

# MEETING MINUTES

LIVINGSTON COUNTY

SEPTEMBER 13, 2017 – 7:30 A.M.

ADMINISTRATION BUILDING - BOARD CHAMBERS  
304 E. Grand River Avenue, Howell, MI 48843

## FINANCE COMMITTEE

COMM. KATE LAWRENCE

COMM. DOUG HELZERMAN

COMM. CAROL GRIFFITH

COMM. BILL GREEN - FINANCE CHAIR

COMM. DON PARKER

COMM. DENNIS DOLAN

COMM. DAVE DOMAS

COMM. BOB BEZOTTE

COMM. GARY CHILDS

1. **CALL TO ORDER:** Meeting called to order by **COMM. BILL GREEN** at 7:30 AM.

2. **ROLL CALL:**

- **Present:** William Green, Douglas Helzerman, Don Parker, Carol Griffith, Dennis Dolan, Gary Childs, Bob Bezotte
- **Absent:** Dave Domas, Kate Lawrence.

3. **APPROVAL OF MINUTES:**

- **MINUTES OF MEETING DATED: AUGUST 30, 2017**

**MOTION TO APPROVE THE MINUTES AS PRESENTED.**

**MOVED BY: CHILDS / SECONDED BY: GRIFFITH**

**ALL IN FAVOR - MOTION PASSED**

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:** None.

5. **APPROVAL OF AGENDA:**

**MOTION TO APPROVE THE AGENDA, AS PRESENTED.**

**MOVED BY: DOLAN / SECONDED BY: GRIFFITH**

**ALL IN FAVOR - MOTION PASSED**

6. **CALL TO THE PUBLIC:**

- **Cindy Catanach**, Finance Officer informed the Commissioners that yesterday afternoon the County received noticed that we have affirmed AAA rating from Moody's.

**7. REPORTS:**

➤ **LEVEL 2 BUDGET PRESENTATION – COURTS**

- John Evans discussed the requested budgets for the Circuit, Juvenile & Probate Courts: an increase in staff is due to the transfer of Brighton Staff to Circuit for the creation of the new judgeship. Also another employee transfer will be partially grant funded, also reflects the additional Bailiff. The On-Base implementation in Probate in Juvenile Courts is included in the budget request. Last week courts were notified that the State Committee approved a 10% cost allocation allowance, that could be an additional \$250,000 for the Child Care Fund Budget.
- Francine Zysk – A decrease in District Court Budget, filings are down, no significant projects, everything else is status quo.
- Judge Reader – recognized John Evans, used as resource by MAC, good presentation to legislature, and has been a great advocate for Counties and local units.

**8. RESOLUTIONS FOR CONSIDERATION:**

- 9. CIRCUIT COURT: Resolution to Authorize a Contract with Justice AV Solutions for the Purchase of Digital Audio Video Court Recording System for Livingston County Courts & a Supplemental Appropriation – Courts / Finance / Board**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: CHILDS / SECONDED BY: BEZOTTE**  
**DISCUSSION**  
**ALL IN FAVOR – MOTION PASSED**

- 10. PURCHASING: Resolution Authorizing a Contract with DSS Corporation for Digital Imaging and Microfilming Services – Purchasing / General Government / Finance / Board**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: GRIFFITH / SECONDED BY: DOLAN**  
**DISCUSSION**  
**ALL IN FAVOR - MOTION PASSED**

- 11. MSU EXTENSION: Resolution to Amend the Memorandum of Agreement (MOA) with MSU Extension – MSU Extension / General Government / Finance / Board**

**RECOMMEND MOTION TO THE: BOARD**  
**MOVED BY: GRIFFITH / SECONDED BY: BEZOTTE**  
**ALL IN FAVOR - MOTION PASSED**

**12. INFORMATION TECHNOLOGY: Resolution to Amend Resolution Number 2016-12-201  
Authorizing Renewal of a One Year Enterprise IT Leaders  
Service Agreement Between Livingston County Information  
Technology and Gartner, Inc. – Information Technology /  
General Government / Finance / Board**

**RECOMMEND MOTION TO THE: BOARD  
MOVED BY: DOLAN / SECONDED BY: HELZERMAN  
DISCUSSION  
ALL IN FAVOR - MOTION PASSED**

**13. CLAIMS:**

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE MISCELLANEOUS  
CLAIMS DATED: September 13, 2017.  
MOVED BY: GRIFFITH / SECONDED BY: BEZOTTE  
ALL IN FAVOR - MOTION PASSED**

**14. PREAUTHORIZED:**

**RECOMMEND MOTION TO THE BOARD TO APPROVE THE COMPUTER  
PRINTOUT DATED: 8-31-17 THRU 9-13-17  
MOVED BY: HELZERMAN / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED**

**15. CALL TO THE PUBLIC:**

➤ Jeff Warder, Undersheriff –

- Announced that Alex Capra has been nominated for Rookie of the Year, presented by MAD.
- Attended the Emergency Management Readiness Expo, it's their third year and increasing in size every year.

**16. ADJOURNMENT:**

**MOTION TO ADJOURN AT 7:51 AM  
MOVED BY: CHILDS / SECONDED BY: HELZERMAN  
ALL IN FAVOR - MOTION PASSED**