

MEETING MINUTES

LIVINGSTON COUNTY

SEPTEMBER 30, 2015

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

FINANCE COMMITTEE

COMM. **GARY CHILDS**
 COMM. **DENNIS DOLAN**
 COMM. **DAVID DOMAS**

COMM. **BILL GREEN**
 COMM. **CAROL GRIFFITH**
 COMM. **KATE LAWRENCE**

COMM. **DON PARKER – FINANCE CHAIR**
 COMM. **RON VAN HOUTEN**
 COMM. **STEVE WILLIAMS**

OTHERS:
DEBBIE WARDEN
HILERY DEHATE
CINDY CATANACH
BRIAN JONCKHEERE
KEN HINTON
RICH MALEWICZ
BARTON MAAS
ANDY SELTZ
MIKE MURPHY
MARGARET DUNLEAVY

DIANE GREGOR
GREGG KELLOGG
DOUG BRITZ
ROBERTA BENNETT
JIM ROWELL
KEVIN WILKINSON
JOE McCLURE
ERIC SANBORN
CHRIS FOLTS
ALLISON NALEPA

NATALIE HUNT
JOHN EVANS
ANN WHITE
HON. DAVID READER
TOM CREMONTE
MELISSA SCHARRER
MATT BOLANG
KATHLEEN KLINE-HUDSON
JON WAGGONER
DIANE MCCORMICK

1. **CALL TO ORDER:** Meeting called to order by **COMM. DON PARKER** at 7:32 A.M.
2. **ROLL CALL.**
3. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED SEPTEMBER 16, 2015:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: GRIFFITH / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED

4. **TABLED ITEMS FROM PREVIOUS MEETINGS. None.**
5. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: DOLAN / SECONDED BY: GRIFFITH
ALL IN FAVOR – MOTION PASSED

6. **CALL TO THE PUBLIC: None.**
7. **DISCUSSION:**
 - Level 4 Budget

- Ken Hinton opened the discussion and thanked Commissioner Parker for his dedication and to the department heads for providing all of the necessary information.
- 2.5 Million gap has been closed
- Additional .5M revenue after reviewing all of the information.
- Certain position requests were removed
- COLA 1.5% for 2016, due to history of inflation decreasing, this has been removed
- Revised the Healthcare estimate
- Line item changes adding up to \$853,000 – prison healthcare, and remodel of Sheriff Lobby were two of the main items.
- \$500,000 one-time purchases – this can be taken from reserves/contingency if needed.
- Don concluded with comments to the committee and questions for administration.
- Comm. Williams will recommend more research before going through with the JAVS court recording systems and keeping that money in contingency.
- Further discussion regarding JAVS
- Discussed the removal of the request to add a night Lt. at the jail

Comm. Parker exited at 8:18 a.m. and returned at 8:20 a.m.

- Inmate medical was discussed, Comm. Domas has requested that be reinstated
- Discussed the three Court Clerk position requests

8. RESOLUTIONS FOR CONSIDERATION:

9. JAIL: RESOLUTION AUTHORIZING AN INCREASE IN MEDICAL STAFFING FOR JAIL EXPANSION

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED

10. PLANNING: RESOLUTION AUTHORIZING THE SUBMISSION OF AN MMRMA RAP GRANT

RECOMMEND MOTION TO THE: BOARD
MOVED BY: WILLIAMS / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED

11. CIRCUIT COURT: RESOLUTION AUTHORIZING REORGANIZATION OF COMMUNITY CORRECTIONS

RECOMMEND MOTION TO THE: BOARD
MOVED BY: DOMAS / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED

12. JUVENILE COURT: RESOLUTION TO AUTHORIZE THE ESTABLISHMENT OF A PART-TIME JUVENILE COURT TRANSPORTER POSITION

RECOMMEND MOTION TO THE: BOARD
MOVED BY: GREEN / SECONDED BY: DOMAS
ALL IN FAVOR - MOTION PASSED

- 13. DRAIN COMMISSIONER: RESOLUTION TO AUTHORIZE APPLICATION TO THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT (MDARD) FOR GRANT FUNDING FOR THE ACQUISITION OF QUALITY LEVEL 2 (QL2) LIGHT DETECTION AND RANGING (LIDAR) DATA**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

- 14. DRAIN COMMISSIONER: RESOLUTION AUTHORIZING THE REMODEL AND FURNITURE REPLACEMENT OF THE DRAIN COMMISSIONER'S OFFICE AND ENVIRONMENTAL HEALTH DIVISION OF THE HEALTH DEPARTMENT**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED

- 15. BUILDING INSPECTION: RESOLUTION AUTHORIZING A REDUCTION IN THE BUILDING DEPARTMENT MULTIPLIER USED FOR BUILDING PERMIT FEE CALCULATIONS**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: VAN HOUTEN
ALL IN FAVOR - MOTION PASSED

- 16. BUILDING INSPECTION: RESOLUTION AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS FOR CONTRACT INSPECTIONS**

RECOMMEND MOTION TO THE: BOARD
MOVED BY: LAWRENCE / SECONDED BY: DOLAN
ALL IN FAVOR - MOTION PASSED

17. BOARD OF COMMISSIONERS: RESOLUTION ADOPTING THE 2016 LIVINGSTON COUNTY BUDGET

RECOMMEND MOTION TO THE: BOARD

MOVED BY: LAWRENCE / SECONDED BY: DOLAN

1. Commissioner Williams moved to direct staff to remove JAVS purchase and leave money in contingency until further research is completed – Support: Childs
 - Discussion
 - 8-1-0 amendment passes
2. Commissioner Lawrence moved to direct staff to reinstate the Sheriff's request for a night Lt. for the Jail at \$155,000 annually effective upon Mike Kinaschuk's retirement - Support: Domas
 - Discussion
 - 8-1-0 amendment passes
3. Commissioner Domas moved to direct staff to remove the new hire for the Emergency Management position and to utilize existing staff for the role of the position – Support: Williams
 - Discussion
 - 1-8-0 amendment fails

Commissioner Williams exited at 9:29 a.m. returned at 9:32 a.m.

4. Commissioner Domas moved to direct staff to reinstate inmate medical of \$300,000 for a total of \$1.6M – Support: Williams
 - Discussion
 - 1-8-0 amendment fails

Commissioner Childs exited at 9:33 a.m. and returned at 9:34 a.m.

5. Commissioner Domas moved to direct staff to reinstate operating supplies for sheriff \$23,000 - Support: Lawrence
 - Discussion
 - 1-8-0 amendment fails
6. Commissioner Parker moved to direct staff to remove three clerks at the court for \$117,000 – Support: Childs
 - Discussion
 - 5-4-0 amendment passes
7. Commissioner Parker moved to direct staff to remove the line item road patrol study for the Sheriff Dept. – Support: Childs
 - Discussion
 - 9-0-0 amendment passes
8. Commissioner Parker moved to direct staff to remove line item for health department accreditation – Support: Domas
 - Discussion
 - 2-7-0 amendment fails
9. Commissioner Parker moved to direct staff to remove challenge grant \$15,000 from budget – Support: Domas
 - Discussion
 - 9-0-0 amendment passes

ALL IN FAVOR - MOTION PASSED

18. REPORTS:

➤ **INFORMATION TECHNOLOGY – Annual Report**

- Rich Malewicz presented PowerPoint slides detailing information and statistics from 2014
- Questions and comments from the committee

19. CLAIMS

RECOMMEND MOTION TO THE BOARD TO APPROVE THE MISCELLANEOUS CLAIMS DATED: September 30, 2015
MOVED BY: GRIFFITH / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

20. PAYABLES

RECOMMEND MOTION TO THE BOARD TO APPROVE THE COMPUTER PRINTOUT DATED: 9-10-15 thru 9-30-15
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED

21. CALL TO THE PUBLIC:

- Comm. Parker thanked all for their dedication during the budget process that is set to move forward on October 19th.

22. ADJOURNMENT:

MOTION TO ADJOURN AT 10:25 AM
MOVED BY: LAWRENCE / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED

Respectfully Submitted

NATALIE HUNT
RECORDING SECRETARY