

# MEETING MINUTES

LIVINGSTON COUNTY

**JULY 16, 2014 - 7:30 A.M.**

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## FINANCE COMMITTEE

COMM. DENNIS DOLAN - FINANCE CHAIR  
 COMM. DAVID DOMAS  
 COMM. DONALD PARKER

COMM. CAROL GRIFFITH  
 COMM. KATE LAWRENCE  
 COMM. GARY CHILDS

COMM. WILLIAM GREEN  
 COMM. RON VAN HOUTEN  
 COMM. STEVE WILLIAMS

JENNIFER PALMBOS  
JENNIFER NASH  
BARTON MAAS  
JOHN EVANS  
OTHERS: HON. DAVID READER  
CINDY CATANACH  
MELISSA SCHARRER  
RICH McNULTY  
JAMES DUQUET

MARGARET DUNLEAVY  
DIANNE McCORMICK  
LISA BETH HARVEY  
CINDY CATANACH  
RICH MALEWICZ  
MIKE SMITH  
GREGG KELLOGG  
TINA ABBATE MARZOLF  
SALLY REYNOLDS

NATALIE HUNT  
TOM CREMONTE  
DOUG BRITZ  
KELLI HAWORTH  
TONYA MORROW  
LAURA BISMACK  
ROB STANFORD  
SCOTT BARB

1. **CALL TO ORDER:** Meeting called to order by **COMM. DENNIS DOLAN** at 7:30 A.M.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED JUNE 25, 2014:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED:  
MOVED BY: LAWRENCE / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:** NONE.
5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE REGULAR AGENDA, AS PRESENTED:  
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED

## 6. REPORTS:

- **HON. DAVID READER:** Presented the reports on behalf of all courts. Beginning 01-01-2014 the courts changed to a more complex and integrated plan, Livingston County Courts are now one of the first integrated courts in the state of Michigan. There has never been a time where the courts have worked together as well as they currently are. In regards to the recent legislature and the impact this will have on revenues, the time period of revenue loss is unknown, it is projected that there will be a \$1.3M loss. There will need to be a significant discussion if receivables are part of that legislature. Data on case count shows 27,000 new cases, but need to look at what type of cases are included in that count.
- **MELISSA SCHARRER, FRIEND OF THE COURT:** Discussed successes in opening up communication with other administrators, highlighted that FOC is receiving 66% reimbursement for child support cases, and reviewed handout.
- **JAMES DUQUET, PROBATE COURT:** Reviewed hand out and stated the caseload has increased significantly and are on track to break record this year. The caseload does not count cases that have been open for more than one year. The recent Cunningham ruling will not affect this court.
- **JOHN EVANS, CIRCUIT COURT:** Expressed numbers that are often overlooked: over 800 defenders were assigned felonies; 1,300 jurors were assigned; and 182,000 people went through security at the door. The Juvenile Court shifted focus from residential to community based programs. Reviewed handout and Tonya Morrow discussed the community based programs in more detail.
- **LAURA BISMACK, SPECIALTY COURTS:** Reviewed grants awarded to the courts and what services have been added.
- **Comm. Parker** asked about the Veterans Court and what funding might be available. Hon. David Reader and Laura Bismack responded that they have tried for grants in the past and have not had enough participants to qualify, only have identified 5 people.
- **Comm. Griffith** addressed Hon. David Reader regarding the Cunningham case. Hon. David Reader explained that the court of appeals began asking to justify the costs and that the cost was built off of the highest justifiable numbers. It will depend on what the legislature decides if the formula for these charges will change.

## 7. CALL TO THE PUBLIC: NONE.

## 8. RESOLUTIONS FOR CONSIDERATION:

**9. SHERIFF: RESOLUTION AUTHORIZING THE JAIL EXPANSION PROJECT, BUDGET, FUNDS AND CONSTRUCTION CONTRACTS**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: CHILDS / SECONDED BY: LAWRENCE  
MOTION PASSED**

- Comm. Domas opened discussion regarding prevailing wages. Chairman Comm. Dolan stated that prevailing wages are not part of this resolution and that can be discussed further at the next Construction Committee meeting.

**10. PLANNING: RESOLUTION TO ACCEPT THE 2014 UPDATE TO THE LIVINGSTON COUNTY, MICHIGAN COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: CHILDS / SECONDED BY: WILLIAMS  
ALL IN FAVOR - MOTION PASSED**

**11. CIRCUIT COURT: RESOLUTION AUTHORIZING THE 44<sup>TH</sup> CIRCUIT COURT TO APPLY FOR FY 2015 FUNDING FROM THE STATE COURT ADMINISTRATIVE OFFICE FOR SPECIALTY COURTS**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: DOMAS / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED**

**12. BOARD OF COMMISSIONERS: RESOLUTION APPROVING THE FY 2015 ANNUAL IMPLEMENTATION PLAN OF THE ARE AGENCY ON AGING 1-B**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: CHILDS / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

**13. ADMINISTRATION: RESOLUTION AUTHORIZING LIVINGSTON COUNTY'S ANNUAL BUDGET PROCESS AND CALENDAR FOR 2015**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED**

COMM. CHILDS EXITED AT 9:00 A.M.

**14. PUBLIC HEALTH: RESOLUTION TO AMEND THE 2014 GENERAL FUND HEALTH DEPARTMENT BUDGET**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: VAN HOUTEN / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

**15. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING A BUDGET TRANSFER FOR THE PURCHASE OF WORDPERFECT SOFTWARE FOR PROSECUTOR AND JUDGE OFFICES**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: LAWRENCE / SECONDED BY: DOMAS  
ALL IN FAVOR - MOTION PASSED**

**16. ADMINISTRATION: RESOLUTION TO AMEND THE 2014 COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: GRIFFITH / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED**

**17. LETS: RESOLUTION AUTHORIZING THE CREATION OF ONE (1) DEPUTY DIRECTOR POSITION AND FY 2014 BUDGET AMENDMENT.**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED**

**18. LETS: RESOLUTION TO AMEND RESOLUTION 2013-02-053 TO INCLUDE FUNDING CHANGES AND BUDGET AMENDMENT FOR FY 2014**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: PARKER / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

**19. LETS: RESOLUTION AUTHORIZING A CONTRACT FOR PREVENTIVE MAINTENANCE FOR FISCAL YEAR 2014 FOR LETS FACILITY, BUSES, AND EQUIPMENT**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: VAN HOUTEN / SECONDED BY: WILLIAMS  
ALL IN FAVOR - MOTION PASSED**

**20. INFORMATION TECHNOLOGY: RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO ESRI, INC FOR GIS SOFTWARE MAINTENANCE**

**RECOMMEND MOTION TO THE BOARD  
MOVED BY: LAWRENCE / SECONDED BY: WILLIAMS  
ALL IN FAVOR - MOTION PASSED**

**21. CLAIMS**

**MOTION TO APPROVE THE CLAIMS DATED: JULY 16, 2014:  
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

**22. PAYABLES**

**MOTION TO APPROVE THE PAYABLES DATED: JUNE 26, 2014 THROUGH JULY 16, 2014:  
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

**23. CLOSED SESSION: DISCUSS LABOR NEGOTIATIONS: LIEUTENANTS AND SERGEANTS**

**MOTION TO RECESS TO CLOSED SESSION AT: 9:10 A.M.  
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED**

**MOTION TO RETURN TO OPEN SESSION AT: 9:25 A.M.  
MOVED BY: PARKER / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED**

**24. CALL TO THE PUBLIC: NONE.**

**25. ADJOURNMENT:**

**MOTION TO ADJOURN AT 9:26 A.M.  
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

RESPECTFULLY SUBMITTED

**NATALIE HUNT**  
RECORDING SECRETARY