

MEETING MINUTES

LIVINGSTON COUNTY

JUNE 17, 2015 – 8:00 AM

ADMINISTRATION BUILDING – CONFERENCE ROOM 4A
304 E. Grand River Avenue, Howell, MI 48843

PERSONNEL SUBCOMMITTEE MEETING

COMM. VANHOUTEN COMM. GRIFFITH COMM. LAWRENCE COMM. GREEN

OTHERS: KEVIN WILKINSON, KEN HINTON, RICH MALEWICZ, JENNIFER PALMBOS, CINDY CATANACH, TERRY LEE, MARGARET DUNLEAVY, SALLY REYNOLDS

1. **CALL TO ORDER:** Meeting called to order by: Comm. Van Houten at 8:00 am.

2. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

3. **CALL TO THE PUBLIC:** None

4. **APPROVAL OF MEETING MINUTES of May 20, 2015:**

MOTION TO APPROVE THE MINUTES OF MAY 20, 2015
MOVED BY: LAWRENCE / SECONDED BY: GREEN
ALL IN FAVOR – MOTION PASSED

5. **REPORTS:**

- Health Care Costs
- Animal Control Director Vacancy

6. **HUMAN RESOURCES:** Resolution to Approve the Job Reclassification of the Communication and Administrative Specialist From Grade 6 to Grade 7

MOTION TO APPROVE THE ABOVE RESOLUTION
MOVED BY GRIFFITH / SECONDED BY GREEN
ALL IN FAVOR – MOTION PASSED

7. HUMAN RESOURCES: Resolution To Modify the Wages of Regular Non-Union Employees Engaged in Equalization

**MOTION TO APPROVE THE ABOVE RESOLUTION AND FORWARD RESOLUTION TO FINANCE
MOVED BY LAWRENCE / SECONDED BY GREEN
ALL IN FAVOR – MOTION PASSED**

8. HUMAN RESOURCES: Resolution Authorizing An Agreement With AON Hewitt To Provide Employee Benefits Broker and Consulting Services

**MOTION TO APPROVE THE ABOVE RESOLUTION AND FORWARD RESOLUTION TO FINANCE
MOVED BY LAWRENCE / SECONDED BY GRIFFITH
ALL IN FAVOR – MOTION PASSED**

9. HUMAN RESOURCES: Resolution To Establish A County Wide Internship Program Policy

**MOTION TO APPROVE THE ABOVE RESOLUTION AND FORWARD RESOLUTION TO FINANCE
MOVED BY GREEN / SECONDED BY LAWRENCE
ALL IN FAVOR – MOTION PASSED**

10. ADJOURNMENT

**MOTIONED BY LAWRENCE / SECONDED BY GREEN
TO ADJOURN AT 8:27 AM
ALL IN FAVOR – MOTION PASSED**

Respectfully Submitted,

**TERRY LEE
HR COORDINATOR**