SERVICES: RESOLUTION AUTHORIZING A CONTRACT FOR THE LEASE OF A BILLBOARD

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE ABSENT: GRIFFITH GREEN
MOTION PASSED

17. FACILITY SERVICES: RESOLUTION AUTHORIZING A CONTRACT FOR THE PURCHASE OF NATURAL GAS

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE ABSENT: GRIFFITH GREEN
MOTION PASSED

18. ADMINISTRATION: RESOLUTION AUTHORIZING A CONTRACT FOR CENTRAL SERVICES COST ALLOCATION PLANS

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
YEAS: CHILDS DOLAN DOMAS LAWRENCE PARKER WILLIAMS VANHOUTEN
NAYS: NONE ABSENT: GRIFFITH GREEN
MOTION PASSED

19. MI WORKS!: RESOLUTION APPROVING A LETTER OF SUPPORT FOR INVESTING IN MANUFACTURING COMMUNITIES PARTNERSHIP APPLICATION TO US DEPARTMENT OF COMMERCE (TO MOVE TO BOARD DIRECTLY FOLLOWING FINANCE)

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
MOTION PASSED

20. ADMINISTRATION: RESOLUTION APPROVING THE FILLING OF A FULL TIME PURCHASING ASSISTANT POSITION

**RECOMMEND MOTION TO THE BOARD
MOVED BY: CHILDS / SECONDED BY: VANHOUTEN
MOTION PASSED**

21. PUBLIC HEALTH: RESOLUTION APPROVING THE FILLING OF A FULL TIME FINANCIAL SERVICES COORDINATOR POSITION

**RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: VANHOUTEN
MOTION PASSED**

22. PUBLIC HEALTH: RESOLUTION AUTHORIZING THE FILLING OF ONE (1) FULL TIME ENVIRONMENTAL SANITARIAN POSITION

**RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: WILLIAMS
MOTION PASSED**

23. TREASURER: RESOLUTION AUTHORIZING THE LIVINGSTON COUNTY TREASURER TO ESTABLISH 2013 DELINQUENT TAX FUND

**RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: WILLIAMS
MOTION PASSED**

24. DISTRICT COURT: RESOLUTION APPROVING THE FILLING OF ONE PART TIME LAW CLERK POSITION IN THE 53RD DISTRICT COURT

RECOMMEND MOTION TO THE BOARD
MOVED BY: VANHOUTEN / SECONDED BY: CHILDS
MOTION PASSED

25. CIRCUIT COURT: RESOLUTION APPROVING THE FILLING OF A PART-TIME ACCOUNT CLERK POSITION IN THE CIRCUIT COURT

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: WILLIAMS
MOTION PASSED

26. CIRCUIT COURT: RESOLUTION AUTHORIZING THE CIRCUIT COURT TO FILL THE VACANT POSITION OF COURT PROGRAM ADMINISTRATOR, SUPPORTING GRANT FUNDED SPECIALITY COURTS AND SPECIALTY PROGRAMS

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: WILLIAMS
MOTION PASSED

27. CIRCUIT COURT: RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR COUNTY EMPLOYEES FULLY FUNDED BY GRANTS FOR DRUG TREATMENT COURT

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: VANHOUTEN
MOTION PASSED

28. ADMINISTRATION: RESOLUTION TO AMEND THE FISCAL-YEAR 2014 BUDGET

RECOMMEND MOTION TO THE BOARD
MOVED BY: VANHOUTEN / SECONDED BY: WILLIAMS
MOTION PASSED

29. ADMINISTRATION: RESOLUTION TO SUBMIT THE ESTIMATED 2015 BUDGET TO THE ALLOCATION BOARD

**RECOMMEND MOTION TO THE BOARD
MOVED BY: CHILDS / SECONDED BY: WILLIAMS
MOTION PASSED**

30. CLAIMS

**MOTION TO APPROVE THE CLAIMS DATED APRIL 9, 2014
MOVED BY: LAWRENCE / SECONDED BY: CHILDS
MOTION PASSED**

31. PAYABLES

**MOTION TO APPROVE THE PAYABLES DATED APRIL 9, 2014
MOVED BY: LAWRENCE / SECONDED BY: VANHOUTEN
MOTION PASSED**

32. CALL TO THE PUBLIC. None.

33. ADJOURNMENT:

**MOTION TO ADJOURN AT 9:24 AM
MOVED BY: LAWRENCE / SECONDED BY: CHILDS
MOTION PASSED**

**DEBBIE WARDEN
RECORDING SECRETARY**