

MEETING MINUTES

MAY 19, 2020

ADMINISTRATION BUILDING – ON LINE
304 E. Grand River Avenue, Howell, MI 48843

PARKS & OPEN SPACE ADVISORY COMMITTEE

ROLL CALL ATTENDANCE: YES (8) CHILDS, JONCKHEERE, CALL, ARENS, LOBUR, RUBIN, POWERS, GROSS/
ABSENT (5) FOLTS, EDWARDS, HELZERMAN, NAKAGIRI, HAGLUND

OTHERS: KELLIE PROKUDA
TIM CHURCH

KATHLEEN KLINE-HUDSON
SCOTT BARB

ROB STANFORD
HEATHER HORST

1. **Call to Order:** Meeting called to order by Commissioner Childs at 10:02 AM.
2. **Approval of Minutes:** MINUTES OF MEETING DATED JANUARY 29, 2020.

MOTION TO APPROVE THE MINUTES:

MOVED BY ARENS - SECONDED BY CALL

ALL IN FAVOR - MOTION PASSED

ROLL CALL: YES (8) CHILDS, JONCKHEERE, CALL, ARENS, LOBUR, RUBIN, POWERS, GROSS/ NO: (0)/ ABSENT:
(5) FOLTS, EDWARDS, HELZERMAN, NAKAGIRI, HAGLUND

3. **Approval of Agenda:** AGENDA OF MEETING DATED MAY 19, 2020:

MOTION TO APPROVE THE AGENDA AS AMENDED:

MOVED BY ARENS - SECONDED BY LOBUR

ALL IN FAVOR – MOTION PASSED

ROLL CALL: YES (8) CHILDS, JONCKHEERE, CALL, ARENS, LOBUR, RUBIN, POWERS, GROSS/ NO: (0)/ ABSENT:
(5) FOLTS, EDWARDS, HELZERMAN, NAKAGIRI, HAGLUND

4. **Call to the Public** – None
5. **Park Resolutions – Passed February 24**
 - Trail and Sports Field Naming – Hinton Trail, Jack E. Labelle Fields
 - Urban Night Sky Place Designation
 - Fillmore County Park Rules
 - Lutz County Park Rules
6. **Fillmore County Park Update**
 - Land & Water Conservation Grant/ Facilities Update
 - Kathleen reported on behalf of Chris Folts that Facility Services would install a split rail fence at the park entrance and two security gates near the farmstead to keep park visitors from wandering into this area.

Fillmore County Park Update (continued)

- Grant status – Kathleen submitted a report explaining that grant expenditures are complete and grant closeout documents are currently being prepared. She reported that the actual costs of constructing Phase I of the park were less than the projected budget. Committee members suggested reviewing funding resolutions to determine how to return funds.
- Plans for Opening Day
 - Soft opening of park in June – Due to the number of people visiting the park, committee members suggested a non-publicized soft opening of the park by opening the gates each day and letting visitors use the parking lot (the restroom will remain closed at this time). Committee members also recommended that the gates should not be opened until the following signs are posted: park rules; park hours; and no motorized vehicles allowed.
 - Grand Opening - Saturday, September 12th was established by the committee as the tentative Grand Opening Day.
- Opening Day Budget and Plans for Subsequent Signs
 - Kathleen reviewed the opening day and sign budget that she submitted to the Livingston County Foundation. The Foundation approved a budget of \$2,500 at their May 4, 2020 meeting for several miscellaneous signs, and rental furniture, food & drink and miscellaneous paper expenses for opening day.

7. Lutz County Park

- Facilities Update – No report
- Video Tour – Kathleen reported that she and her son created a Lutz County Park Tour video. She will email the link to committee members as soon as the video is posted on the Livingston County Facebook page.
- Update on Dark Sky Designation – Scott reported that to allow the public access to the park for general night sky viewing and other dark sky related activities he suggests viewing hours on: the first and third Friday and Saturday evenings from March through November until midnight, and extended hours on International Dark Sky Week and Earth Day. This schedule will allow a total of fifty-four (54) available days for the dark sky viewing. Scott also suggested park signage to communicate these hours and days. Committee members asked when International Dark Sky Week occurs and Scott reported that it is generally held in April. Committee members suggested we hold a County Dark Sky Day or Week in celebration of obtaining a Dark Sky designation.

8. Other:

- Update on Livingston County Trails Plan – Kathleen reported that the draft plan is currently being reviewed by the Livingston County Outdoor Network (LivON) and will soon be available for public viewing. She will supply the committee with a link to on-line viewing when it is available.

9. Items for Discussion on Next Agenda:

- Fillmore Operations & Maintenance Plan
- Grand Opening

10. Adjournment

MOTION TO ADJOURN AT 10:56 AM.

MOVED BY CALL - SECONDED BY POWERS

ALL IN FAVOR - MOTION PASSED

ROLL CALL: YES (8) CHILDS, JONCKHEERE, CALL, ARENS, LOBUR, RUBIN, POWERS, GROSS/ NO: (0)/ ABSENT: (5) FOLTS, EDWARDS, HELZEMAN, NAKAGIRI, HAGLUND