

MEETING MINUTES

LIVINGSTON COUNTY

MAY 18, 2016 – 8:30 A.M.

OR IMMEDIATELY FOLLOWING FINANCE

ADMINISTRATION BUILDING – CONFERENCE ROOM 4A

304 E. Grand River Avenue, Howell, MI 48843

PERSONNEL SUBCOMMITTEE MEETING

COMM. VANHOUTEN COMM. GRIFFITH COMM. LAWRENCE COMM. GREEN

ELIZABETH HUNDLEY, MIKE MURPHY, BRIAN CHUFF, JENNIFER PALMBOS, KEN HINTON, CINDY CATANACH, TERRY LEE

1. **CALL TO ORDER:** Meeting called to order by: Comm. VanHouten at 8:46 am.
2. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED
3. **CALL TO THE PUBLIC:** None.
4. **APPROVAL OF MEETING MINUTES of April 20, 2016 and Closed Session Minutes of April 20, 2016:**

MOTION TO APPROVE THE MINUTES OF APRIL 20, 2016 AND
CLOSED SESSION MINUTES OF APRIL 20, 2016
MOVED BY: LAWRENCE / SECONDED BY: GREEN
ALL IN FAVOR – MOTION PASSED
5. **TABLED ITEMS FROM PREVIOUS MEETING:** None.
6. **REPORTS:** None.
7. **RESOLUTIONS FOR CONSIDERATION:**
8. **HUMAN RESOURCES:** Resolution to Purchase MERS Generic Service Credit By Brian Chuff

MOTION TO APPROVE THE ABOVE RESOLUTION AND
MOVE FORWARD TO FINANCE COMMITTEE
MOVED BY GREEN / SECONDED BY LAWRENCE
ALL IN FAVOR – MOTION PASSED

9. HUMAN RESOURCES: Resolution to Amend The Countywide Internship Program Policy

**MOTION TO APPROVE THE ABOVE RESOLUTION AND
MOVE FORWARD TO FINANCE COMMITTEE
MOVED BY GREEN / SECONDED BY LAWRENCE
ALL IN FAVOR – MOTION PASSED**

10. CLOSED SESSION:

**ROLL CALL TO GO INTO CLOSED SESSION AT: 8:55 AM
K. LAWRENCE – YES R. VANHOUTEN – YES B. GREEN – YES
C. GRIFFITH – YES
MOTION PASSED**

**RETURN TO OPEN SESSION AT: 9:01 AM
MOVED BY: LAWRENCE / SECONDED BY: GREEN**

11. ADJOURNMENT

**MOTIONED BY LAWRENCE / SECONDED BY GREEN
TO ADJOURN AT 9:01 AM
ALL IN FAVOR – MOTION PASSED**

Respectfully Submitted,

**TERRY LEE
HR COORDINATOR**