

## LIVINGSTON COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD

### MEETING MINUTES

DATE: March 6<sup>th</sup>, 2023 at 11:00am

Jury Assembly Room A, 204 S. Highlander Way, Howell, MI 48843

**Members Present:** Sheriff M. Murphy, Judge M. Cavanaugh's designee, D. Shaw, Prosecutor D. Reader, Judge M. Hatty, K. Groenhout, C. Skiles, C. Conklin, D. Awrey, Chief D. Russell

**Members Absent:** Judge D. Bain

**Others Present:** Probation Supervisor M. Boyden, Specialty Courts & Programs Administrator S. Applegate, Parole Supervisor C. Dalzell, Jail Educator H. Vontom, Judge C. Reader, Community Corrections Coordinator J. Carlson

#### 1. CALL MEETING TO ORDER

The meeting was called to order by Sheriff M. Murphy, Chairperson of the Livingston County Community Corrections Advisory Board (LCCCAB), at 11:00am.

#### 2. ROLL CALL

None.

#### 3. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved by: Chief D. Russell

Seconded by: D. Shaw

**MOTION CARRIED (9-0)**

#### 4. APPROVAL OF MEETING MINUTES

Approval of 2/14/23 meeting minutes to be approved on 4/11/23

#### 5. CALL TO THE PUBLIC

None

#### 6. REPORT OF CHAIRPERSON

- CCAB Member Recommendations to BOC
- S. Applegate and Sheriff Murphy reached out to Jon King about filling the vacant communications media position, who expressed interest in joining LCCCAB
- Judge Bain reached out to WHMI and Ken Rogulski also expressed interest in filling the vacant communications media position

- Sheriff Murphy reviewed the bylaws and does not see an issue with appointing two communications media position
- Prosecutor Reader expressed excitement in finally having a communications media person
- Sheriff Murphy explained that Jennifer Bigelow from Second Chance reached out and expressed an interest in being on the board
- LCCCAB will present to BOC the resolution to appoint J. King, K. Roguski, J. Bigelow, and Judge C. Reader and exchange M. Boyden for vacant circuit/district probation and R. Deaton for vacant county commissioner positions
- Sheriff Murphy stated that recommendations will be submitted to the BOC and Clerk B. Hundley will most likely have a mass swearing in of appointments at BOC meeting
  - a. J. Carlson and S. Applegate to draft resolution

## **7. REPORT OF ADMINISTRATOR**

- FY24 Grant Objectives
- S. Applegate wanted to discuss with LCCCAB the grant objections for the upcoming fiscal year
- S. Applegate directed the board's attention to the CCIS Codes and Program/Service Forms – FY 2024
- At present time, the only group programming is Thinking Matters.
- H. Vontom questioned about getting Thinking Matters back into the jail
- Prosecutor Reader stated that Dan Lorigan from District Court Probation used to teach the course at the jail. Issues arose with him getting paid as a 1099 employee as well as getting paid as a county employee. D. Lorigan was the instructor for the male class and Kathryn Heath from District Court Probation was the instructor for the female class.
- Sheriff Murphy stated that with covid, Thinking Matters fell apart in the jail. It was still being offered in the community setting.
- H. Vontom mentioned that she has received kites from inmates about the Thinking Matters Program. LCCCAB in favor of getting Thinking Matters up and running in the jail again.
- S. Applegate agrees to reach out to Key who instructs the community Thinking Matters about getting it implied in the jail
- S. Applegate went over that the grant does provide funding in terms of educational and employment skills, but these must be different than what Michigan Works provides
- Discussion of outpatient services
- M. Boyden stated that his agents are asking about the TREM group; women's trauma group
- TREM was offered through Key Development
- C. Dalzell stated that there wasn't enough referrals coming through and it was no longer an option to recommend
- Discussion of not wanting to take one more programming than LCCCAB could handle
- Judge Hatty is in favor of getting this group back. He stated that the more education, the better
- Prosecutor Reader addressed the last annual report for statewide office of CCAB

- LCCCAB did not use 3.3 million of the 13.2 million grant last year
- S. Applegate mentioned that LCCCAB used 74% of grant, which is state average. She explained that J. Carlson's 10 hours/week wage will come out of grant funding as well.
- Supervision Services include electronic monitoring and pretrial supervision which are in pretrial services
- S. Applegate stated that substance use assessments have the highest utilization
- J. Carlson questioned who covers the costs of any recommendations from the substance use assessment. S. Applegate explained that if the defendant is on Medicaid, their insurance will cover, and if not, community corrections could cover
- S. Applegate explained that the grant is currently paying for substance abuse testing, but only for the felony treatment courts
- K. Groenhout questioned if this was only for felony drug court or all treatment courts
- S. Applegate explained the funding can be used for felony drug court, felony IT Court, and felony Veteran's Court. At present time, only felony drug court is using the funding, but it has been used by IT and Veterans in the past
- Sheriff Murphy stated that the 5 Day Housing is not needed for the jail
- S. Applegate opened the floor for any other programming that is missing
- H. Vontom questioned the presence of MRT program
- S. Applegate stated that they use the program in IT Court and it is a great program; it is similar to the Thinking Matters Program
- C. Conklin confirmed that it used to be taught in the jail
- J. Carlson questioned the difference MRT and Thinking Matters
- Prosecutor Reader discussed the differences in MRT and Thinking Matters
- MRT is a 12 week long program where participants meet twice a week and Thinking Matters is a 6 week long program where participants meet twice a week.
- Agreement made to continue with Thinking Matters
- Sheriff Murphy pointed out that they have a high turnover rate in the jail and don't want defendants to start the program, get released, and not complete the programming.
- Judge Hatty stressed the importance of the programming. He stated he values the recommendations of probation and will order the recommendations. Judge Hatty wanted to make sure that participants continue in Thinking Matters even after release from jail.
- S. Applegate stated that with J. Carlson it will be easier to connect defendants with the programming outside of jail.
- S. Applegate thanked everyone for their inputs and suggestions and will begin working on the grant.

## **8. MOTIONS FOR CONSIDERATION**

- CCAB Member Recommendations to BOC

Moved by: Prosecutor D. Reader

Seconded by: K. Groenhout

**MOTION CARRIED (9-0)**

**9. NEXT MEETING**

April 11<sup>th</sup>, 2023 at 12:00pm

**10. CALL TO THE PUBLIC**

None.

**11. ADJOURN**

Chairperson, Sheriff M. Murphy, adjourned the meeting.

Moved by: Chief D. Russell

Seconded by: K. Groenhout

**MOTION CARRIED (9-0)**

Recording Secretary: J. Carlson