

MEETING MINUTES

LIVINGSTON COUNTY

JANUARY 16, 2013 – 8:00 AM

ADMINISTRATION BUILDING – CONFERENCE ROOM 4A
304 E. Grand River Avenue, Howell, MI 48843

PERSONNEL SUBCOMMITTEE MEETING

COMM. VANHOUTEN COMM. GRIFFITH COMM. LAWRENCE

OTHERS: TOM CREMONTE, ERIC SANBORN, JEFF BOYD, TOM GREEN, CINDY CATANACH, DEB HENSEY,
ANNA HENSEY, BELINDA PETERS, JENNIFER PALMBOS, TERRY LEE

1. **CALL TO ORDER:** Meeting called to order by: Comm. VanHouten at 8:00 am.

2. **APPROVAL OF AGENDA:**

MOTION TO APPROVE THE AGENDA
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

3. **CALL TO THE PUBLIC:** None.

4. **APPROVAL OF MEETING MINUTES:**

MOTION TO APPROVE THE FOLLOWING MEETING MINUTES: MINUTES OF DECEMBER 11, 2012
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

5. **REPORTS:** 2012 Personnel Committee Year in Review

6. **HUMAN RESOURCES:** Resolution To Create Two New Jail Intake Specialist Positions
And To Approve The Letter Of Understanding With The Livingston County Deputy Sheriff's
Association Regarding Same

MOTION TO TO APPROVE THE ABOVE RESOLUTION
FORWARD RESOLUTION TO FINANCE 1-23-13; THEN PUBLIC SAFETY 1-28-13
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
ALL IN FAVOR - MOTION PASSED

7. HUMAN RESOURCES: Resolution Authorizing The Signing Of A Business Associate Agreement Between Livingston County And Concentra Health Services, Inc. In Compliance With HIPAA As Amended By The Hitech Act

**MOTION TO TO APPROVE THE ABOVE RESOLUTION
MOVED BY: LAWRENCE / SECONDED BY: GRIFFITH
ALL IN FAVOR - MOTION PASSED**

8. CLOSED SESSION: LABOR NEGOTIATIONS WITH EMS

**MOTION TO RECESS TO CLOSED SESSION AT: 8:45 AM
MOVED BY: GRIFFITH / SECONDED BY: LAWRENCE
MOTION PASSED**

RETURN TO OPEN SESSION AT: 9:32 AM

9. ADJOURNMENT

**MOTIONED BY GRIFFITH / SECONDED BY LAWRENCE
TO ADJOURN AT 9:32 AM
ALL IN FAVOR - MOTION PASSED**

Respectfully Submitted,

**TERRY LEE
HUMAN RESOURCES COORDINATOR**