

# MEETING MINUTES

LIVINGSTON COUNTY

MAY 4, 2016 – 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## FINANCE COMMITTEE

COMM. GARY CHILDS

COMM. DENNIS DOLAN

COMM. DAVID DOMAS

COMM. BILL GREEN – FINANCE CHAIR

COMM. CAROL GRIFFITH

COMM. KATE LAWRENCE

COMM. DON PARKER

COMM. RON VAN HOUTEN

COMM. STEVE WILLIAMS

ELIZABETH HUNDLEY

JENNIFER PALMBOS

JENNIFER NASH

OTHERS:

HILERY DEHATE

RICH MALEWICZ

BRUCE HUNDLEY

KEVIN WILKINSON

KEN RECKER

MELISSA SHARRER

JOHN EVANS

ASHLEY GILLIES

HON. DAVID READER

NATALIE HUNT

PEGGY TOMS

PAT OKERSON

LESLIE STULTZ

KEILY NEMITH

DAWN DUCETT

MARIE DOUVILLE

1. **CALL TO ORDER:** Meeting called to order by **COMM. BILL GREEN** at 7:32 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES:** MINUTES OF MEETING DATED: **APRIL 20, 2016**

**MOTION TO APPROVE THE MINUTES, AS PRESENTED.**

**MOVED BY: DOLAN / SECONDED BY: GRIFFITH**

**ALL IN FAVOR - MOTION PASSED**

4. **TABLED ITEMS FROM PREVIOUS MEETINGS.** None.
5. **APPROVAL OF AGENDA:**

**MOTION TO APPROVE THE AGENDA, AS PRESENTED.**

**MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS**

**ALL IN FAVOR - MOTION PASSED**

6. **CALL TO THE PUBLIC:**
  - A. None

**7. RESOLUTIONS FOR CONSIDERATION:**

- 8. TREASURER: RESOLUTION AUTHORIZING THE COUNTY TREASURER TO TRANSFER RESIDUAL MONIES FROM FUND 373 "2005 BUILDING AUTHORITY REFUNDING BONDS" TO FUND 374 "2015 BUILDING AUTHORITY REFUNDING BONDS"**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: CHILDS / SECONDED BY: WILLIAMS  
ALL IN FAVOR - MOTION PASSED**

- 9. TREASURER: RESOLUTION AUTHORIZING THE COUNTY TREASURER TO ESTABLISH THE 2015 DELINQUENT TAX FUND**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: VANHOUTEN / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

- 10. TREASURER: RESOLUTION TO AMEND RESOLUTION 2011-03-070 WHICH AUTHORIZED ACCEPTANCE OF PAYMENTS BY FINANCIAL TRANSACTION DEVICES IN LIVINGSTON COUNTY**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: DOLAN/ SECONDED BY: WILLIAMS  
ALL IN FAVOR - MOTION PASSED**

- 11. TREASURER: RESOLUTION AUTHORIZING A SHORT TERM LOAN FROM THE DELINQUENT TAX REVOLVING FUNDS TO THE LIVINGSTON NO.1 DRAINAGE DISTRICT FOR THE PURPOSE OF ROLLING THE EXISTING 2015 DRAIN NOTE HELD BY HASTINGS CITY BANK**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: CHILDS / SECONDED BY: VANHOUTEN  
ALL IN FAVOR - MOTION PASSED**

- 12. CIRCUIT COURT: RESOLUTION AUTHORIZING SPECIALTY COURT PROGRAMS TO APPLY FOR STATE COURT ADMINISTRATIVE OFFICE GRANT**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: WILLIAMS / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED**

- 13. CIRCUIT COURT: RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR THE ADULT DRUG COURT TEAM TO ATTEND THE 22<sup>ND</sup> NATIONAL ASSOCIATION OF DRUG COURT PROFESSIONALS (NADCP) ANNUAL TRAINING CONFERENCE/MANDATORY SAMHSA DRUG COURT GRANTEE CONFERENCE**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: DOLAN / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

- 14. DISTRICT COURT: RESOLUTION AUTHORIZING OUT OF STATE TRAVEL FOR THE DISTRICT COURT VETERAN'S TEAM TO ATTEND THE 22<sup>ND</sup> NATIONAL ASSOCIATION OF DRUG COURT PROFESSIONALS (NADCP) ANNUAL TRAINING CONFERENCE/MANDATORY SAMHSA DRUG COURT GRANTEE CONFERENCE**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: WILLIAMS / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED**

**15. REPORTS:**

**A. Airport Annual Report – Mark Johnson**

- Mark Johnson presented a PowerPoint presentation for the Airport 2015 Annual Report which was included in the Agenda Packet. Answered questions from the Commissioners

**B. Courts Annual Report – Hon. David Reader**

- Hon. David Reader gave an overview of the 2015 Annual Report for the Courts which was included in the Agenda Packet and distributed to the Board of Commissioners.
- John Evans presented information specific to the Circuit Court. Also, Juvenile Court – Cunningham legislation will be implemented in 2018 with funding to come, subject to appropriations. Reinstated adoption day to celebrate adoptions.
- Melissa Sharrer spoke regarding Friend of the Court and stated their success depends on the collaboration of everyone at the office.
- Francine Zysk spoke regarding the District Court and introduced the District Court Team: Pat Okerson; Leslie Stultz, Keily Nemith, and Dawn Ducett. One minor error within the report on page 13: statement reads “Small claims are cases that do not exceed \$5,000,” should be \$5,500
- Marie Douville, Court Programs Director, has recently started with the County and gave an overview on grants programs.
- Hon. David Reader commended the employees of the Courts and stated that the spirit of cooperation is unparalleled. John Evans recognized Ashley Gillies, she prepared the report and John Evans applauded her great work.
- Answered questions from the Commissioners and heard comments.

**16. MISCELLANEOUS CLAIMS**

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE MISCELLANEOUS CLAIMS DATED: May 4, 2016.**

**MOVED BY: GRIFFITH / SECONDED BY: CHILDS**

**ALL IN FAVOR - MOTION PASSED**

**17. PREAUTHORIZED**

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE COMPUTER PRINTOUT DATED 4-21-16 THRU 5-4-16.**

**MOVED BY: GRIFFITH / SECONDED BY: CHILDS**

**ALL IN FAVOR - MOTION PASSED**

**18. CALL TO THE PUBLIC: None.**

**19. ADJOURNMENT:**

**MOTION TO ADJOURN AT 8:45 AM**

**MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS**

**ALL IN FAVOR - MOTION PASSED**

**NATALIE HUNT**  
RECORDING SECRETARY