

MEETING MINUTES

LIVINGSTON COUNTY

JUNE 28, 2017 – 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. BOB BEZOTTE

COMM. GARY CHILDS

COMM. DENNIS DOLAN

COMM. DAVID DOMAS

COMM. BILL GREEN FINANCE CHAIR

COMM. CAROL GRIFFITH

COMM. DOUG HELZERMAN

COMM. KATE LAWRENCE

COMM. DON PARKER

1. **CALL TO ORDER:** Meeting called to order by **COMM. BILL GREEN** at 7:30 AM.

2. **ROLL CALL:**

➤ **Present:** Kate Lawrence, William Green, Douglas Helzerman, David Domas, Dennis Dolan, Gary Childs, Robert Bezotte, Donald Parker, Carol Griffith

➤ **Absent:** None

3. **APPROVAL OF MINUTES:**

A. **MINUTES OF MEETING DATED: JUNE 14, 2017**

B. **CLOSED SESSION MINUTES DATED: JUNE 14, 2017**

MOTION TO APPROVE THE MINUTES AS PRESENTED.

MOVED BY: CHILDS / SECONDED BY: GRIFFITH

ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:** None.

5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH

ALL IN FAVOR - MOTION PASSED

6. **CALL TO THE PUBLIC:**

➤ **NONE**

7. RESOLUTIONS FOR CONSIDERATION:

- 8. Human Resources: Resolution Authorizing the Signing of an Amendment to Schedule A to Administrative Services Contract Regarding Prescription Drug Administrator Fees with Blue Cross Blue Shield of Michigan**

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

- 9. Central Dispatch: Resolution Authorizing Reorganization of 911-Central Dispatch Removing 911 Operations Manager Position – 911 Central Dispatch / Public Safety / Finance / Board of Commissioners**

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
DISCUSSION
ALL IN FAVOR - MOTION PASSED**

- 10. Facility Services: Resolution Authorizing the Renovation and Replacement of the Parking Lots at the East Complex and a Supplemental Appropriation – Facility Services / Infrastructure & Development / Finance / Board**

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: LAWRENCE
DISCUSSION
ALL IN FAVOR - MOTION PASSED**

- 11. Sheriff: Resolution Authorizing a 5-Year Agreement to Purchase Taser Cartridges from Axon at a Cost of \$5,129 Annually through 2021**

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: BEZOTTE / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED**

- 12. Jail: Resolution to Establish a Budget for the New Commissary Fund which was Created by Resolution 2017-05-094 – Sheriff / Public Safety / Finance / Board**

**RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOLAN
ALL IN FAVOR – MOTION PASSED**

13. REPORTS:

A. United Way, ALICE Report:

- Nancy Rosso, Executive Director, & Donna Gehringer, Community Investments Director, presented the ALICE Report as it pertains to Michigan and Livingston County.

B. Revenue Forecast Committee Presentation:

- Ken Hinton, County Administrator, began the presentation and discussed taxable values, millages, and inflation rates. Cindy Catanach, Finance Officer, reviewed the budget process and next steps; Hilery DeHate, Financial Analyst, discussed revenues; Sue Bostwick, Equalization Director, reviewed taxable values; Jenny Nash, Treasurer, reviewed interest rates and delinquency rates; Brandon Denby, Register of Deeds, reviewed foreclosures and revenues; John Evans, Circuit Court Administrator, and Francine Zysk, District Court Administrator, reviewed projected Court revenues and sources. Joe McClure, Financial Analyst, discussed the projected revenues for the Sheriff Department; Ken Recker, Chief Deputy Drain Commissioner, reviewed expected Drain Commission revenues; Cindy Catanach closed the report with a brief overview.

C. Annual Report – Register of Deeds

- Brandon Denby, Register of Deeds, presented the 2016 Annual Report for the Register of Deeds office.

D. Annual Report – Facility Services

- Chris Folts, Facility Services Director, presented the 2016 Annual Report for Facility Services.

14. CLAIMS:

RECOMMEND MOTION TO THE BOARD TO APPROVE THE MISCELLANEOUS CLAIMS DATED: June 28, 2017.
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

15. PREAUTHORIZED:

RECOMMEND MOTION TO THE BOARD TO APPROVE THE COMPUTER PRINTOUT DATED: 6-15-17 THRU 6-28-17
MOVED BY: LAWRENCE / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED

16. CALL TO THE PUBLIC:

- None

17. ADJOURNMENT:

**MOTION TO ADJOURN AT 9:32 AM
MOVED BY: LAWRENCE / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

**NATALIE HUNT
RECORDING SECRETARY**