

MEETING MINUTES

LIVINGSTON COUNTY

AUGUST 16, 2017 – 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. KATE LAWRENCE

COMM. BILL GREEN - FINANCE CHAIR

COMM. DAVE DOMAS

COMM. DOUG HELZERMEN

COMM. DON PARKER

COMM. BOB BEZOTTE

COMM. CAROL GRIFFITH

COMM. DENNIS DOLAN

COMM. GARY CHILDS

1. **CALL TO ORDER:** Meeting called to order by **COMM. BILL GREEN** at 7:30 AM.

2. **ROLL CALL:**

- **Present:** Kate Lawrence, William Green, Dave Domas, Douglas Helzerman, Don Parker, Carol Griffith, Dennis Dolan, Gary Childs, Bob Bezotte
- **Absent:** None.

3. **APPROVAL OF MINUTES:**

- **MINUTES OF MEETING DATED: JULY 26, 2017**

MOTION TO APPROVE THE MINUTES AS PRESENTED.

MOVED BY: CHILDS / SECONDED BY: BEZOTTE

ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:** None.

5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOVED BY: HELZERMEN / SECONDED BY: LAWRENCE

ALL IN FAVOR - MOTION PASSED

6. **CALL TO THE PUBLIC:**

- Jordan Genso, Brighton Township: Spoke in support of the Resolution on the agenda regarding broadcasting of the Board Meetings. Requests that Wednesday, Finance meetings will be considered as well.

- Judy Daubenmier, Brighton: Supports the resolution to broadcast the Board Meetings, feels it will encourage public participation.
- Cindy Catanach, Livingston County Finance Officer: update on 2018 budget process, received all department requests, data will be analyzed and meetings have been scheduled. First presentation will be at the next Public Safety Meeting on August 28th & General Government on September 11th.
- Kate DeRosier, Hartland Township: Supports the Resolution to broadcast the Board Meetings and also urges to consider recording the Finance Committee Meetings.
- Commissioner Domas: Ms. DeRosier expressed her interest and she is on the mailing list for the Broadcast Committee agendas, thank you for your interest.

7. RESOLUTIONS FOR CONSIDERATION:

8. CIRCUIT COURT: Resolution Authorizing the Reorganization of the Court Programs Department – Finance / Board

RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: GRIFFITH
DISCUSSION
COMMISSIONER CHILDS MOVED TO AMEND THE RESOLUTION TO REFLECT AN EFFECTIVE DATE OF JUNE 5, 2017 AS REQUESTED;
COMMISSIONER GRIFFITH SECONDED
ALL IN FAVOR – MOTION PASSED

9. PUBLIC HEALTH: Resolution Authorizing an Agreement with Washtenaw County Public Health to Expand the Getting to the Heart of the Matter Grant Activities into Livingston County

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: LAWRENCE
DISCUSSION
ALL IN FAVOR - MOTION PASSED

10. PUBLIC HEALTH: Resolution Authorizing an Agreement with Washtenaw County Public Health to Continue the Building Healthy Communities Grant Activities in Livingston County

RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: BEZOTTE
DISCUSSION
ALL IN FAVOR - MOTION PASSED

11. LETS: Resolution Authorizing MDOT Contract for Fiscal Year 2017 Preventative Maintenance, Bus Purchases, and Garage Equipment – LETS / General Government / Finance / Board

RECOMMEND MOTION TO THE: BOARD
MOVED BY: PARKER / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED

- 12. PLANNING: Resolution Amending Resolution #2017-07-121 Which Authorized a Land and Water Conservation Fund Grant Agreement with the Michigan Department of Natural Resources to Develop Public Outdoor Recreation Facilities at Fillmore County Park – Planning / Parks & Open Space Advisory Committee / Finance / Board**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: HELZERMAN
ALL IN FAVOR - MOTION PASSED

- 13. INFORMATION TECHNOLOGY: Resolution Authorizing a Renewal of the Intergovernmental Agreement with Oakland County to Provide Website Hosting, On-line and Over-the-Counter Credit Card Payments – Information Technology**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: GRIFFITH / SECONDED BY: BEZOTTE
ALL IN FAVOR - MOTION PASSED

- 14. INFORMATION TECHNOLOGY: Resolution Authorizing Issuance of a Purchase Order to Darktrace for the Purchase of an Advanced Threat Protection (ATP) Appliance and Four Years of Support – Information Technology / General Government / Finance / Board**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: CHILDS
DISCUSSION
ALL IN FAVOR – MOTION PASSED

- 15. AIRPORT: Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter into a Partial Final Release of Property Damage Claims Agreement for the Aircraft Accident N525PZ - Airport**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOLAN / SECONDED BY: BEZOTTE
DISCUSSION
ALL IN FAVOR – MOTION PASSED

16. **AIRPORT:** Resolution to Concur with the Livingston County Aeronautical Facilities Board to Enter into an Agreement with C&S Companies for an Update of the Airport Layout Plan (ALP) to Comply with FAA Requirements - Airport

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOLAN
ALL IN FAVOR – MOTION PASSED

17. **BOARD OF COMMISSIONERS:** Resolution Authorizing an Agreement with SoundQue Multimedia to Provide Video Recording Services for Livingston County Board of Commissioners' Meetings – Board of Commissioners

RECOMMEND MOTION TO THE: BOARD
MOVED BY: CHILDS / SECONDED BY: BEZOTTE
DISCUSSION
QUESTIONS FOR LEGAL – RECORDING MINORS, RECORD RETENTION,
VULGARITIES
DISTRIBUTED GRAPHS REPRESENTING
ALL IN FAVOR – MOTION PASSED

18. **REPORTS:**

A. Annual Report – Planning:

- Kathleen Kline-Hudson, Planning Director; Scott Barb, Principal Planner; Rob Stanford, Principal Planner, presented the Planning Department's 2016 Annual Report.

Commissioner Childs exited at 9:05 a.m.

B. Annual Report - Equalization:

- Sue Bostwick, Equalization Director, presented the Equalization Department's 2016 Annual Report.

19. **CLAIMS:**

RECOMMEND MOTION TO THE BOARD TO APPROVE THE MISCELLANEOUS
CLAIMS DATED: August 16, 2017.
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

20. **PREAUTHORIZED:**

RECOMMEND MOTION TO THE BOARD TO APPROVE THE COMPUTER
PRINTOUT DATED: 7-27-17 THRU 8-16-17
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

21. CALL TO THE PUBLIC:

- Kate DeRosier, Hartland Township – thanked the Committee for passing the Resolution to record the Board Meetings.

22. ADJOURNMENT:

**MOTION TO ADJOURN AT 9:22 AM
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

**NATALIE HUNT
RECORDING SECRETARY**