

MEETING MINUTES

LIVINGSTON COUNTY

MAY 10, 2017 – 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

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| <input checked="" type="checkbox"/> COMM. BOB BEZOTTE | <input checked="" type="checkbox"/> COMM. DAVID DOMAS | <input checked="" type="checkbox"/> COMM. DOUG HELZERMAN |
| <input checked="" type="checkbox"/> COMM. GARY CHILDS | <input checked="" type="checkbox"/> COMM. BILL GREEN – FINANCE CHAIR | <input checked="" type="checkbox"/> COMM. KATE LAWRENCE |
| <input checked="" type="checkbox"/> COMM. DENNIS DOLAN | <input checked="" type="checkbox"/> COMM. CAROL GRIFFITH | <input type="checkbox"/> COMM. DON PARKER |

- CALL TO ORDER:** Meeting called to order by **COMM. BILL GREEN** at 7:30 AM.
- ROLL CALL:**
 - **Present:** Kate Lawrence, William Green, Douglas Helzerman, David Domas, Dennis Dolan, Gary Childs, Robert Bezotte, Carol Griffith
 - **Absent:** Donald Parker
- APPROVAL OF MINUTES:**
 - MINUTES OF MEETING DATED: APRIL 26, 2017**
 - CLOSED SESSION MINUTES DATED: APRIL 26, 2017**

MOTION TO APPROVE THE MINUTES AS PRESENTED.
MOVED BY: LAWRENCE / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

- TABLED ITEMS FROM PREVIOUS MEETINGS:** None.
- APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

- CALL TO THE PUBLIC:**
 - **Rich Malewicz, Chief Information Officer:** Acknowledged IT employees, Tim Miles and Renee Bingham for their assistance with the Ingham County malware attack and congratulated the IT department for the recognition by the Michigan State Police.

➤ **Hon. David Reader:** Also acknowledged the IT department employees for their assistance and dedication during the Brighton District Court shut-down.

7. RESOLUTIONS FOR CONSIDERATION:

8. ADMINISTRATION: RESOLUTION AUTHORIZING LIVINGSTON COUNTY'S ANNUAL BUDGET PROCESS AND CALENDAR FOR 2018

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: GRIFFITH / SECONDED BY: BEZOTTE
ALL IN FAVOR - MOTION PASSED**

9. CIRCUIT COURT: RESOLUTION TO APPROVE A COURT SERVICES BAILIFF UNIT UNDER THE SUPERVISION OF THE LIVINGSTON COUNTY COURTS

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

10. EMERGENCY MEDICAL SERVICES: RESOLUTION AUTHORIZING THE WRITE OFF OF AGED RECEIVABLES – EMS / HEALTH & HUMAN SERVICES / FINANCE COMMITTEE / BOARD

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: HELZERMAN
ALL IN FAVOR - MOTION PASSED**

11. PUBLIC HEALTH: RESOLUTION AMENDING RESOLUTION 2016-08-122 TO AUTHORIZE AGREEMENT FOR DELIVERY OF COMPREHENSIVE HEALTH SERVICES FOR THE PERIOD OF 10/1/16 THROUGH 9/30/17

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

12. CAR POOL: RESOLUTION AUTHORIZING AGREEMENTS FOR PREVENTATIVE MAINTENANCE & REPAIRS; MAJOR REPAIRS; COLLISION REPAIRS; AND TIRE MAINTENANCE & REPAIRS SERVICES FOR COUNTY OWNED FLEET VEHICLES – GENERAL GOVERNMENT /FINANCE / BOARD

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

13. LETS: RESOLUTION AUTHORIZING CAPITAL EXPENDITURE AND SUPPLEMENTAL APPROPRIATION FOR THREE REPLACEMENT BUSES – LETS / GENERAL GOVERNMENT / FINANCE / BOARD

RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: BEZOTTE
ALL IN FAVOR - MOTION PASSED

14. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO PROVIDE AUTHORIZATION FOR A SUPPLEMENTAL APPROPRIATION & TO ENTER INTO AN AGREEMENT WITH CORAL PERFORMANCE LIGHTING FOR THE INSTALLATION OF LED LIGHTING FOR THE AIRPORT RAMP, PARKING LOT, AND T-HANGAR AREAS - AIRPORT

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

15. SHERIFF: RESOLUTION TO ESTABLISH A COMMISSARY FUND WITHIN THE GENERAL LEDGER – TREASURER, SHERIFF / GENERAL GOVERNMENT / FINANCE / BOARD

RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

16. TREASURER: RESOLUTION AUTHORIZING AND CONCURRING WITH AN AMENDMENT TO RESOLUTION #2016-05-082 WHICH ESTABLISHED A SHORT TERM LOAN FROM THE DELINQUENT TAX REVOLVING FUNDS TO THE LIVINGSTON NO. 1 DRAINAGE DISTRICT – TREASURER / GENERAL GOVERNMENT / FINANCE / BOARD

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: HELZERMAN
ALL IN FAVOR - MOTION PASSED

17. TREASURER: RESOLUTION AUTHORIZING THE COUNTY TREASURER TO ESTABLISH THE 2016 DELINQUENT TAX FUND – TREASURER / GENERAL GOVERNMENT / FINANCE / BOARD

RECOMMEND MOTION TO THE: BOARD
MOVED BY: / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

18. COUNTY CLERK: RESOLUTION AUTHORIZING THE FEE FOR ELECTION SERVICES

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED**

19. COUNTY CLERK: RESOLUTION AUTHORIZING A SUPPLEMENTAL APPROPRIATION TO THE 2017 APPROVED BUDGET FOR COUNTY CLERK ELECTIONS

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED**

20. CLOSED SESSION: DISCUSS LEGAL WRITTEN OPINION

**MOTION TO RECESS TO CLOSED SESSION AT 8:03 AM
MOVED BY: CHILDS / SECONDED BY: HELZERMAN
ROLL CALL VOTE: YES: LAWRENCE, DOMAS, HELZERMAN, BEZOTTE, GRIFFITH,
DOLAN, CHILDS, GREEN; NO: NONE; ABSENT: PARKER
YES: 8 / NO: 0 / ABSENT: 1
MOTION PASSED**

**MOTION TO RETURN TO OPEN SESSION AT 8:19 AM
MOVED BY: LAWRENCE / SECONDED BY: CHILDS
ALL IN FAVOR – MOTION PASSED**

21. RESOLUTION FOR CONSIDERATION: RESOLUTION APPROVING THE TENTATIVE AGREEMENT FOR A THREE (3) YEAR AGREEMENT BETWEEN THE LIVINGSTON COUNTY SHERIFF DEPARTMENT, THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS, AND THE MICHIGAN ASSOCIATION OF POLICE REPRESENTING LIEUTENANTS

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: BEZOTTE
ALL IN FAVOR - MOTION PASSED**

22. REPORTS:

A. Courts Annual Report:

- Hon. David Reader began the 2016 Annual report for the Livingston County Courts with a brief overview; John Evans, Circuit Court Administrator, presented the report for Circuit Court and Juvenile Court; Roberta Sacharski, Attorney Registrar reported for Probate Court; Francine Zysk, District Court Administrator, presented the report for District Court; Melissa Sharrer, Friend of the Court presented the report for Friend of the Court.

B. Airport Annual Report:

- Mark Johnson, Airport Director, presented a PowerPoint reviewing the 2016 Annual Report of the Livingston County Airport.

23. CLAIMS:

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE MISCELLANEOUS
CLAIMS DATED: May 10, 2017.
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

24. PREAUTHORIZED:

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE COMPUTER
PRINTOUT DATED: 4-27-17 THRU 5-10-17.
MOVED BY: CHILDS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

25. CALL TO THE PUBLIC:

- **Cindy Catanach, Finance Officer:** Introduced Amy Cook, Account Assistant the new Accounts Payable employee.
- **Brian Jonckheere, Drain Commissioner:** Announced that pizza is available for Commissioners on the 3rd level of the Historic Courthouse to celebrate the County Clerk's office for being the United Way Campaign's 100% participation winners.

26. ADJOURNMENT:

**MOTION TO ADJOURN AT 9:15 AM
MOVED BY: BEZOTTE / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

**NATALIE HUNT
RECORDING SECRETARY**