

MEETING MINUTES

LIVINGSTON COUNTY

SEPTEMBER 8, 2015 - 6:00 PM

ADMINISTRATION BUILDING - BOARD CHAMBERS
304 E. Grand River Avenue, Howell, MI 48843

GENERAL GOVERNMENT & HEALTH AND HUMAN SERVICES COMMITTEE

COMM. CHILDS COMM. DOLAN COMM. GREEN COMM. WILLIAMS

OTHERS:
KEVIN WILKINSON
ANDY SELTZ
BOB HANVEY
JENNIFER NASH
JOAN RUNYAN
SUE BOSTWICK
COMM. CAROL GRIFFITH
COMM. DAVID DOMAS
BARTON MAAS
ROGER DRESDEN

RICH MALEWICZ
MARK ROBINSON
BILL SLEIGHT
CHRIS FOLTS
CINDY CATANACH
COMM. PARKER
MARGARET DUNLEAVY
JON WAGGONER
DIANNE McCORMICK
ELAINE BROWN

NATALIE HUNT
KEN HINTON
JENNIFER EBERBACH
JENNIFER PALMBOS
ROBERTA BENNETT
COMM. VAN HOUTEN
COMM. LAWRENCE
SALLY REYNOLDS
MATT BOLANG
HILERY DEHATE

1. **CALL to ORDER:** Meeting called to order by: **COMM. DENNIS DOLAN AT 6:01 P.M.**
2. **APPROVAL of MINUTES: MINUTES OF MEETING DATED AUGUST 10, 2015:**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

3. **APPROVAL of AGENDA:**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
MOVED BY: WILLIAMS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED

4. **REPORTS:**

➤ **BUDGET PRESENTATIONS**

- **GROUP 1: 6:00 P.M. – 6:40 P.M.**

1. INTRODUCTION FROM ADMINISTRATION:

- Cindy Catanach gave a brief explanation of what to expect during the presentations.

2. HUMAN RESOURCES:

- Jennifer Palmbo distributed the 2016 Budget Request for HR explaining what funds have budgeted for.

3. MI WORKS!:

- Bill Sleight explained MI Works! 2016 budget request is really a continuation of 2015 and explained the basic operating budget.

4. PURCHASING:

- Roberta Bennett summarized the 2016 budget request for Purchasing.

5. AIRPORT:

- Mark Robinson explained the 2016 budget request for the Airport, predictions for revenue and expenditures. Answered questions regarding the rental property.

6. REGISTER OF DEEDS:

- Sally Reynolds explained that biggest change moving expenses from GF to Automation Fund.

7. TREASURER:

- Jennifer Nash pointed out the Tax Certification was statutorily increased in July.
- Bank credit card charges are being absorbed by the Treasurer's office, will be charged back to Departments.

• **GROUP 2: 6:40 P.M. – 7:20 P.M.**

8. CLERK:

- Margaret Dunleavy presented
- Allocation Budget – is about the same
- 215 Vital Records – decreased for 2016, CPL is going into a separate fund.
- Circuit Court – imaging project is ongoing
- Elections – unknown if there will be a special election in May.

9. EQUALIZATION:

- Sue Bostwick, revenue is reducing in 2016. Additional in education. Increase in Commercial Budget.

10. ANIMAL CONTROL:

- Andy Seltz distributed the 2016 request for Animal Control, basically a continuation budget.
- Requesting uniforms for shelter employees and a new FROMER.

11. COUNTY ADMINISTRATION:

- Ken Hinton Presented, Non-profit agencies: AAA, direct care & Planning – consistent with last three years; Grants increase is small; Catholic Charities – consistent with last three years; OLHSA – continuation; DHS – no change.
- BOC 5% decrease – phone and computer charges
- Co. Admin 15% decrease – new administrator, remove 1 intern position. GFOA annual meeting, and MUNIS training.
- MSU-X: 3% increase.

12. L.E.T.S./CAR POOL:

- Gregg Kellogg presented L.E.T.S.
- Parking and Generator projects complete, Fuel Farm proceeding.
- Personnel is the biggest expense
- Rest of budget decreased about 1%
- Possible decrease in service with a possible new road funding formula.
- Doug Britz presented Car Pool's 2016 Budget Request

• **GROUP 2: 7:20 P.M. – 8:00 P.M.**

13. VETERANS SERVICES:

- Jon Wagoner presented Veterans Services 2016 Budget Request
- IT charge – facilitate records keeping
- Part-Time Driver request

14. FACILITY SERVICES:

- Chris Folts reduced GF 4%, FT employee for Jail Expansion will be on hold, increase due to jail expansion. Capital projects (parking lots) will be stretched over 5 years.

15. EMS / MEDICAL EXAMINER:

- Kevin Wilkinson presented the 2016 Budget Request for EMS and Medical Scanner
- Additional 4 people, revenue predictions, requests for equipment,

16. INFORMATION TECHNOLOGY:

- Rich Malewicz \$500,000 lower than 2015. Explained how they came to that savings
- Explained other increases and decreases in line items

17. PUBLIC HEALTH:

- Dianne McCormick presented
- Cuts to vision and hearing
- Will need to utilize the GF to balance the budget
- Notables: Human errors will be addressed at level 3 (personnel costs, Immunizations line item had a typo as well).
- \$40,000 from GF for project Lazarus
- Close to presenting details for location and costs for the Dental Clinic

5. **CALL TO THE PUBLIC:** None.

6. **RESOLUTIONS for CONSIDERATION.**

7. **CAR POOL: RESOLUTION AUTHORIZING CAPITAL EXPENDITURE FOR ONE (1) VEHICLE AND BUDGET AMENDMENT**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

8. **MI WORKS!: RESOLUTION APPROVING THE FISCAL YEAR 2016 PARTNERSHIP, ACCOUNTABILITY, TRAINING AND HOPE (PATH) PLAN FOR THE DELIVERY OF JOB TRAINING SERVICES TO PUBLIC ASSISTANCE PARTICIPANTS**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: WILLIAMS / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

9. **MI WORKS!: RESOLUTION APPROVING THE SIGNATURE OF THE CHAIRPERSON ON THE REEMPLOYMENT SERVICES AND ELIGIBILITY ASSESSMENT (RESEA) PROGRAM**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

10. **FACILITY SERVICES: RESOLUTION AUTHORIZING RENOVATIONS TO THE DOWNTOWN AMPHITHEATER**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: CHILDS / SECONDED BY: GREEN
ALL IN FAVOR - MOTION PASSED**

Discussion

11. **FACILITY SERVICES: RESOLUTION TO AUTHORIZE A CONTRACT WITH DELAU FIRE SERVICES TO DELIVER FIRE EXTINGUISHER & FIRE SUPPRESSION: INSPECTION, TESTING & MAINTENANCE SERVICES**

**RECOMMEND MOTION TO: FINANCE
MOVED BY: GREEN / SECONDED BY: WILLIAMS
ALL IN FAVOR - MOTION PASSED**

12. **CALL TO THE PUBLIC:** None.

13. **ADJOURNMENT:**

**MOTION TO ADJOURN AT 7:51 PM.
MOVED BY: GREEN / SECONDED BY: CHILDS
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted

NATALIE HUNT
RECORDING SECRETARY