

# MEETING MINUTES

LIVINGSTON COUNTY

WEDNESDAY, JUNE 22, 2016

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## FINANCE COMMITTEE

COMM. GARY CHILDS  
 COMM. DENNIS DOLAN  
 COMM. DAVID DOMAS

COMM. BILL GREEN— FINANCE CHAIR  
 COMM. CAROL GRIFFITH  
 COMM. KATE LAWRENCE

COMM. DON PARKER  
 COMM. RON VAN HOUTEN  
 COMM. STEVE WILLIAMS

1. **CALL TO ORDER:** Meeting called to order by **COMM. BILL GREEN** at 7:30 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED: JUNE 8, 2016**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.  
MOVED BY: CHILDS / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS. None.**
5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS MODIFIED: CLOSED SESSION MOVED TO  
AGENDA ITEM #8, PRECEDING RESOLUTIONS  
MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS  
ALL IN FAVOR - MOTION PASSED

6. **CALL TO THE PUBLIC: None.**
7. **PRESENTATIONS**
  - A. **REVENUE FORECAST PRESENTATION BY: KEN HINTON, CINDY CATANACH, HILERY DEHATE, SUE BOSTWICK, JENNIFER NASH, SALLY REYNOLDS, MELISSA SCHARRER, JOE MCCLURE AND AARON EVEREST**
  - B. **FINANCIAL STATEMENT REVIEW BY: WILLIAM BRICKEY AND DANIEL BLOCK OF PLANTE & MORAN**

**8. CLOSED SESSION**

**MOTION TO RECESS TO CLOSED SESSION TO DISCUSS 911 BARGAINING UPDATE AT 8:38 AM  
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH  
ALL IN FAVOR – MOTION PASSED**

**RETURN TO OPEN SESSION AT 8:57 AM**

**RECOMMEND MOTION TO THE BOARD IN SUPPORT OF LETTER OF UNDERSTANDING BETWEEN LIVINGSTON COUNTY BOARD OF COMMISSIONERS AND MICHIGAN ASSOCIATION OF PUBLIC EMPLOYEES REPRESENTING LIVINGSTON COUNTY TELECOMMUNICATORS ASSOCIATION, AS RECOMMENDED BY CIVIL COUNSEL.**

**MOVED BY: CHILDS / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

**9. RESOLUTIONS FOR CONSIDERATION:**

**10. BOARD: RESOLUTION TO ACCEPT THE 2015 LIVINGSTON COUNTY FINANCIAL AUDIT**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: CHILDS / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED**

**11. ADMINISTRATION: RESOLUTION AUTHORIZING TEMPORARY ACCESS TO COUNTY PROPERTY FOR THE PURPOSE OF INSTALLATION OF GROUNDWATER MONITORING ACTIVITIES**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: WILLIAMS / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED**

**12. FAMILY SUPPORT: RESOLUTION TO AUTHORIZE THE COOPERATIVE REIMBURSEMENT CONTRACT FOR FISCAL YEARS 2017-2021 WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND THE FAMILY SUPPORT DIVISION OF THE PROSECUTORS OFFICE**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: PARKER / SECONDED BY: WILLIAMS  
ALL IN FAVOR - MOTION PASSED**

13. **FRIEND OF THE COURT:** RESOLUTION AUTHORIZING THE SUBMISSION OF THE FY 2017-2021 COOPERATIVE REIMBURSEMENT GRANT APPLICATION, AGREEMENT AND OTHER SUPPORTING DOCUMENTS TO THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

RECOMMEND MOTION TO THE: BOARD  
MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED

14. **HEALTH (BUILDING / DRAIN):** RESOLUTION AUTHORIZING AN AGREEMENT WITH BS&A TO PROVIDE PERMITTING SOFTWARE

RECOMMEND MOTION TO THE: BOARD  
MOVED BY: WILLIAMS / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED

15. **JAIL:** RESOLUTION AUTHORIZING A BUDGET AMENDMENT TO THE 2016 APPROVED BUDGET FOR THE SHERIFF DEPARTMENT

RECOMMEND MOTION TO THE: BOARD  
MOVED BY: LAWRENCE / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED

16. **JAIL:** RESOLUTION AMENDING RESOLUTION #2015-10-197 WHICH AUTHORIZED AN INCREASE IN MEDICAL STAFFING FOR JAIL EXPANSION

RECOMMEND MOTION TO THE: BOARD  
MOVED BY: DOMAS / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED

17. **911:** RESOLUTION AUTHORIZING UPGRADE OF THE 911 PHONE SYSTEM WITH CAROUSEL INDUSTRIES

RECOMMEND MOTION TO THE: BOARD  
MOVED BY: WILLIAMS / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED

18. **HUMAN RESOURCES:** RESOLUTION REAUTHORIZING PUBLIC HEALTH SANITARIAN WEEKEND FOOD INSPECTION PAY PRACTICE

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH**  
**ALL IN FAVOR - MOTION PASSED**

**19. REPORTS:**

- A. FACILITY SERVICES ANNUAL REPORT:** Facility Services' Annual Report was presented by Director Chris Folts.
- B. REGISTER OF DEEDS ANNUAL REPORT:** The Register of Deeds' Annual Report was presented by Sally Reynolds, Registrar.

**20. CLAIMS**

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE MISCELLANEOUS CLAIMS DATED: JUNE 22, 2016**  
**MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH**  
**ALL IN FAVOR - MOTION PASSED**

**21. PREAUTHORIZED**

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE COMPUTER PRINTOUT DATED 6/9/16 THRU 6/22/16**  
**MOVED BY: CHILDS / SECONDED BY: GRIFFITH**  
**ALL IN FAVOR - MOTION PASSED**

**22. CALL TO THE PUBLIC: None.**

**23. ADJOURNMENT:**

**MOTION TO ADJOURN AT 9:42 AM**  
**MOVED BY: WILLIAMS / SECONDED BY: CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

**Cristina Schuster**  
RECORDING SECRETARY