

# MEETING MINUTES

LIVINGSTON COUNTY

**AUGUST 30, 2017 – 7:30 A.M.**

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## FINANCE COMMITTEE

COMM. KATE LAWRENCE

COMM. BILL GREEN - FINANCE CHAIR

COMM. DAVE DOMAS

COMM. DOUG HELZERMAN

COMM. DON PARKER

COMM. BOB BEZOTTE

COMM. CAROL GRIFFITH

COMM. DENNIS DOLAN

COMM. GARY CHILDS

1. **CALL TO ORDER:** Meeting called to order by **COMM. BILL GREEN** at 7:31 AM.

2. **ROLL CALL:**

- **Present:** Kate Lawrence, William Green, Dave Domas, Douglas Helzerman, Carol Griffith, Dennis Dolan, Gary Childs, Bob Bezotte
- **Absent:** Don Parker.

3. **APPROVAL OF MINUTES:**

- **MINUTES OF MEETING DATED: JULY 26, 2017**

**MOTION TO APPROVE THE MINUTES AS PRESENTED.**

**MOVED BY: CHILDS / SECONDED BY: LAWRENCE**

**ALL IN FAVOR - MOTION PASSED**

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:** None.

5. **APPROVAL OF AGENDA:**

**MOTION TO APPROVE THE AGENDA, AS PRESENTED.**

**MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH**

**ALL IN FAVOR - MOTION PASSED**

6. **CALL TO THE PUBLIC:**

- Christian Jonckheere, Howell Township, is attending this meeting as he works to earn his Citizenship merit badge.

7. **RESOLUTIONS FOR CONSIDERATION:**

8. **CIRCUIT COURT:** Resolution Approving Creation of One Additional Circuit Court Judgeship and the Elimination of One District Court Judgeship in 2019

RECOMMEND MOTION TO THE: **BOARD**  
MOVED BY: LAWRENCE / SECONDED BY: CHILDS  
DISCUSSION  
ALL IN FAVOR – MOTION PASSED

9. **EMERGENCY MANAGEMENT:** Resolution Authorizing Out-of-State Travel for Emergency Management Staff to Attend Incident Command System 300 and 400 Train the Trainer Course at the Emergency Management Institute (EMI) Located in Emmitsburg, Maryland – Emergency Management / Public Safety / Finance / Board

RECOMMEND MOTION TO THE: **BOARD**  
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH  
DISCUSSION  
NOTED A TYPO IN THE LAST LINE OF THE RESOLUTION THE CORRECT DATES FOR TRAVEL ARE OCTOBER 22, 2017 – OCTOBER 28, 2017  
ALL IN FAVOR - MOTION PASSED

10. **CENTRAL DISPATCH:** Resolution Request for Support of Michigan Senate Bill 400 and Michigan House Bill 4651 Amending the Emergency Telephone Services Enabling Act – 911 Central Dispatch / Public Safety / Finance / Board

RECOMMEND MOTION TO THE: **BOARD**  
MOVED BY: DOMAS / SECONDED BY: CHILDS  
ALL IN FAVOR - MOTION PASSED

11. **JAIL:** Resolution Authorizing a Teaching Position in the Jail and a Supplemental Appropriation to the Commissary Fund – Sheriff-Jail / Public Safety / Finance / Board

RECOMMEND MOTION TO THE: **BOARD**  
MOVED BY: DOMAS / SECONDED BY: BEZOTTE  
ALL IN FAVOR - MOTION PASSED

12. **SHERIFF:** Resolution Authorizing the Sheriff's Office to Enter into Contract with the State of Michigan, Office of Highway Safety Planning for Traffic Enforcement Grant – Sheriff / Public Safety / Finance / Board

RECOMMEND MOTION TO THE: **BOARD**  
MOVED BY: CHILDS / SECONDED BY: LAWRENCE  
ALL IN FAVOR - MOTION PASSED

13. **SHERIFF:**                                    **Resolution Authorizing the Sheriff Department and the County of Livingston to Apply for and Enter into Contract with the State of Michigan, Office of Highway Safety Planning for Fiscal Year 2018 Secondary Road Patrol and Traffic Accident Prevention Program Grant – Sheriff / Public Safety / Finance / Board**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: LAWRENCE / SECONDED BY: BEZOTTE**  
**ALL IN FAVOR - MOTION PASSED**

14. **HUMAN RESOURCES:**                    **Resolution to Make Amendments to the Personnel Manual for Non-Union Employees**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: HELZERMAN / SECONDED BY: CHILDS**  
**ALL IN FAVOR – MOTION PASSED**

15. **HUMAN RESOURCES:**                    **Resolution to Certify Officer and Employee Delegates to the Municipal Employees’ Retirement System 2017 Annual Conference**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: GRIFFITH / SECONDED BY: CHILDS**  
**ALL IN FAVOR – MOTION PASSED**

16. **HUMAN RESOURCES:**                    **Resolution Authorizing the Chair to Sign a Letter of Agreement for the Reclassification of Jacob Champagne to Full-Time Dispatcher**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: GRIFFITH / SECONDED BY: CHILDS**  
**ALL IN FAVOR – MOTION PASSED**

17. **REPORTS:**

**A. Annual Report – Animal Control:**

- Andy Seltz, Animal Control/Shelter Director, presented the Department’s 2016 Annual Report.

**B. Annual Report – Information Technology:**

- Rich Malewicz, Chief Information Officer, presented the Department’s 2016 Annual Report.

**18. CLAIMS:**

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE MISCELLANEOUS  
CLAIMS DATED: August 30, 2017.**

**MOVED BY: LAWRENCE / SECONDED BY: CHILDS**

**ALL IN FAVOR - MOTION PASSED**

**19. PREAUTHORIZED:**

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE COMPUTER  
PRINTOUT DATED: 8-17-17 THRU 8-30-17**

**MOVED BY: LAWRENCE / SECONDED BY: CHILDS**

**ALL IN FAVOR - MOTION PASSED**

**20. CALL TO THE PUBLIC:**

➤ None.

**21. ADJOURNMENT:**

**MOTION TO ADJOURN AT 8:55 AM**

**MOVED BY: HELZERMAN / SECONDED BY: CHILDS**

**ALL IN FAVOR - MOTION PASSED**

**NATALIE HUNT  
RECORDING SECRETARY**