

MEETING MINUTES

LIVINGSTON COUNTY

JULY 23, 2014 – 8:00 AM

ADMINISTRATION BUILDING – CONFERENCE ROOM 4A
304 E. Grand River Avenue, Howell, MI 48843

PERSONNEL SUBCOMMITTEE MEETING

COMM. VANHOUTEN COMM. GRIFFITH COMM. LAWRENCE

OTHERS: Belinda Peters, Margaret Dunleavy, Dave Domas, Rich McNulty, Jennifer Palmbo

1. **CALL TO ORDER:** Meeting called to order by: Comm. Van Houten at 8:00 am.

2. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

3. **CALL TO THE PUBLIC:** None.

4. **APPROVAL OF MEETING MINUTES** of June 18, 2014:

MOTION TO APPROVE THE FOLLOWING MEETING MINUTES JUNE 18, 2014
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR – MOTION PASSED

5. **DISCUSSION:** Discussion relating to the Resolution Regarding the Selection and Termination of Non-Elected Department Heads.

CIVIL COUNSEL, RICH McNULTY, PRESENTED HIS FINDINGS RELATED TO SURROUNDING COUNTIES' PRACTICES FOR COUNTY ADMINISTRATOR'S SCOPE OF RESPONSIBILITIES FOR TERMINATING NON-ELECTED DEPARTMENT HEADS. FINDINGS WERE INCLUDED IN PACKET. CIVIL COUNSEL ADVISES COMMISSIONERS COULD BE SHIELDED FURTHER FROM BEING DEEMED "DECISION MAKERS" IN EMPLOYEE TERMINATIONS BY REMOVING THE PROVISION IN RESOLUTION 2007-03-086 REQUIRING CONCURRENCE OF THE CHAIR AND VICE CHAIR, THUS ELIMINATING LIKELIHOOD OF BEING CALLED AS A WITNESS OR BEING DEPOSED IN LEGAL ACTION. COMMISSIONER GRIFFITH REQUESTED STAFF TO RESEARCH THE HISTORY OF RESOLUTION 2007-03-086 AND REPORT BACK TO AUGUST 20, 2014 PERSONNEL COMMITTEE.

6. HUMAN RESOURCES: Resolution approving the filling of the Payroll Clerk position at above the hire rate

**MOTION TO APPROVE THE ABOVE RESOLUTION
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

7. HUMAN RESOURCES: Resolution to certify officer and employee delegates to the Municipal Employees Retirement System annual meeting.

**MOTION TO APPROVE THE ABOVE RESOLUTION
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

8. ADJOURNMENT

**MOTIONED BY LAWRENCE / SECONDED BY GRIFFITH
TO ADJOURN AT 8:27 AM
ALL IN FAVOR – MOTION PASSED**

Respectfully Submitted,

**JENNIFER PALMBOS
HUMAN RESOURCES / LABOR RELATIONS DIRECTOR**