

MEETING MINUTES

LIVINGSTON COUNTY

SEPTEMBER 21, 2016 – 8:30 A.M.

OR IMMEDIATELY FOLLOWING FINANCE

ADMINISTRATION BUILDING – CONFERENCE ROOM 4A

304 E. Grand River Avenue, Howell, MI 48843

PERSONNEL SUBCOMMITTEE MEETING

COMM. VANHOUTEN COMM. GRIFFITH COMM. LAWRENCE COMM. GREEN

KEN HINTON, JENNIFER PALMBOS, CINDY CATANACH, CHAD CHEWNING, JEFF BOYD, JONI HARVEY, BETSY HUNDLEY, KEVIN WILKINSON, DENNIS DOLAN, DOUG HELZERMAN, TERRY LEE,

1. **CALL TO ORDER:** Meeting called to order by: Comm. VanHouten at 9:15 am.
2. **APPROVAL OF AGENDA:**

APPROVE THE AGENDA
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED
3. **CALL TO THE PUBLIC:** None.
4. **APPROVAL OF MEETING MINUTES of August 17, 2016, Closed Session Minutes of August 17, 2016 and Minutes of September 7, 2016:**

MOTION TO APPROVE THE MINUTES OF AUGUST 17, 2016,
CLOSED SESSION MINUTES OF AUGUST 17, 2016 AND
MINUTES OF SEPTEMBER 7, 2016
MOVED BY: GRIFFITH / SECONDED BY: GREEN
ALL IN FAVOR – MOTION PASSED
5. **TABLED ITEMS FROM PREVIOUS MEETING:** None.
6. **REPORTS:**
 - **Dependent Verification Audit:** Audits completed are at 30% which is slightly higher than expected at this point. They seem to be going smoothly with a deadline of October 11, 2016.

7. RESOLUTIONS FOR CONSIDERATION:

- 8. HUMAN RESOURCES: Resolution to Approve the Job Reclassification of the Operations Supervisor – 911, From Grade 8 to Grade 9**

**MOTION TO APPROVE THE ABOVE RESOLUTION
MOVED BY GRIFFITH / SECONDED BY LAWRENCE
ALL IN FAVOR – MOTION PASSED**

- 9. HUMAN RESOURCES: Resolution to Approve the Pay Grade for the Court Services Unit Deputy at Grade 4**

**MOTION TO APPROVE THE ABOVE RESOLUTION
MOVED BY LAWRENCE / SECONDED BY GREEN
ALL IN FAVOR – MOTION PASSED**

10. DISCUSSION: APPLICATIONS FOR HURON-CLINTON METROPARK BOARD VACANCY:

- **The top 3 candidates were selected, Joseph Colainanne, Carl Meisner, and Steve Williams, and will be interviewed at the next Full Board meeting; with a \$73M budget, having a financial background is important.**

11. ADJOURNMENT

**MOTIONED BY GRIFFITH / SECONDED BY GREEN
TO ADJOURN AT 9:35 AM
ALL IN FAVOR – MOTION PASSED**

Respectfully Submitted,

**TERRY LEE
HR COORDINATOR**