

# MEETING MINUTES

MAY 10, 2017

ADMINISTRATION BUILDING - CONFERENCE ROOM 1  
304 E. Grand River Avenue, Howell, MI 48843

## PARKS & OPEN SPACE ADVISORY COMMITTEE

GARY CHILDS

BRIAN JONCKHEERE

BILL CALL

MIKE ARENS

JAMES SPARKS

BILL RUBIN

CHRIS FOLTS

JAN LOBUR

DAVE DOMAS

Doug Helzerman

GARY EDWARDS

OTHERS: JASON SPILLER  
PAUL ROGERS

KATHLEEN KLINE-HUDSON  
SCOTT BARB

1. **Call to Order:** Meeting called to order by Commissioner Childs at 9:05 AM.

2. **Approval of Minutes:** MINUTES OF MEETING DATED APRIL 4, 2017:

**MOTION TO APPROVE THE MINUTES:  
MOVED BY ARENS - SECONDED BY RUBIN  
ALL IN FAVOR - MOTION PASSED**

3. **Approval of Agenda:** AGENDA OF MEETING DATED MAY 10, 2017:

**MOTION TO APPROVE THE AGENDA:  
MOVED BY CALL - SECONDED BY LOBUR  
ALL IN FAVOR – MOTION PASSED**

4. **Call to the Public - None**

5. **Howell Area Parks and Recreation Authority (HAPRA) Update –**

HAPRA Director, Paul Rogers, updated the committee on the following HAPRA activities and programs:

- New HAPRA program guide
- The HIVE teen center on Clinton St.
- Indoor facilities is one of HAPRA's biggest needs, as well as active senior programs
- Operational grants received
- Outdoor recreation fields – current and future
- Potential operation & maintenance agreement for Fillmore County Park – Paul will forward a sample O&M agreement

6. **Fillmore County Park Update -**

- A written report was distributed. This report summarized the “holding pattern” status of the Land & Water Conservation Fund grant; the need for a topographic survey of Fillmore County Park before Landscape Architects & Planners (LAP) commences engineering work; and a request for LAP to modify their proposal for services so that it does not include a topographic survey.
- HAPRA and SELCRA could be asked to serve as consultants for the play field as it is developed
- Brian Jonckheere will check with the Health Department to see if the park land has been perked
- Committee members suggested that the LWCF grant be leveraged with other grants to be able to afford irrigation for the playfield

**7. Lutz County Park Update -**

- Bluebird Boxes - nesting boxes are being added.
- Interpretative Signs – these signs are in storage and need to be placed throughout the park as soon as the security system is in place.
- Security System – will be placed as soon as the rain and mud subside.
- Drone Flyover – revisited the idea of a drone flyover to capture a virtual tour of the park

**8. Other -**

- May 3 Livingston County Foundation Meeting – At their May 3, 2017 meeting, the Foundation Board of Directors approved the expense of \$3,900 for a topographic survey of Fillmore County Park performed by Hubble, Roth & Clark, Inc. (HRC).
- Gary Childs has been trained to lead Courthouse tours.
- Bill Rubin told of his recent visit to the Countryside Veterinary Dog Park and his very favorable impression.
- Mike Arens told of his participation in the meeting of area historical groups, and how they desire to coordinate efforts but share many frustrations.

**9. Items for Discussion on Next Agenda –**

- Legacy – a presentation on their operations and the future of their programs
- Historical Groups

**10. Adjournment –**

**MOTION TO ADJOURN AT 10:10 AM.  
MOVED BY ARENS - SECONDED BY RUBIN  
ALL IN FAVOR - MOTION PASSED**