

# MEETING MINUTES

LIVINGSTON COUNTY

**AUGUST 26, 2015 – 7:30 A.M.**

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## FINANCE COMMITTEE

COMM. **GARY CHILDS**  
 COMM. **DENNIS DOLAN**  
 COMM. **DAVID DOMAS**

COMM. **BILL GREEN**  
 COMM. **CAROL GRIFFITH**  
 COMM. **KATE LAWRENCE**

COMM. **DON PARKER**, FINANCE CHAIR  
 COMM. **RON VAN HOUTEN**  
 COMM. **STEVE WILLIAMS**

OTHERS:  
LT. KEVIN MARK  
RICH MALEWICZ  
JIM ROWELL  
JOANIE STIDHAM  
ERIC SANBORN  
CINDY CATANACH

KEN HINTON  
DEBBIE WARDEN  
ROBERTA BENNETT  
MIKE CRAINE  
CHAD CHEWNING  
BILL SLEIGHT

NATALIE HUNT  
JEFF BOYD  
KEVIN WILKINSON  
KEN RECKER  
JENNIFER PALMBOS

1. **CALL TO ORDER:** Meeting called to order by **COMM. DON PARKER** at **7:32 A.M.**
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES:** **A. MINUTES OF MEETING DATED: AUGUST 12, 2015**  
**B. MINUTES OF CLOSED SESSION DATED: AUGUST 12, 2015**

**MOTION TO APPROVE THE MINUTES, AS PRESENTED.**  
**MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH**  
**ALL IN FAVOR - MOTION PASSED**

4. **TABLED ITEMS FROM PREVIOUS MEETINGS. None.**
5. **APPROVAL OF AGENDA:**

**MOTION TO APPROVE THE AGENDA, AS PRESENTED:**  
**MOVED BY: GRIFFITH / SECONDED BY: DOLAN**  
**ALL IN FAVOR - MOTION PASSED**

6. **REPORTS:**

➤ **Lt. Kevin Mark, MSP – Emergency Management:**

- Jeff Boyd introduced Lt. Mark of the Michigan State Police. Lt. Mark presented slides regarding Emergency Management.

**MOTION TO RECESS FOR TWO (2) MINUTES AT 8:56 A.M.:**  
**MOVED BY: PARKER / SECONDED BY: CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

**MEETING CALLED BACK TO ORDER BY COMMISSIONER PARKER AT 8:58 A.M.**

➤ **Road Commission – Annual Report:**

- Mike Craine presented the 2014 Road Commission Annual Report.

7. **CALL TO THE PUBLIC: None.**

8. **RESOLUTIONS FOR CONSIDERATION:**

9. **DRAIN COMMISSIONER:**      **RESOLUTION AUTHORIZING A JOINT AGREEMENT BETWEEN THE COUNTY OF LIVINGSTON, GREEN OAK TOWNSHIP, HAMBURG TOWNSHIP, AND THE HURON CLINTON METRO PARKS AUTHORITY (HCMA) TO PROVIDE FOR THE CONTINUED FUNDING OF OPERATIONAL COSTS FOR THE USGS STREAM GAGING STATION AT MILFORD**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: WILLIAMS / SECONDED BY: CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

10. **SHERIFF:**      **RESOLUTION AUTHORIZING THE SHERIFF DEPARTMENT AND THE COUNTY OF LIVINGSTON TO APPLY FOR AND ENTER INTO CONTRACT WITH THE STATE OF MICHIGAN, OFFICE OF HIGHWAY SAFETY PLANNING FOR FISCAL YEAR 2016 SECONDARY ROAD PATROL AND TRAFFIC ACCIDENT PREVENTION PROGRAM GRANT**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: LAWRENCE / SECONDED BY: CHILDS**  
**ALL IN FAVOR - MOTION PASSED**

11. **SHERIFF:**      **RESOLUTION AUTHORIZING A BUDGET AMENDMENT TO THE 2015 APPROVED BUDGET FOR THE SHERIFF DEPARTMENT**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH**  
**ALL IN FAVOR - MOTION PASSED**

12. **BUILDING INSPECTIONS:**      **RESOLUTION AUTHORIZING THE REORGANIZATION OF THE BUILDING INSPECTION DEPARTMENT**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: VAN HOUTEN / SECONDED BY: WILLIAMS**  
**ALL IN FAVOR - MOTION PASSED**

- 13. BUILDING INSPECTIONS: RESOLUTION AUTHORIZING THE REMODEL AND FURNITURE REPLACEMENT OF THE BUILDING DEPARTMENT**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: LAWRENCE / SECONDED BY: DOLAN**  
**ALL IN FAVOR - MOTION PASSED**

- 14. BUILDING INSPECTIONS: RESOLUTION AUTHORIZING SPECIAL INSPECTION FEE**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: LAWRENCE / SECONDED BY: VAN HOUTEN**  
**ALL IN FAVOR - MOTION PASSED**

- 15. HUMAN RESOURCES: RESOLUTION TO REVISE THE CLASSIFICATION AND COMPENSATION ADMINISTRATIVE GUIDELINES**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: LAWRENCE / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

- 16. HUMAN RESOURCES: RESOLUTION AUTHORIZING A STRATEGIC BUSINESS PARTNERSHIP AGREEMENT WITH CLEARY UNIVERSITY**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: LAWRENCE / SECONDED BY: GREEN**  
**ALL IN FAVOR - MOTION PASSED**

➤ Commissioner Domas requested the information regarding COLA projections for 2016.

- 17. HUMAN RESOURCES: RESOLUTION TO SUSPEND THE VOLUNTARY FURLOUGH POLICY FOR LIVINGSTON COUNTY EMPLOYEES**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH**  
**ALL IN FAVOR - MOTION PASSED**

- 18. HUMAN RESOURCES: RESOLUTION TO CERTIFY OFFICER AND EMPLOYEE DELEGATES TO THE MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM ANNUAL MEETING**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: DOMAS / SECONDED BY: LAWRENCE**  
**ALL IN FAVOR - MOTION PASSED**

**19. ADMINISTRATION: RESOLUTION AUTHORIZING AN ADDITIONAL CONTRIBUTION TO MERS**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: LAWRENCE / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

**20. CLAIMS**

**MOTION TO APPROVE THE CLAIMS DATED: AUGUST 26, 2015  
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED**

**21. PAYABLES**

**MOTION TO APPROVE THE PAYABLES DATED: 8-13-15 THROUGH 8-26-15  
MOVED BY: DOLAN / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED**

**22. CALL to the PUBLIC: None**

**23. ADJOURNMENT:**

**MOTION TO ADJOURN AT 9:35 A.M.  
MOVED BY: WILLIAMS / SECONDED BY: DOLAN  
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

**NATALIE HUNT**  
RECORDING SECRETARY