

MEETING MINUTES

LIVINGSTON COUNTY

JUNE 10, 2015 – 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. **GARY CHILDS**
 COMM. **DENNIS DOLAN**
 COMM. **DAVID DOMAS**

COMM. **BILL GREEN**
 COMM. **CAROL GRIFFITH**
 COMM. **KATE LAWRENCE**

COMM. **DON PARKER – FINANCE CHAIR**
 COMM. **RON VAN HOUTEN**
 COMM. **STEVE WILLIAMS**

OTHERS:

JENNIFER NASH
JEFF BOYD
CHAD CHEWNING
SALLY REYNOLDS
BELINDA PETERS
JOE SEWARD
WILLIAM SLEIGHT
JULIE WITHERS

JOANIE STIDHAM
GREGG KELLOGG
DOUG BRITZ
ROBERTA BENNETT
ELIZABETH YOUNG
PLANTE MORANX2
DAVID STOKER
JOE MCCLURE

NATALIE HUNT
SAM HUNTER
MIKE KINASCHUK
DEBBIE WARDEN
KEN HINTON
KEVIN WILKINSON
JENNIFER PALMBOS
ERICA COOK

1. **CALL TO ORDER:** Meeting called to order by **COMM. DON PARKER** at 7:30 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED MAY 27, 2015:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: LAWRENCE / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS.**
➤ **RESOLUTION OPPOSING ADDITIONAL REQUIREMENTS AND COSTS TO BUSINESS OWNERS, CONTRACTORS, AND DEVELOPERS**

5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: GRIFFITH / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

6. **CALL TO THE PUBLIC:** None.
7. **RESOLUTIONS FOR CONSIDERATION:**

8. **BOARD OF COMMISSIONERS:** **RESOLUTION TO ACCEPT THE 2014 LIVINGSTON COUNTY FINANCIAL AUDIT**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

- **PLANTE MORAN DISTRIBUTED THE FINANCIAL STATEMENTS FOR FY 2014 AND REVIEWED SUCH. PRESENTED A POWERPOINT OF CHARTS AND GRAPHS OF DATA FROM THE FINANCIAL STATEMENTS. REVIEWED THE REPORT TO THE BOARD OF COMMISSIONERS WITHIN THE FINANCIAL STATEMENT (PG 2-4)**

9. **DISTRICT COURT:** **RESOLUTION AUTHORIZING SUBMISSION OF THE 2016 LIVINGSTON COUNTY COMMUNITY CORRECTIONS PA 511 GRANT APPLICATION, AGREEMENT, AND OTHER SUPPORTING DOCUMENTS**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

10. **HUMAN RESOURCES:** **RESOLUTION ESTABLISHING A FREEDOM OF INFORMATION ACT (FOIA) PROCEDURES AND GUIDELINES, PUBLIC SUMMARY OF FOIA PROCEDURES AND GUIDELINES, AND FOIA OPERATIONAL PROCEDURES FOR LIVINGSTON COUNTY**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

11. **CAR POOL:** **RESOLUTION TO AMEND THE FISCAL YEAR 2015 BUDGETS FOR CAR POOL, SHERIFF ROAD, AND JAIL**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

12. **EMS:** **RESOLUTION APPROVING THE CREATION OF 4 (FOUR) FULL-TIME PARAMEDIC POSITIONS**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

13. REGISTER OF DEEDS: RESOLUTION AUTHORIZING A TRANSFER OF FUNDS FROM THE REGISTER OF DEEDS AUTOMATION FUND INTO THE REGISTER OF DEEDS 2015 BUDGET TO COVER MICROFILMING COSTS THAT WERE NOT PAID OUT IN THE 2014 BUDGET

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

14. REGISTER OF DEEDS: RESOLUTION AUTHORIZING REGISTER OF DEEDS TO AMEND THE AGREEMENT WITH FIDLAR TECHNOLOGIES FOR A MEDIA CONVERSION PROJECT

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

15. PURCHASING: RESOLUTION AUTHORIZING ENTERING INTO AN CONTRACT FOR UNIFORM-CLEANING SERVICES WITH MARCY'S LAUNDRY & DRY CLEANING

RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

16. ADMINISTRATION: RESOLUTION TO AUTHORIZE THE URBAN COOPERATION ACT (PUBLIC ACT 7) AGREEMENT TO ESTABLISH THE SOUTHEAST MICHIGAN CONSORTIUM AND TO APPOINT MEMBERS TO THE CONSORTIUM BOARD

➤ BELINDA PETERS AND DAVE STOKER EXPLAINED KEY POINTS OF THE AGREEMENT AND ANSWERED QUESTIONS FROM THE COMMITTEE.

MOTION TO AMEND THE RESOLUTION TO INCLUDE COMMISSIONERS BILL GREEN AND DENNIS DOLAN TO SERVE ON THE LOCAL ELECTED OFFICIALS CONSORTIUM BOARD
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

RECOMMEND AMENDED MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

COMMISSIONER PARKER LEFT AT 8:35 A.M.

17. MI WORKS: RESOLUTION APPROVING THE PROGRAM YEAR 2015 WORKFORCE INNOVATION AND OPPORTUNITY ACT ADULT PLAN FOR LIVINGSTON COUNTY

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

18. **MI WORKS:** RESOLUTION APPROVING AN AGREEMENT BETWEEN THE LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND THE LIVINGSTON COUNTY WORKFORCE DEVELOPMENT COUNCIL

RECOMMEND MOTION TO THE: BOARD
MOVED BY: GRIFFITH / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

19. **MI WORKS:** RESOLUTION APPROVING THE SUBMISSION OF THE PROGRAM YEAR 2015 WAGNER-PEYSER ACT LOCAL EMPLOYMENT SERVICE PLAN

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

20. **MI WORKS:** RESOLUTION APPROVING THE PROGRAM YEAR 2015 WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) YOUTH PLAN FOR LIVINGSTON COUNTY

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

21. **MI WORKS:** RESOLUTION APPROVING THE PROGRAM YEAR 2015 WORKFORCE INNOVATION AND OPPORTUNITY ACT DISLOCATED WORKERS PLAN FOR LIVINGSTON COUNTY

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

22. **CLOSED SESSION**

MOTION TO RECESS TO CLOSED SESSION AT: 8:38 AM
MOVED BY: GRIFFITH / SECONDED BY: GREEN
YEAS: GRIFFITH, CHILDS, DOLAN, DOMAS, GREEN, LAWRENCE
NAYS: 0
ABSENT: VAN HOUTEN, WILLIAMS, PARKER
MOTION PASSED

RETURN TO OPEN SESSION AT 8:49 AM

MOTION TO AGREE WITH CIVIL COUNSEL'S RECOMMENDATION
MOVED BY: DOMAS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

23. REPORTS:

➤ **9-1-1 CENTRAL DISPATCH ANNUAL REPORT:**

- Jeff Boyd introduced Julie Withers, Erica Cook, and Joanie Stidham from Central Dispatch. Chad and Jeff presented a PowerPoint of the 2014 Annual Report. Ended with questions from the Committee.

➤ **EMERGENCY MANAGEMENT ANNUAL REPORT:**

- Jeff Boyd began the presentation of the 2014 Annual Report and Mike Kinaschuk continued the presentation. Ended with questions from the Committee.

24. CLAIMS

**MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED 6-10-2015.
MOVED BY: GRIFFITH / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

25. PREAUTHORIZED

**MOTION TO APPROVE THE PAYABLES DATED 5-28-2015 THRU 6-10-2015.
MOVED BY: GREEN / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

26. CALL TO THE PUBLIC: None.

27. ADJOURNMENT:

**MOTION TO ADJOURN AT 10:01 A.M.
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

NATALIE HUNT
RECORDING SECRETARY