

# MEETING MINUTES

LIVINGSTON COUNTY

MAY 13, 2015 – 7:30 P.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## FINANCE COMMITTEE

COMM. GARY CHILDS  
 COMM. DENNIS DOLAN  
 COMM. DAVID DOMAS

COMM. BILL GREEN  
 COMM. CAROL GRIFFITH  
 COMM. KATE LAWRENCE

COMM. DON PARKER – FINANCE CHAIR  
 COMM. RON VAN HOUTEN  
 COMM. STEVE WILLIAMS

OTHERS:  
LAURA BISMACK  
PHIL SANTER  
CINDY CATANACH  
JEFF BOYD  
JOHN EVANS

CHRIS FOLTS  
ROB SPAULDING  
WILLIAM SLEIGHT  
KEVIN WILKINSON  
JOE McCLURE  
DEBBIE WARDEN

RICH MALEWICZ  
BRIAN JONCKHEERE  
JENNY NASH  
MARK JOHNSON  
BELINDA PETERS  
NATALIE HUNT

1. **CALL TO ORDER:** Meeting called to order by **COMM. DON PARKER** at 7:31 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED APRIL 22, 2015:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.  
MOVED BY: DOMAS / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS.**
  - **RESOLUTION OPPOSING ADDITIONAL REQUIREMENTS AND COSTS TO BUSINESS OWNERS, CONTRACTORS, AND DEVELOPERS**
    - All parties are still moving forward, more information will be available after a meeting that is scheduled for June 2nd.

5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.  
MOVED BY: DOLAN / SECONDED BY: WILLIAMS  
ALL IN FAVOR - MOTION PASSED

6. **CALL TO THE PUBLIC:** None.

**7. RESOLUTIONS FOR CONSIDERATION:**

- 8. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO NEXUM, INC. FOR THE PURCHASE OF AN ADVANCED THREAT PROTECTION (ATP) APPLIANCE AND THREE YEARS OF SUPPORT**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: WILLIAMS / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

- 9. DRAIN COMMISSIONER: FIRST AMENDMENT TO LIVINGSTON COUNTY LAKE TYRONE SANITARY SEWER DRAIN IMPROVEMENTS CONTRACT**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: DOMAS / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED**

- 10. AIRPORT: RESOLUTION TO CONCUR WITH THE LIVINGSTON COUNTY AERONAUTICAL FACILITIES BOARD TO ENTER INTO A GROUND LEASE AGREEMENT WITH BTE INVESTMENTS FOR AIRPORT PROPERTY ON COUNTY AIRPORT DRIVE**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: DOLAN / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED**

- 11. CIRCUIT COURT: RESOLUTION AUTHORIZING SPECIALTY COURT PROGRAMS TO APPLY FOR STATE COURT ADMINISTRATIVE OFFICE GRANT FUNDING FOR FY 2016**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: DOMAS / SECONDED BY: WILLIAMS  
ALL IN FAVOR - MOTION PASSED**

- 12. JUVENILE COURT: RESOLUTION CREATING A FULL-TIME ACCOUNT CLERK POSITION IN COURT CENTRAL SERVICES AND ELIMINATING A FULL – TIME DEPUTY COURT CLERK IN JUVENILE COURT**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: DOMAS / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED**

- 13. DISTRICT COURT: RESOLUTION APPROVING THE APPOINTMENT OF KRISTEN HUNTER AS PART TIME MAGISTRATE FOR THE 53RD DISTRICT COURT**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: LAWRENCE / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED**

**14. DISTRICT COURT: RESOLUTION AUTHORIZING AN AGREEMENT WITH VANTIV TO PROVIDE JUROR DIRECT PAYMENT CARD SERVICES FOR LIVINGSTON COUNTY COURTS**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: LAWRENCE / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED**

**15. ADMINISTRATION: RESOLUTION TO AUTHORIZE A FIRST QUARTER BUDGET AMENDMENT TO THE FISCAL-YEAR 2015 BUDGET**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: GREEN / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

**16. REPORTS:**

- **2015 MICHIGAN HERITAGE RESTORATION PROGRAM GRANT:**  
Chris Folts reported on the application for the Michigan Heritage Restoration Program Grant to fund renovations to the courthouse lawn. This application was denied. Facility Services did budget for this and plan to move forward with Phase I this fall.
- **REGION 9 PROSPERITY INITIATIVE UPDATE:**  
PowerPoint slides were presented to the committee by Bill Sleight, Phil Santer, and Belinda Peters.
- **EMS & MEDICAL EXAMINER ANNUAL REPORT:**  
Kevin Wilkinson and Jeff Boyd presented information and statistics summarizing 2014 for Emergency Medical Services and the Medical Examiner. Jeff Boyd introduced Richard Cruz, Chief Medical Examiner Investigator to the Committee.

**17. CLAIMS**

**MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED 5-13-2015.  
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS  
ALL IN FAVOR - MOTION PASSED**

**18. PREAUTHORIZED**

**MOTION TO APPROVE THE PAYABLES DATED 4-23-2015 THRU 5-13-2015.  
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS  
ALL IN FAVOR - MOTION PASSED**

**19. CALL TO THE PUBLIC: None.**

**20. ADJOURNMENT:**

**MOTION TO ADJOURN AT 9:52 A.M.  
MOVED BY: DOMAS / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

**NATALIE HUNT**  
RECORDING SECRETARY