

MEETING MINUTES

LIVINGSTON COUNTY

AUGUST 20, 2014 – 8:00 AM

ADMINISTRATION BUILDING – CONFERENCE ROOM 4A
304 E. Grand River Avenue, Howell, MI 48843

PERSONNEL SUBCOMMITTEE MEETING

COMM. VANHOUTEN COMM. GRIFFITH COMM. LAWRENCE

OTHERS: DIANE GREGOR, RICH MALEWICZ, RICH McNULTY, JENNIFER PALMBOS, TERRY LEE
BELINDA PETERS, CINDY CATANACH

1. **CALL TO ORDER:** Meeting called to order by: Comm. Van Houten at 8:03 am.
2. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA WITH AMENDMENT MOVING
RESOLUTIONS 9 AND 10 TO THE BEGINNING OF THE AGENDA
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

3. **CALL TO THE PUBLIC:** None.
4. **APPROVAL OF MEETING MINUTES** of July 16 and August 13, 2014:

MOTION TO APPROVE THE FOLLOWING MEETING MINUTES OF JULY 16 AND AUGUST 13, 2014
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR – MOTION PASSED

5. **REPORTS:** None.
6. **LETS:** Resolution To Approve A Non-Precedent Setting, One Time Only Donation Of Vacation Time By Any L.E.T.S. Employee Wishing to Participate, To An employee Within L.E.T.S. Transportation

MOTION TO APPROVE THE ABOVE RESOLUTION AND MOVE IT TO FULL BOARD
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

7. INFORMATION TECHNOLOGY: Resolution To Approve A Non-Precedent Setting, One Time Only Donation Of Vacation Time By Any County Employee Wishing to Participate, To An employee Within the Information Technology Department

**MOTION TO APPROVE THE ABOVE RESOLUTION AND MOVE IT TO FULL BOARD
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

8. HUMAN RESOURCES: Resolution Amending The Resolution Regarding The Selection And Termination Of Non-Elected Department Heads

**MOTION TO APPROVE THE ABOVE RESOLUTION AND MOVE IT TO FINANCE
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED**

9. HUMAN RESOURCES: Resolution To Amend The Employee Complaint Procedure In The Personnel Manual For Non-Union Employees

**MOTION DENIED
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ROLL CALL: COMM. LAWRENCE, YES; COMM. GRIFFITH, YES; COMM. VANHOUTEN, YES**

10. ADJOURNMENT

**MOTIONED BY LAWRENCE / SECONDED BY GRIFFITH
TO ADJOURN AT 8:38 AM
ALL IN FAVOR – MOTION PASSED**

Respectfully Submitted,

**TERRY LEE
HR COORDINATOR**