

**LIVINGSTON COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD
MEETING MINUTES**

April 9, 2019, 12:00 pm

Jury Assembly Room B, 204 S. Highlander Way, Howell, MI 48843

Members Present: C. Conklin, C. Griffin, L. Mitchell, M. Murphy, D. Russell, B. Vaillencourt, and T. Zahon

1. CALL MEETING TO ORDER

The meeting was called to order by L. Mitchell, Chairperson of the Livingston County Community Corrections Advisory Board (LCCCAB), at 12:00 pm.

2. ROLL CALL

Roll call indicated the presence of a quorum.

3. CALL TO THE PUBLIC

None.

4. APPROVAL OF MEETING MINUTES

Motion to approve minutes from the January 15th, 2019 meeting.

Moved by D. Russell.

Seconded by M. Murphy.

MOTION Carried (7-0-0)

5. APPROVAL OF AGENDA

Motion to approve agenda.

Moved by M. Murphy.

Seconded by D. Russell.

MOTION Carried (7-0-0)

6. REPORT OF CHAIR

L. Mitchell presented current actions of the LCCCAB. She delivered a personal thank-you to Roberta Sacharski, the Community Corrections Manager, for her diligence on the Community Corrections Plan and Application.

M. Murphy, Vice Chair of the LCCCAB, asked to introduce Laura Ness as an asset to Community Corrections programming. L. Ness discussed her role at the Sheriff's Office to provide inmate services and jail education.

7. REPORT OF MANAGER

R. Sacharski welcomed Judge Shauna Murphy, who will be sworn in at the next LCCCAB Meeting to fill the District Court Judge Membership. R. Sacharski addressed her intention to present the Plan and Application to the Finance Committee on April 17th, to the Full Board on April 22nd, and to submit the Plan and Application by the May 1st due date to the Office of Community Corrections. As of last week, the Thinking Matters Community Corrections Groups are occurring every Tuesday at 5:00 pm and 7:00 pm. Each time has one group for men and one group for women.

8. REVIEW PROPOSAL

R. Sacharski presented the Fiscal Year 2020 Community Corrections Plan and Application, specifically addressing the addition of after-hours security, substance abuse treatment services, the changes to Thinking Matters.

9. MOTIONS FOR CONSIDERATION

Motion to approve the Fiscal Year 2020 Community Corrections Plan and Application with noted corrections.

Moved by M. Murphy.
Seconded by C. Conklin.

MOTION Carried (7-0-0)

10. VACANT POSITIONS

LCCCAB concluded that current vacancies will not be filled until further notice.

11. ROUNDTABLE DISCUSSIONS

LCCCAB requested the Bylaws be distributed to all members for review prior to the next meeting and that an agenda item be added to the next meeting to review and update of the Bylaws.

12. NEXT MEETING

July 9th, 2019 at 12:00 pm in Jury Assembly Room B.

13. CALL TO THE PUBLIC

None.

14. ADJOURN

Motion to adjourn the meeting at 1:00 pm.

Moved by C. Conklin.

Seconded by M. Murphy.

MOTION Carried (7-0-0)

Ashley Gillies
Recording Secretary