

MEETING MINUTES

LIVINGSTON COUNTY

JULY 25, 2012 - 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. DENNIS DOLAN

COMM. DAVID DOMAS

COMM. JAY DRICK

COMM. CAROL GRIFFITH

COMM. MAGGIE JONES

COMM. JACK LA BELLE - FINANCE CHAIR

COMM. JIM MANTEY

COMM. RON VAN HOUTEN

COMM. STEVE WILLIAMS

OTHERS:

DON ARBIC

CINDY CATANACH

ERIC SANBORN

SALLY REYNOLDS

MARGARET M. DUNLEAVY

JENNIFER NASH

JENNIFER PALMBOS

JEFF BOYD

MIKE CRAINE

JAMIE PALMER

CANDY ATKINS

MELISSA SCHARRER

MARY ELLEN NYGREN

CAROLE CHURCH

BELINDA M. PETERS

DEBBIE WARDEN

1. **CALL TO ORDER:** Meeting called to order by **COMM. JACK LA BELLE** at 7:30 AM.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES:** MINUTES OF MEETING DATED JUNE 27, 2012 AND CLOSED SESSION MEETING MINUTES DATED JUNE 27, 2012:

MOTION TO APPROVE THE MINUTES, AS PRESENTED.

MOVED BY: MANTEY / SECONDED BY: WILLIAMS

ALL IN FAVOR – MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS.** None.

5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOVED BY: VANHOUTEN / SECONDED BY: GRIFFITH

ALL IN FAVOR – MOTION PASSED

6. **REPORTS:** None.

7. **CALL TO THE PUBLIC:** None.

8. **RESOLUTIONS FOR CONSIDERATION:**

9. **ADMINISTRATION:** **RESOLUTION APPROVING LIVINGSTON COUNTY'S FINANCIAL PARTICIPATION IN THE CONSTRUCTION PHASE OF THE I-96 INTERCHANGE PROJECT AT LATSON AND NIXON ROADS**

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: WILLIAMS
YEAS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
NAYS: DOLAN DOMAS DRICK GRIFFITH JONES LABELLE MANTEY WILLIAMS VANHOUTEN
MOTION PASSED

10. **BUILDING SERVICES:** **RESOLUTION AUTHORIZING CAPITAL IMPROVEMENT EXPENDITURE FOR REPLACEMENT OF TWO COMPRESSORS AT EAST COMPLEX**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

11. **ANIMAL CONTROL:** **RESOLUTION AUTHORIZING FILLING A VACANT FULL-TIME ANIMAL CONTROL OFFICER POSITION AND A VACANT FULL-TIME ANIMAL CONTROL ASSISTANT POSITION**

RECOMMEND MOTION TO THE BOARD
MOVED BY: WILLIAMS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

12. **JAIL: INMATE WORK PROGRAM – HIRING OF PART-TIME DEPUTY**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VANHOUTEN / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

13. **DISTRICT COURT:** **RESOLUTION APPROVING THE FILLING OF A FULL TIME DEPUTY COURT CLERK POSITION IN THE 53RD DISTRICT COURT DEPARTMENT, AND THE SUBSEQUENT FILLING OF A PART-TIME DEPUTY COURT CLERK POSITION**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DRICK / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED

14. **CIRCUIT COURT:** **RESOLUTION AUTHORIZING A CONTRACT WITH LACASA TO SPEND FUNDS FROM THE STATE COURT ADMINISTRATIVE OFFICE FAMILY TREATMENT COURT GRANT TOWARD OFFERING STRENGTHENING FAMILIES, AN EVIDENCE BASED PARENTING PROGRAM FOR FAMILIES WITH HISTORY OF SUBSTANCE ABUSE**

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED

15. **ADMINISTRATION:** **RESOLUTION TO APPROVE A TWO (2) YEAR AGREEMENT WITH ADP FOR PAYROLL PROCESSING**

RECOMMEND MOTION TO THE BOARD
MOVED BY: JONES / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

16. **CENTRAL DISPATCH:** **RESOLUTION AUTHORIZING LIVINGSTON COUNTY TO ENTER INTO A GROUND SPACE LEASE AGREEMENT WITH THOMAS AND PRISCILLA DELERUYELLE**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

17. **CENTRAL DISPATCH:** **RESOLUTION AUTHORIZING THE RE-CREATION OF THE EXEMPT OPERATIONS MANAGER POSITION**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DOMAS / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED

18. **FRIEND OF THE COURT:** **RESOLUTION APPROVING THE FILLING OF A VACANT FULL TIME CASEWORKER POSITION AND SUBSEQUENT FILLING OF A FULL TIME CLERK POSITION IN THE FRIEND OF THE COURT OFFICE**

RECOMMEND MOTION TO THE BOARD
MOVED BY: MANTEY / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

19. **FRIEND OF THE COURT:** **RESOLUTION APPROVING THE FILLING OF A VACANT FULL TIME CHIEF ACCOUNT CLERK POSITION IN THE FRIEND OF THE COURT OFFICE**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VANHOUTEN / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED

20. **HUMAN RESOURCES:** **RESOLUTION TO ENTER INTO AN ELECTRONIC DATA DISTRIBUTION INTERCHANGE (EDI) FILE TRANSFER AGREEMENT WITH BLUE CROSS/BLUE SHIELD OF MICHIGAN**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VANHOUTEN / SECONDED BY: JONES
ALL IN FAVOR - MOTION PASSED

21. **HUMAN RESOURCES:** **RESOLUTION TO AUTHORIZE HEALTH DECISIONS, INC. TO CONDUCT A HEALTH CARE CLAIM AUDIT AND CLAIM RECOVERY FOR LIVINGSTON COUNTY FOR CLAIMS PAID FOR BY BLUE CROSS & BLUE SHIELD OF MICHIGAN ON BEHALF OF THE COUNTY**

RECOMMEND MOTION TO THE BOARD
MOVED BY: DRICK / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED

22. **HUMAN RESOURCES:** **RESOLUTION TO AFFIRM AND CLARIFY CERTAIN SECTIONS OF THE PERSONNEL MANUAL FOR NON-UNION EMPLOYEES**

RECOMMEND MOTION TO THE BOARD
MOVED BY: VANHOUTEN / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

23. HUMAN RESOURCES: RESOLUTION TO CERTIFY OFFICER DELEGATE, ALTERNATE OFFICER DELEGATE AND EMPLOYEE DELEGATE TO THE 2012 MUNICIPAL EMPLOYEES RETIREMENT SYSTEM ANNUAL MEETING

**RECOMMEND MOTION TO THE BOARD
MOVED BY: GRIFFITH / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED**

24. MISCELLANEOUS CLAIMS

**MOTION TO APPROVE THE MISCELLANEOUS CLAIMS DATED JULY 25, 2012.
MOVED BY: WILLIAMS / SECONDED BY: VANHOUTEN
ALL IN FAVOR - MOTION PASSED**

25. COMPUTER PRINTOUT

**MOTION TO APPROVE THE COMPUTER PRINTOUT
MOVED BY: DOMAS / SECONDED BY: MANTEY
ALL IN FAVOR - MOTION PASSED**

26. ADJOURNMENT:

**MOTION TO ADJOURN AT 8:21 AM
MOVED BY: JONES / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

**DEBBIE WARDEN
RECORDING SECRETARY**