

MEETING MINUTES

LIVINGSTON COUNTY

JUNE 25, 2014 - 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. DENNIS DOLAN - FINANCE CHAIR
 COMM. DAVID DOMAS
 COMM. DONALD PARKER

COMM. CAROL GRIFFITH
 COMM. KATE LAWRENCE
 COMM. GARY CHILDS

COMM. WILLIAM GREEN
 COMM. RON VAN HOUTEN
 COMM. STEVE WILLIAMS

OTHERS:
JENNIFER PALMBOS
JENNIFER NASH
ERICA KARFONTA
SUE BOSTWICK
MIKE SMITH
PAUL WYZGOSKI

DEBRA KUBETSKY
MARGARET DUNLEAVY
ERIC SANBORN
CARL PARDON
LISA BETH HARVEY
CINDY CATANACH

BELINDA M. PETERS
NATALIE HUNT
TOM CREMONTE
DOUG BRITZ
KELLI HAWORTH
JUSTIN ALIGOE

1. **CALL TO ORDER:** Meeting called to order by **COMM. DENNIS DOLAN** at 7:32 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED JUNE 11, 2014:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED:
MOVED BY: LAWRENCE / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:** NONE.
5. **APPROVAL OF AGENDA:**

➤ **REGULAR AGENDA**

MOTION TO APPROVE THE REGULAR AGENDA, AS PRESENTED:
MOVE ITEM 19 TO THE FIRST RESOLUTION FOR CONSIDERATION
MOVED BY: PARKER / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

6. REPORTS:

- **OLHSA:** Erica Karfonta reviewed the 2013 report. Health services issues: with the Medicaid Expansion there are more providers, enrollment ballooned with 1.5 employees. Keep in mind annual outcomes are based on service. Restructured in January 2014, there is a dip in Financial Services due to shifting staff. Deliverable fuels, there was an increase in requests with the shortage, capacity was limited, still have a waiting list. There is an increase in homelessness; 5-6 years ago there were about 100 cases, now there are about 120 cases. OLHSA is celebrating 50 years and are receiving National Publicity. Housing received a grant for the county that will target homeless vets. There was an increase in utility assistance. There is now a program with DTE to replace refrigerators for residents. In October, OLHSA will be hosting the Director's Meeting.
- **EQUALIZATION ANNUAL REPORT:** Sue Bostwick reviewed table on adjacent counties, Livingston County is 1st in EQ value; 3rd in tax value. Still using inventory of vacant parcels. The County lost \$29M in personal exemption. About 4 months ago new laws have been introduced that have changed the funding, the County should now qualify for reimbursement. Reviewed spreadsheet of Taxable values. Industrial Personal Property values are expected to decrease significantly. Reviewed the August 5th ballot language for State Use Tax changes. Debts will be paid with these funds. Any new millage is not considered.
- **MUNIS UPDATE:** Jennifer Nash: Munis has been live for 9 months. Discussed possibilities on End User Training. Cindy's group has been trained on doing the budget in Munis. Phase III Fixed assets, work orders and inventory, live Oct 1, 2014. Having the module leads build the modules and have the ability to redesign. Please communicate any struggles within the department staff. Cindy added that this is a large scope project. Phase I went live in October 2013, Phase II – payroll, expect to go live in August 2014. The functionality is working; frustrations come when the user has specific issues with budget details.
- **BELINDA PETERS:** Supreme Court ruled against local courts impending costs to defendants. She is working with Margaret Dunleavy and the courts to get the impact. These charges are referred to as arbitrary because nothing says that these can be imposed on the defendants.

7. CALL TO THE PUBLIC: NONE.

8. RESOLUTIONS FOR CONSIDERATION:

9. BOARD OF COMMISSIONERS: RESOLUTION AUTHORIZING THE ISSUANCE OF LIMITED TAX GENERAL OBLIGATION CAPITAL IMPROVEMENT BONDS, SERIES 2014 (LIMITED TAX GENERAL OBLIGATION)

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS
YEAS: CHILDS DOLAN LAWRENCE PARKER WILLIAMS VAN HOUTEN DOMAS
NAYS: NONE
ABSENT: GREEN, GRIFFITH
MOTION PASSED

- Paul Wyzgoski explained the details of the bonds. Cash will be used for renovation, and bonds will be used for expansion. The final amount is determined by the administrator.

10. VETERANS: RESOLUTION TO APPROVE CHANGING THE POSITION OF DIRECTOR OF VETERANS AFFAIRS FROM A 20 HOUR PER WEEK PART-TIME POSITION TO A 40 HOUR PER WEEK FULL-TIME POSITION AND CHANGING THE NAME OF THE DEPARTMENT FROM VETERANS AFFAIRS TO VETERANS SERVICES

RECOMMEND MOTION TO THE BOARD
MOVED BY: PARKER / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

11. DISTRICT COURT: RESOLUTION APPROVING AN AMENDMENT TO THE CONTRACT BETWEEN SHERWOOD MITCHELL, NOW LAW OFFICES OF DCPD, AND 53RD DISTRICT COURT FOR INDIGENT ATTORNEY SERVICES.

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

12. L.E.T.S.: RESOLUTION AUTHORIZING CAPITAL EXPENDITURE AND ISSUANCE OF A PURCHASE ORDER FOR ONE (1) VEHICLE AND VEHICLE INSERTS FOR ANIMAL CONTROL AND TO AMEND THE CALENDAR YEAR 2014 BUDGETS FOR CAR POOL AND ANIMAL CONTROL

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

13. MICHIGAN WORKS!: RESOLUTION APPROVING THE SUBMISSION OF THE MICHIGAN WORKS! STATEWIDE ACTIVITIES SERVICE CENTER OPERATION PLAN FOR THE PERIOD JULY 1, 2014, TO JUNE 30, 2015

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

14. **CENTRAL DISPATCH:** **RESOLUTION AUTHORIZING OUT-OF-STATE TRAVEL AND TRAINING FOR FIVE (5) COUNTY EMPLOYEES AT THE 2014 SUNGARD PUBLIC SAFETY & JUSTICE CONFERENCE IN NORTH CAROLINA**

RECOMMEND MOTION TO THE BOARD
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

15. **HUMAN RESOURCES:** **RESOLUTION TO MODIFY THE WAGES OF REGULAR NON-UNION EMPLOYEES ENGAGED IN EQUALIZATION**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

16. **JAIL:** **RESOLUTION AUTHORIZING THE HIRING OF (4) NEW CORRECTION DEPUTIES**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

17. **SHERIFF:** **RESOLUTION AUTHORIZING THE FISCAL YEAR 2014 MICHIGAN ASSOCIATION OF CHIEFS OF POLICE EXCELLENCE IN TRAFFIC SAFETY AWARD**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

18. **SHERIFF:** **RESOLUTION AUTHORIZING A CONTRACT FOR EMERGENCY VEHICLE LIGHTING/ EQUIPMENT, SERVICE AND MAINTENANCE FOR THE SHERIFF DEPARTMENT**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VAN HOUTEN / SECONDED BY: PARKER
ALL IN FAVOR - MOTION PASSED

19. **BOARD OF COMMISSIONERS:** **RESOLUTION AUTHORIZING THE CANCELLATION OF THE CONTRACT WITH CYNERGY PRODUCTS FOR EMERGENCY LIGHTING AND VEHICLE BUILDS FOR THE SHERIFF DEPARTMENT**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

20. CLAIMS

**MOTION TO APPROVE THE CLAIMS DATED: JUNE 25, 2014:
MOVED BY: LAWRENCE / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED**

21. PAYABLES

**MOTION TO APPROVE THE PAYABLES DATED: JUNE 12, 2014 THROUGH JUNE 25, 2014:
MOVED BY: LAWRENCE / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

22. CALL TO THE PUBLIC: NONE.

23. ADJOURNMENT:

**MOTION TO ADJOURN AT 8:55 A.M.
MOVED BY: PARKER / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

RESPECTFULLY SUBMITTED

NATALIE HUNT
RECORDING SECRETARY