

# MEETING MINUTES

LIVINGSTON COUNTY

**JUNE 8, 2015 - 7:30 PM**

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. CHILDS       COMM. DOLAN       COMM. GREEN       COMM. WILLIAMS

OTHERS:  
JENNIFER PALMBOS  
KATE LAWRENCE  
CINDY CATANACH  
SALLY REYNOLDS  
ELIZABETH YOUNG

WILLIAM SLEIGHT  
KEVIN WILKINSON  
JEFF BOYD  
ROBERTA BENNETT

NATALIE HUNT  
BELINDA PETERS  
KEN HINTON  
RICH MALEWICZ  
DOUG BRITZ

1. **CALL to ORDER:** Meeting called to order by: **COMM. DENNIS DOLAN AT 7:32 PM.**

2. **APPROVAL of MINUTES: MINUTES OF MEETING MAY 11, 2015:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.  
MOVED BY: CHILDS / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL of AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.  
MOVED BY: GREEN / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:** None.

5. **CALL TO THE PUBLIC:** None.

6. **RESOLUTIONS for CONSIDERATION.**

7. **HUMAN RESOURCES:** RESOLUTION ESTABLISHING A FREEDOM OF INFORMATION ACT (FOIA) PROCEDURES AND GUIDELINES, PUBLIC SUMMARY OF FOIA PROCEDURES AND GUIDELINES, AND FOIA OPERATIONAL PROCEDURES FOR LIVINGSTON COUNTY

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: CHILDS / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

- Jennifer Palmbos explained the purpose and background of this resolution

**8. CAR POOL: RESOLUTION TO AMEND THE FISCAL YEAR 2015 BUDGETS FOR CAR POOL, SHERIFF ROAD, AND JAIL**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: CHILDS / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

- Cindy Catanach requested to add Contingency Line to the Resolution before the Finance Meeting

**9. EMS: RESOLUTION APPROVING THE CREATION OF 4 FULL TIME PARAMEDIC POSITIONS**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: GREEN / SECONDED BY: CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

- Jeff Boyd explained the reason for the request of more positions. Jeff answered questions from the Committee.

**10. REGISTER OF DEEDS: RESOLUTION AUTHORIZING A TRANSFER OF FUNDS FROM THE REGISTER OF DEEDS AUTOMATION FUND INTO THE REGISTER OF DEEDS 2015 BUDGET TO COVER MICROFILMING COSTS THAT WERE NOT PAID OUT IN THE 2014 BUDGET**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: GREEN / SECONDED BY: CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

- Sally Reynolds answered questions from the Committee.

**11. REGISTER OF DEEDS: RESOLUTION AUTHORIZING REGISTER OF DEEDS TO AMEND THE AGREEMENT WITH FIDLAR TECHNOLOGIES FOR A MEDIA CONVERSION PROJECT**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: CHILDS / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

**12. PURCHASING RESOLUTION AUTHORIZING ENTERING INTO A CONTRACT FOR UNIFORM-CLEANING SERVICES WITH MARCY'S LAUNDRY & DRY CLEANING, L.L.C.**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: GREEN / SECONDED BY: CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

- Roberta Bennett introduced Elizabeth Young, Assistant Buyer, to the Committee.

**13. ADMINISTRATION      RESOLUTION TO AUTHORIZE THE URBAN COOPERATION ACT (PUBLIC ACT 7)  
AGREEMENT TO ESTABLISH THE SOUTHEAST MICHIGAN CONSORTIUM AND TO  
APPOINT MEMBERS TO THE CONSORTIUM BOARD**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: GREEN / SECONDED BY: CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

- Belinda Peters gave background information on this agreement to the Committee and highlighted items from the agreement. Bill Green has volunteered to be appointed. Answered questions from the Committee.

**14. MI WORKS!      RESOLUTION APPROVING THE PROGRAM YEAR 2015 WORKFORCE INNOVATION AND  
OPPORTUNITY ACT ADULT PLAN FOR LIVINGSTON COUNTY**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: GREEN / SECONDED BY: CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

- Bill Sleight explained the program to the Committee.

**15. MI WORKS!      RESOLUTION APPROVING AN AGREEMENT BETWEEN THE LIVINGSTON COUNTY BOARD OF  
COMMISSIONERS AND THE LIVINGSTON COUNTY WORKFORCE DEVELOPMENT COUNCIL**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: CHILDS / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

- Bill Sleight explained the agreement and that the changes are minor.

**16. MI WORKS!      RESOLUTION APPROVING THE SUBMISSION OF THE PROGRAM YEAR 2015 WAGNER-PEYSER  
ACT LOCAL EMPLOYMENT SERVICE PLAN**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: GREEN / SECONDED BY: CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

- Bill Sleight explained the Grant to the Committee.

**17. MI WORKS!      RESOLUTION APPROVING THE PROGRAM YEAR 2015 WORKFORCE INNOVATION AND  
OPPORTUNITY ACT (WIOA) YOUTH PLAN FOR LIVINGSTON COUNTY**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: CHILDS / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

➤ Bill Sleight explained the Grant to the Committee.

**18. MI WORKS! RESOLUTION APPROVING THE PROGRAM YEAR 2015 WORKFORCE INNOVATION AND OPPORTUNITY ACT DISLOCATED WORKERS PLAN FOR LIVINGSTON COUNTY**

**RECOMMEND MOTION TO: FINANCE**  
**MOVED BY: GREEN / SECONDED BY: CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

➤ Bill Sleight explained the Grant to the Committee.

**19. CALL TO THE PUBLIC: None.**

**20. ADJOURNMENT:**

**MOTION TO ADJOURN AT 8:17 PM.**  
**MOVED BY: CHILDS / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

**NATALIE HUNT**  
RECORDING SECRETARY