

**LIVINGSTON COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD  
MEETING MINUTES**

November 14, 2018, 10:00 am  
304 E. Grand River, Conference Room 4, Howell, MI 48843

Members Present: D. Awrey, C. Conklin, C. Griffin, K. Lawrence, L. Mitchell (appointment pending), M. Murphy, D. Russell (appointment pending), B. Vaillencourt, and T. Zahon

**1. CALL MEETING TO ORDER**

The meeting was called to order by Roberta Sacharski, Circuit & Probate Court Administrator at 10:00 am.

**2. APPOINTMENT OF BOARD**

R. Sacharski informed members of the approved appointments by the Livingston County Board of Commissioners.

**3. NEWLY APPOINTED BOARD SWORN IN**

D. Awrey, C. Conklin, C. Griffin, K. Lawrence, M. Murphy, B. Vaillencourt, and T. Zahon sworn in. Oath administered by K. Cox, Chief Deputy County Clerk.

L. Mitchell and D. Russell to be sworn in after Livingston County Board of Commissioners approval of appointments.

**4. 1<sup>st</sup> CALL TO THE PUBLIC**

None.

**5. APPROVAL OF AGENDA**

Motion to approve agenda with revisions.

Moved by K. Lawrence.  
Seconded by M. Murphy.

**MOTION Carried (7-0-0)**

**6. ADDITIONAL APPOINTMENTS TO BE MADE**

Tabled Committee appointments.

**7. ELECT/APPOINT LLCAB CHAIR**

Motion to appoint L. Mitchell as Chair contingent upon membership approval by the Board of Commissioners.

Moved by M. Murphy.  
Seconded by C. Conklin.

**MOTION Carried (7-0-0)**

Tabled Vice Chair appointment.

**8. APPOINT COMMUNITY CORRECTIONS MANAGER**

Motion to approve appointment of R. Sacharski as Community Corrections Manager.

Moved by K. Lawrence.  
Seconded by T. Zahon.

**MOTION Carried (7-0-0)**

**9. REVIEW PROPOSAL**

R. Sacharski presented overview of the Community Corrections proposal and discussed changes requested by the CCAB.

**10. VOTE TO APPROVE PROPOSAL**

Motion to approve contingent on requested revisions.

Moved by C. Conklin.  
Seconded by M. Murphy.

**MOTION Carried (7-0-0)**

**11. ESTABLISH MEETING SCHEDULE FOR 2019**

Tabled for next meeting on January 15<sup>th</sup>, 2019 at 12:00 p.m. in Jury Room B at the Judicial Center.

**12. 2<sup>nd</sup> CALL TO THE PUBLIC**

None.

**13. ADJOURN**

Motion to adjourn the meeting at 11:20 a.m.

Moved by M. Murphy

Seconded by B. Vaillencourt

**MOTION Carried (7-0-0)**

Ashley Gillies  
Recording Secretary