

# MEETING MINUTES

LIVINGSTON COUNTY

OCTOBER 21, 2015 – 8:00 AM

ADMINISTRATION BUILDING – CONFERENCE ROOM 4A  
304 E. Grand River Avenue, Howell, MI 48843

## PERSONNEL SUBCOMMITTEE MEETING

COMM. VANHOUTEN  COMM. GRIFFITH  COMM. LAWRENCE  COMM. GREEN

OTHERS: JEFF BOYD, SUE BOSTWICK, ELAINE BROWN, DIANNE MCCORMICK, CINDY CATANACH, JENNIFER PALMBOS, KEN HINTON

1. **CALL TO ORDER:** Meeting called to order by: Comm. VanHouten at 8:00 am.

2. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA  
MOVED BY: GREEN / SECONDED BY: GRIFFITH  
ALL IN FAVOR - MOTION PASSED

3. **CALL TO THE PUBLIC:** None

4. **TABLED ITEMS FROM PREVIOUS MEETINGS:** Resolution To Accept The Classification And Compensation Study Appeal Results As Recommended By Municipal Consulting Services, LLC

MOTION TO UNTABLE AND MOVE ABOVE RESOLUTION TO THE AGENDA – ITEM #10  
MOVED BY: GRIFFITH / SECONDED BY: GREEN  
ALL IN FAVOR - MOTION PASSED

5. **APPROVAL OF MEETING MINUTES of September 16, 2015:**

MOTION TO APPROVE THE MINUTES OF SEPTEMBER 16, 2015  
MOVED BY: GREEN / SECONDED BY: GRIFFITH  
ALL IN FAVOR – MOTION PASSED

6. **REPORTS:**

➤ Cindy Catanach: Overview/update on status of Retiree HealthCare Unfunded Liability

- **Jennifer Palmbos: Bargaining Update – anticipate closed session in November with further updates.**

**7. HUMAN RESOURCES: Resolution Approving the Filling Of The Senior Appraiser At Above Hire Rate - Equalization**

**MOTION TO APPROVE THE ABOVE RESOLUTION  
MOVED BY GREEN / SECONDED BY GRIFFITH  
ALL IN FAVOR – MOTION PASSED**

**8. HUMAN RESOURCES: Resolution To Approve The Job Classification Of The Operations Manager At 911 Central Dispatch From Grade 9 to Grade 11 – Central Dispatch**

**MOTION TO APPROVE THE ABOVE RESOLUTION  
MOVED BY GREEN / SECONDED BY GRIFFITH  
ALL IN FAVOR – MOTION PASSED**

**9. HUMAN RESOURCES: Resolution to Accept The Classification And Compensation Study Appeal Results As Recommended By Municipal Consulting Services, LLC**

**MOTION TO TO APPROVE THE ABOVE RESOLUTION  
MOVED BY GREEN / SECONDED BY GRIFFITH  
ALL IN FAVOR – MOTION PASSED**

**10. ADJOURNMENT**

**MOTIONED BY GRIFFITH / SECONDED BY GREEN  
TO ADJOURN AT 8:18 AM  
ALL IN FAVOR – MOTION PASSED**

Respectfully Submitted,

**JENNIFER PALMBOS  
DIRECTOR OF HUMAN RESOURCES/LABOR RELATIONS**