

APPLICATION FOR USE OF LIVINGSTON COUNTY GROUNDS & FACILITIES

Please return completed application to: LIVINGSTON COUNTY BUILDING SERVICES
420 S. Highlander Way, Howell, MI 48843 -or- By Fax: 517-546-0271 - Phone: 517-546-6491

** The cost to use County grounds is \$25.00 per each event.**

This form must be accompanied by a cover letter.

Date(s) and time of use (start and end):

Name of Event:

Type of Event:

Group Requesting Use:

Name of Person Responsible:

Address:

Telephone Number:

Fax Number:

E-mail address:

Specific areas of County grounds you request to use:

Is event open to the general public? Yes No Number of participants expected:

What equipment will be used on the grounds - ex: chairs, tables, electrical equipment, restroom facilities?

When will equipment be set up?

If outside, is food to be served for a fee? Y N If yes, has the appropriate Health Department permit been obtained? Y N

Has this group used County facilities/grounds for other events, if so, please list functions and dates?

Liability insurance naming "Livingston County" as an "additional insured" is required in the amount of \$1 million at the time of event. Does this group have liability insurance to cover this event? Yes No

Hold Harmless/Indemnification

To the fullest extent permitted by law I agree to defend, pay on behalf of, indemnify, and hold harmless Livingston County, its elected and appointed officials, employees and volunteers, and others working on behalf of Livingston County against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from Livingston County, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of my use of Livingston County grounds and facilities.

I have read and agree to the above hold harmless/indemnification clause as well as the Rules For Use of County Grounds and Facilities and I understand that County grounds and facilities will be left in a clean and neat condition after use and I agree to pay for any damage to the facility/grounds which may incur as a result of this scheduled function.

Signature of Responsible Person

Date