



Livingston County Community Health Improvement Plan Annual Progress Report – January 2017

Targets and progress are monitored through MAPP Champions meetings and strategic issue meeting sessions, progress is tracked and entered into the tracking spreadsheet located here: S:\PHAB_NATIONAL ACCREDITATION\MAPP Process\MAPP Champions

This report is updated annually for the Board of Commissioners, County Administrator, and Health Department staff.

Substance Abuse – Substance Use Disorder & Treatment Workgroup					
	Objective Met	Moving in the Right Direction	Moving in the Wrong Direction	No change since previous report	No Progress
Strategy 1: Provide easy access to SUD resources		✓			
Strategy 2: Ensure a comprehensive continuum of care is available.					✓
Strategy 3: Establish a data driven process that can be used for funding, advocacy, gap filling, etc.					✓
Strategy 4: Engage the Livingston County Community.		✓			
For in-depth outcomes & accomplishments – please refer to the MAPP Work Plan Tracking.					
Challenges/Feasibility: the team is waiting on a gap analysis from CMHPSM so they can continue to identify gaps and barriers to accessing SUD services in the county.					
Plan Revisions/Change in Priorities (if any): please refer to the MAPP Work Plan Tracking.					

Health Promotion and Education – Cheryl Schott & Livingston County Health Department					
	Objective met	Moving in the right direction	Moving in the wrong direction	No change since previous report	No progress
Strategy 1: Form a community wellness coalition.	✓				
Strategy 2: Establish a baseline measuring of current health education activities.		✓			
Strategy 3: Select, develop, and assess potential evidence-based health education and promotion initiatives to fill at least one gap identified (if needed).					✓
Strategy 4: Disseminate results of the gap analysis and provide information to the community on tools and resources to identify evidence-based health education/promotion models.					✓
Strategy 5: Evaluate improvements in health education and promotion programs resulting from the gap analysis and dissemination of tools and resources.					✓
For in-depth outcomes & accomplishments – please refer to the MAPP Work Plan Tracking.					
Challenges/Feasibility: the team experienced a few challenges related to the DropBox files they were using becoming corrupt, but that has since been resolved.					
Plan Revisions/Change in priorities (if any): please refer to the MAPP Work Plan Tracking.					

Mental Health – Community Mental Health & Mental Wellness Workgroup					
	Objective met	Moving in the right direction	Moving in the wrong direction	No change since previous report	No progress
Strategy 1: Coordinate all private and public providers to do welcoming, appropriate, and effective referrals to care.		✓			
Strategy 2: Promote and communicate community understanding of mental health and access to the mental health care system.		✓			
Strategy 3: Expand access.					✓
Strategy 4: Recruit more psychiatrists, particularly child psychiatrists, to the community.		✓			
Strategy 5: Help providers to stay current with best practice.		✓			
For in-depth outcomes & accomplishments – please refer to the MAPP Work Plan Tracking.					
Challenges/Feasibility: the action team was not identified until halfway through 2016 so a few months were lost. However, the team assigned to the work plan is now up and running.					
Plan Revisions/Change in priorities (if any): please refer to the MAPP Work Plan Tracking.					

Healthcare Integration – St. Joseph Mercy Health System & St. John Providence					
	Objective met	Moving in the right direction	Moving in the wrong direction	No change since previous report	No progress
Strategy 1: Develop a comprehensive list of providers within the community.		✓			
Strategy 2: Develop a coalition of healthcare and transportation groups to explore the development of services that gets people to their medical appointments.		✓			
Strategy 3: Establish educational sessions with teachers and teachers associations to share information related to health services.					✓
Strategy 4: Enhance Together Health Network (St. Joe's and St. John's collaboration) and include the Livingston County Department of Public Health.					✓
Strategy 5: Improve access to healthcare.					✓
Strategy 6: Improve and educate on benefits of preventative services.					✓
Strategy 7: Develop a group to review existing services within the county and ensure the community's needs are being served.		✓			
Strategy 8: Develop and implement evidence-based models to better connect individuals to the health and social services they need.					✓
For in-depth outcomes & accomplishments – please refer to the MAPP Work Plan Tracking.					
Challenges/Feasibility: the team was only able to meet a few times in 2016. They are beginning to meet more frequently.					
Plan Revisions/Change in priorities (if any): please refer to the MAPP Work Plan Tracking.					

Communication – Livingston County Communication Specialist					
	Objective met	Moving in the right direction	Moving in the wrong direction	No change since previous report	No progress
Strategy 1: Work with the Human Services Collaborative Body workgroup to identify consistent and common messages related to their respective issue areas and appropriate channels and methods for disseminating those messages.					✓
Strategy 2: Utilize county radio outlets (e.g. WHMI) to convey specific community issues and resources.					✓
Strategy 3: Work with local ministerial associations to identify and implement appropriate and effective communication channels among their community.					✓
Strategy 4: Develop a relationship with local school districts to ensure information is being shared through Friday Packets, newsletters, websites, school events, etc.					✓
Strategy 5: Connect with local businesses and chambers of commerce to identify ways to share community information and messages with employees.					✓
Strategy 6: Continue to support and promote existing local communication tools and channels in the community (such as websites, social media groups, google groups, resource directories, community events, etc.).					✓
For in-depth outcomes & accomplishments – please refer to the MAPP Work Plan Tracking.					
Challenges/Feasibility: Late change in MAPP Champions prevented Action Team from meeting early on. The new champion is scheduling their first meeting.					
Plan Revisions/Change in priorities (if any): please refer to the MAPP Work Plan Tracking.					

Dental Health – Dr. Christine Love & Livingston County Health Department					
	Objective met	Moving in the right direction	Moving in the wrong direction	No change since previous report	No progress
Strategy 1: Launch a sustainable campaign to educate residents, the medical community, schools, churches, HHS, employers, senior center, etc. of the importance of good oral health and how to achieve it.		✓			
Strategy 2: Establish an MCDC clinic for Medicaid recipients and those below 200% federal poverty.	✓				
Strategy 3: Provide information about VINA Dental.					✓
Strategy 4: Create information about affordability options for people above 300% poverty (include care credit, PPOs, self-purchase dental plans, prevention is less expensive than treatment).					✓
For in-depth outcomes & accomplishments – please refer to the MAPP Work Plan Tracking.					
Challenges/Feasibility: the team’s focus has been on opening the new dental center. Now that the center is opening, the focus can shift to the other strategies.					
Plan Revisions/Change in priorities (if any): please refer to the MAPP Work Plan Tracking.					

Chronic Disease – St. Joseph Mercy Health System & St. John Providence					
	Objective met	Moving in the right direction	Moving in the wrong direction	No change since previous report	No progress
Strategy 1: Identify and reduce barriers to accessing preventative care and screening services for chronic disease.					✓
Strategy 2: Explore and develop/implement evidence-based programs that support residents in engaging in healthy behaviors.		✓			
Strategy 3: Identify and implement policy, systems, and environmental changes that enable and reinforce healthy lifestyles among county residents.					✓
Strategy 4: Implement evidence-based health education programs that address risk factors for chronic disease in all Livingston.					✓
Strategy 5: Increase provider awareness of resources available in Livingston County that address chronic disease.					✓
Strategy 6: Increase community awareness of and access to resources available in Livingston County that address chronic disease.		✓			
For in-depth outcomes & accomplishments – please refer to the MAPP Work Plan Tracking.					
Challenges/Feasibility: the team was only able to meet a few times in 2016. They are beginning to meet more frequently. Additionally, this team is beginning to collaborate with the Health Promotion/Education Action Team to implement strategies and avoid duplication of efforts.					
Plan Revisions/Change in priorities (if any): please refer to the MAPP Work Plan Tracking.					

Transportation – LETS Transportation & Transportation Coalition					
	Objective met	Moving in the right direction	Moving in the wrong direction	No change since previous report	No progress
Strategy 1: Convince the County Board to rescind authority over LETS to allow LETS to become a transportation authority.					✓
Strategy 2: Go to each individual township to gain "buy in".	Plan terminated. Investigating alternative strategies.				
Strategy 3: Facilitate/increase ride shares in Livingston County.					✓
Strategy 4: Acquisition of advanced technology.		✓			
Strategy 5: Promote the utilization of LETS alternative transportation services.		✓			
Strategy 6: Sell ad space on buses.	Plan terminated.				
For in-depth outcomes & accomplishments – please refer to the MAPP Work Plan Tracking.					
Challenges/Feasibility: Strategies 2 and 6 are not viable options at this time (March 2016)					
Plan Revisions/Change in priorities (if any): please refer to the MAPP Work Plan Tracking.					

Affordable Housing – Homeless Continuum of Care					
	Objective met	Moving in the right direction	Moving in the wrong direction	No change since previous report	No progress
Strategy 1: Increase access to accessory dwelling units, townhomes, multi-unit homes, and mixed unit developments.					✓
Strategy 2: Community focus groups, education, and awareness to embrace zoning changes.					✓
Strategy 3: Increase access to accessory dwelling, group homes, townhomes, and attached condominiums.					✓
Strategy 4: Presentations to senior centers, faith-based groups, and townships.					✓
For in-depth outcomes & accomplishments – please refer to the MAPP Work Plan Tracking.					
Challenges/Feasibility: Late change in MAPP Champions prevented Action Team from meeting early on. A champion has been identified and the first meeting is scheduled. The new champion is working to align objectives.					
Plan Revisions/Change in priorities (if any): please refer to the MAPP Work Plan Tracking.					

Sexually Transmitted Infections – Livingston County Health Department					
	Objective met	Moving in the right direction	Moving in the wrong direction	No change since previous report	No progress
Strategy 1: Increase awareness of available services in the community.		✓			
Strategy 2: Partner with schools, churches, and other organizations to provide evidence-based education.		✓			
Strategy 3: Provide education to providers.					✓
Strategy 4: Risk assessment.		✓			
Strategy 5: Implement health education and promotion efforts with community resources and supportive services.		✓			
Strategy 6: Implement evidence-based health education and promotion initiatives to increase community awareness.					✓
Strategy 7: Improve access to affordable sexually transmitted disease treatment clinics.					✓
Strategy 8: Increase awareness and availability of expedited partner therapies.		✓			
Strategy 9: Create a hotline for questions.					✓
For in-depth outcomes & accomplishments – please refer to the MAPP Work Plan Tracking.					
Challenges/Feasibility: the team is starting to pick up speed now that they have members. The sensitive topic area can be a cause for slow progress, which was expected.					
Plan Revisions/Change in priorities (if any): please refer to the MAPP Work Plan Tracking.					



Substance Abuse Work Plan Tracking

If any changes are made to this work plan (except for the Actual Activity Completion Date and the Notes columns), please indicate the changes using **red** text.

Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Goal Statement: Through education and prevention, create an awareness in the community about the issues and realities of substance use disorders.							
Strategy: Establish a comprehensive directory of prevention and treatment resources in many formats.							
Establish a comprehensive directory of prevention and treatment resources in many formats. Provide easy access to SUD resources. (6/3/16)	Develop, implement, and manage at least 4 new information access points for residents of Livingston County to access information on substance use disorders, resources, and services. These will include a county website, a paper directory, a business card, and a church bulletin by January 2017. Increase access to SUD resources Through connecting and coordinating current efforts and establishing a county website by January 2017. (6/3/16)	Current resource distribution points.	4 new information access points	<ul style="list-style-type: none"> • Disseminate directory to all sectors of the community including schools, courts, businesses, medical community, municipalities, substance use disorder (SUD) support networks (AA, NA) and faith based organizations. Develop a county family resource website using the Family Center of Grosse Pointe as the model.(6/3/16) • Develop a business card with a bar code to a county website. • Present a public screening of "Anonymous People" at 2/42 church, including a panel discussion and resource fair. Connect and assist other efforts in the county; youth yellow pages, church bulletins to be distributed by January 2017.(6/3/16) 	January 2017		<p>Applied for a grant from CMHPSM to develop and implement a web for the county. Anne R. Has been notified that the grant was approved. The website has been given the go-ahead.</p> <p>A letter was sent to local MAT providers inquiring about services and 7 doctors responded. A resources directory will be developed from this information. We are planning to hold small group education for PCP on Vivitrol. We have approached Alkermes rep for Livingston County to see if they are in interested in a collaborating with WUL treatment sector and SUD workgroup. (12/16/2016)</p>
Strategy: Ensure a comprehensive continuum of care is available.							
Identify gaps and barriers to accessing SUD services in Livingston County.	<ul style="list-style-type: none"> • Using current data from Livingston County prevention and treatment. • Providers will complete a gap analysis by September 2016. • Develop a list of proposed programs utilizing evidence-based prevention and treatment practices that are designed to address the needs identified in the gap analysis by January 2017. 	Current services	1 gap analysis 1 list of proposed programs	<ul style="list-style-type: none"> • Development of "engagement center" to support ROISC: prevention, substance abuse treatment, and recovery services. • Develop a strategic plan to fund and implement new SUD services. Hold a town hall meeting. Hold an "ask the experts forum that includes the legislative updates. 	<p>June 2016</p> <p>January 2017 December 2016</p>		<p>Changes in red made on June 3, 2016. The information needed to start the gap analysis has not been completed by CMHPSM. They hope to have a compilation of the data by December or January. (12/16/2016)</p>
Strategy: Establish a data driven process that can be used for funding, advocacy, gap filling, etc.							



Substance Abuse Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Promote and implement a data-driven approach to ROSC and SUD services in Livingston County.	<ul style="list-style-type: none"> • Create a plan to develop a system to get data on alcohol, tobacco and other drug-related injuries, deaths, accidents, crimes and suicides in Livingston County. • Work with Livingston data sources to get more / new data access points, potentially including: the local criminal courts, death reports, hospitalization reports, poison control reports, campus safety reports, and MAPS by January 2017. <p style="text-align: center; color: red;">Increase access to SUD data.</p>	Current data collection systems	1 plan to develop a data system that includes new data access points One county-wide data collection site	<ul style="list-style-type: none"> • Develop centralized database. • Analyze and disseminate data to the community at regular intervals. <p style="color: red;">Using the community needs assessment work group identify key indicators for SUD.</p> <p style="color: red;">Coordinate efforts with other Livingston data sources to create new data access points, potentially including: the local criminal courts, death reports, hospitalization reports, poison control reports, campus safety reports, and MAPS by January 2017. Analyze and disseminate data to community at regular intervals maybe through health dept.</p>	January 2017 March 2017		Changes in red made on June 3, 2016.
Strategy: Engage the Livingston County community.							
Increase community awareness.	<ul style="list-style-type: none"> • Create and maintain a media presence in an effort to reach out to Livingston County residents. Methods may include social media, letters, school newsletters, town hall meetings, resources fairs, and announcements at events (i.e. sporting events). • Disseminate information on resources, and trends for SUD to engage the Livingston County community by September 2016. <p style="text-align: center; color: red;">Reduce use of alcohol and other drugs in Livingston County (6/3/16)</p>	Current # of communication methods utilized that increase awareness of SUD issues in the Livingston County community Current communications and campaigns (6/3/16)	1 media campaign	<ul style="list-style-type: none"> • Plan and implement regular media campaigns quarterly to reach out to Livingston County residents. Methods may include social media, letters, school newsletters, and announcements at events (i.e. sporting events). • Offer one community training in conjunction with Wake Up Livingston. • Implement an anti-stigma campaign for substance abuse. (6/3/16) • Actively engage youth at the local level using STAND, SADD, and It Stops with Students to allow them to inform and inspire the campaigns within their communities. • *September is recovery month - hold an anti-stigma campaign event (6/3/16) 	September 2016 January 2017 (6/3/16)		<p style="color: red;">Mark Ludholm performed on 11/30/2016. and 102 community members attended.</p> <p style="color: red;">At the 12/14/2016 workgroup meeting it was discussed that 1/17 would be the start date of the anti-stigma campaign and the implementation date would be spring/summer 2017.</p> <p style="color: red;">Training with WUL and HSCB SUD workgroup is scheduled for 2017. (12/16/16)</p>



Health Promotion Education Work Plan Tracking

If any changes are made to this work plan (except for the Actual Activity Completion Date and the Notes columns), please indicate the changes using red text.

Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Goal Statement: Improve the promotion of health education for all residents in Livingston County. Strategy: Form a community wellness coalition.							
Convene a representative body of key stakeholders to advise and guide health promotion and education initiatives for Livingston County.	Wellness coalition documents: <ul style="list-style-type: none"> • Membership roster • Meeting schedule • Meeting agendas • Attendance roster/sign-in sheets • Meeting minutes • Mission/vision/value statements <ul style="list-style-type: none"> • Charter/guiding principles • Annual implementation plan 	0	# members: 15-20 Sectors: businesses, teachers/ educators/ preschool/ day care, parks & rec, providers, rotary, students, religious leaders, elected officials, senior centers / community reps. # meetings/year: 1st year – 9 to 10 # members in attendance/meeting: 10 members # people/ organizations that utilize coalition as a resource: 1st year – 1 to 2	<ul style="list-style-type: none"> • Determine host organization and staffing resources • Identify key stakeholders/potential members • Invite key stakeholders/potential members • Determine schedule of meetings • Convene initial meeting • Develop coalition mission/vision/values, charter/guiding principles, leadership structure, determine sub-committees or workgroups, etc. • Identify “action items” or what the group plans to work on over the next year • Create an implementation plan for action items • Implement plan and evaluate activities • Annually assess and revisit as needed coalition purpose, membership, structure, and activities. 	Start recruiting at November 12, 2015 MAPP meeting 2nd recruiting effort January 2016 Convene 1st meeting February 2016	Recruitment started at final MAPP meeting November 12, 2015 2nd wave of recruitment via e-mail invitation sent out in late January 2016 1st meeting convened March 15, 2016 Work group/coalition charter developed at first meeting	Member recruitment conducted by Livingston Co. Dept. of Public Health Staff Meetings hosted by and held at LCDPH Charter developed by work group/coalition members (March 15, 2016)
Strategy: Establish baseline measuring of current health education activities.							
Reach consensus on how to define health education activities.	Health education activities defined.	0	1 definition of health education activities	Work with wellness coalition members to define health education activities.	April 2016	April 19, 2016	Definition of health education activities established



Health Promotion Education Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Develop a method for identifying current health education activities in Livingston County.	Method identified/developed.	0	1 method for identifying health education activities in Livingston County	<ul style="list-style-type: none"> • Research how other counties identify/track current health education activities, including possible methods. • Present existing methods and options to wellness coalition members. • Coalition selects method for identifying existing health education activities. 	July-August 2016 July-August 2016 September 2016	June 2016 June & July 2016 July 2016	Spoke with staff from 5 Healthy Towns Initiative (during June 2 meeting) about how their participating towns assess needs and develop/implement programs; 5 Healthy Towns shared assessment tools and strategies they use. (June 2, 2016) Coalition members discussed information and tools shared by 5 Healthy Towns and came up with a potential method for establishing a baseline of health education activities in Livingston Co. This includes developing a list of community organizations in the county and gathering information on any health education programs/activities they provide. (June 21, 2016) Information will be entered into an Excel spreadsheet so that it can be easily sorted by sector and/or issue area. (July 26, 2016 - August 30, 2016) A prototype of the Excel spreadsheet was developed in August and tested by coalition members between the August and October meetings (11/2/2016).
Implement the agreed upon method for identifying current health education activities.	Method implemented.	0	1 method implemented for identifying current health education activities	Implement agreed upon method.	September 2016 – December 2017		Coalition members continue to update the spreadsheet. We have had issues with our online sharing platform (DropBox), so we have begun to use Google Docs. We continue to collect activities. A meeting in January with the Chronic Disease Action Team has been planned (12/16/2016)
Evaluate method for identifying current health education activities.	Method evaluated.	0	1 evaluation completed of the selected method	<ul style="list-style-type: none"> • Mid-course evaluation. • Complete evaluation 	April 2017 February 2018		
Conduct a gap analysis of health education and health promotion activities in Livingston County.	Gap analysis completed.	0	1 gap analysis completed	<ul style="list-style-type: none"> • Compare results from identification of health education activities to issues identified through the Community Themes & Strengths Assessment, Community Health Status Assessment, and Forces of Change Assessment. • Identify any existing gaps. 	May 2018 August 2018		



Health Promotion Education Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Strategy: Select, develop, and assess potential evidence-based health education and promotion initiatives to fill at least one gap identified (if needed).							
Identify and select 3 evidence-based health education/ promotion initiatives for potential implementation in Livingston County.	Health education/promotion initiative(s) selected for potential implementation.	0	3 selected for consideration	Work with wellness coalition to determine a method for identifying, reviewing, ranking and selecting evidence-based models and programs.	October 2018		
Select one evidence-based health education / promotion initiative to implement in Livingston County.	Program selected and implemented.	0	1 implemented	<ul style="list-style-type: none"> • Implement method for identifying, reviewing, ranking etc. • Select evidence-based initiative(s) to implement based on agreed-upon method. • Determine resources, materials, staffing, etc. for implementation. • Secure necessary resources, materials, staff, etc. • Promote and implement program. • Evaluate program, including process and impact outcomes. • Review outcomes and make changes to program as needed. 	January 2019 TBD – Estimated by December 2020		
Strategy: Disseminate results of the gap analysis and provide information to the community on tools and resources to identify evidence-based health education/promotion models.							
Complete a gap analysis report, including list of resources to address gaps.	Report/list of tools and resources.	0	1 gap analysis report with list of resources	<ul style="list-style-type: none"> • Host organization prepares gap analysis report. • Share gap analysis report with wellness coalition for review and input. • Finalize gap analysis report. 	October 2018 November 2018 December 2018		
Disseminate gap analysis report/list of resources.	# disseminated	0	20 reports disseminated	Disseminate gap analysis report through Google Groups, websites, meetings, other social media, etc.	December 2018 and ongoing		
Strategy: Evaluate improvements in health education and promotion programs resulting from the gap analysis and dissemination of tools and resources.							



Health Promotion Education Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Develop and implement an evaluation process to determine if there have been improvements in health education / promotion programming in Livingston County.	Evaluation process developed and implemented.	0	1 evaluation completed	<ul style="list-style-type: none"> • Work with the wellness coalition to develop an evaluation plan. • Work with the wellness coalition to implement the developed evaluation plan. • Act on evaluation findings to make continued improvements in health education and promotion programs in Livingston County. 	September 2019 December 2020 December 2020 and ongoing		



Mental Health Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Goal Statement: All persons living in our community shall have access to high-quality, affordable, and coordinated mental health care.							
Strategy: Coordinate all private and public providers to do welcoming, appropriate, and effective referrals to care.							
Establish a mental health workgroup or work with the mental health awareness committee to identify needs/barriers to mental health referrals.	<ul style="list-style-type: none"> Form mental health workgroup or form collaborative partnership with the mental health awareness committee. # of meetings held to identify needs/barriers to mental health referrals. 	0 0	1 workgroup / collaborative partnership 10 meetings	<ul style="list-style-type: none"> Establish mental health workgroup or collaborative partnership with mental health awareness committee. Convene meetings to identify needs / barriers to mental health referrals. 	February 2017 February 2017 (12/16/2016)		
Establish a comprehensive directory of mental health providers that is welcoming and provides information regarding private and public choices.	A comprehensive directory of private and public agency resources will be available on the county website as well as on other mental health provider websites.	0	1 comprehensive directory will be developed and distributed to all participating agencies / providers / referral sources to put on their websites and for distribution	<ul style="list-style-type: none"> Develop comprehensive directory of mental health resources. Select and distribute comprehensive directory to participating agencies in both hardcopy and electronic forms. 	Ongoing		
Increase awareness by participating in community mental health events.	Increased participation in community events where information about mental health information and resources is shared.	Unknown	Participate in at least 6 community events to share information about and increase understanding of mental health	<ul style="list-style-type: none"> Identify, select materials, and participate in community events. 	Ongoing	There have been several community activities to address mental health like adult and youth mental health first aid, suicide survivor event, NAMI walk, Community Connect, Walk for warmth, etc. (1/19/2017)	



Mental Health Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Strategy: Promote and communicate community understanding of mental health and access to the mental health care system.							
Establish a mental health awareness campaign for general public.	Develop an annual mental health awareness campaign that will consist of training, education and stigma reduction.	2012 mental health awareness activities to present	1 annual mental health awareness campaign	<ul style="list-style-type: none"> • Develop annual mental health awareness campaign. • Select method and avenues for dissemination of annual mental health awareness campaign. • Disseminate mental health awareness campaign. 	January 2017		There is not a formal mental health awareness campaign but there have been several activities and involvement in the Abilityis Alliance workgroup that is taking the lead on this. CMH is co-chair of this group (1/19/2017).
Educate law enforcement and first responders.	# of trainings to educate and increase understanding of mental health awareness in law enforcement and first responders.	Unknown	TBD # of mental health awareness trainings for law enforcement and first responders	<ul style="list-style-type: none"> • Secure jail diversion grant and/or other funding sources. Develop and conduct mental health awareness trainings for law enforcement and first responders.	January 2017		There have been several meetings with law enforcement and first responders as CMH did secure a state jail diversion grant. Crisis Intervention training is a outcome of this grant as well. There have been several meetings and presentations to Police Chiefs, local police, EMS and 911 dispatch (1/19/2017).



Mental Health Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Strategy: Expand access.							
Increase awareness regarding access to mental health resources by developing a resource and access grid that outlines access to treatment available at private and public agencies.	Creation of flow chart and criteria for access into mental health services that will be widely available across public and private providers.	0	1 flow chart with set of access criteria distributed to TBD number of public and private mental healthcare providers	<ul style="list-style-type: none"> Gather mental health access and eligibility criteria. Create flow chart for access to mental health services. DOCUMENT WILL BE CREATED INSTEAD OF FLOWCHART 2/17 Share flow chart widely among public and private mental healthcare agencies. (12/16/2016). 	October 2016 February 2017		
Strategy: Recruit more psychiatrists, particularly child psychiatrists, to the community.							
Increase recruitment efforts of psychiatrists (adult and child) to Livingston County.	<ul style="list-style-type: none"> Development of a psychiatrist recruitment strategy. # of psychiatrists practicing in Livingston County. 	0 Number of psychiatrists in the county in 2013 (TBD)	1 recruitment strategy TBD	<ul style="list-style-type: none"> Identify current number of psychiatrists accessible within Livingston County. Develop a recruitment strategy. Partner with mental health agencies/hospital systems and medical schools across Michigan to improve recruitment efforts. 	January 2017	CMH has worked with hospital systems and regionally to secure psychiatrist and has secured an on-site child psychiatrist. Adult psychiatrist is almost to full capacity (1/19/2017).	
Strategy: Help providers to stay current with best practice.							
Provide training and educational opportunities that highlight best practices in treatment for mental health.	<ul style="list-style-type: none"> # of training and educational opportunities provided. Participation rates of provided training opportunities. 	Unknown	6 training and educational opportunities provided annually TBD	<ul style="list-style-type: none"> Partner with NAMI and other advocacy/support groups on training needs in our community Survey providers specific to best practice and methodology Seek additional trainers/consultants to fill any gaps Conduct training/education session. Evaluate participation 	January 2018	CMH has partnered with NAMI on education and consumer activities like the NAMI walk and educational programming. Funding Partner workgroup is also providing training for all agency staff this year on a variety of topics. CMH has a key role in this. (1/19/2017).	



Healthcare Integration Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Goal Statement: Livingston County residents will be integrated into healthcare services.							
Strategy: Develop a comprehensive list of providers within the community.							
Develop a comprehensive list of providers within the community. St. John Providence (SJP) and St. Joseph Mercy (SJMHS) have lists through their case management departments that can serve as the starting point.	Secure listing from respective case management departments, and layer in additional resources.	Initial listing	1 comprehensive listing	<ul style="list-style-type: none"> • Case management leadership inquiry. • Solicit additional known resources for Livingston County. • Compile final resource listing. • Distribute information in tax bills. • Distribute online list. • Distribute in local papers. • Share information/distribute list in local businesses, retirement centers. • Share in government channels/radio. 	November 30, 2015 March 30, 2017 Ongoing upkeep		
Strategy: Develop a coalition of healthcare and transportation groups to explore the development of services that gets people to their medical appointments.							
St John Providence (SJP), St. Joseph Mercy Health System (SJMHS), Livingston County Department of Public Health (LCDPH), and Emergency Medical Services (EMS) to join and develop a service to get people to their appointments.	Established transportation service.	0	1 established transportation service	<ul style="list-style-type: none"> • SJP plans to submit this (approximately \$20K) as a capital item in the next budget cycle. Approval is TBD. • SJMHS currently reimburses cab/transportation fees for poor and underserved – would potentially look to divert that capital to this effort if a strategy were developed. • LCDPH has no existing funds but can potentially help explore grant funding. 	June 30, 2017		
Develop a GIS map that depicts locations of physicians and mental health care providers (color-coded by specialty) and work with the Transportation Action Team to see if we can connect patients to providers more effectively (added 10/21/2017).	1 provider map, color-coded by specialty	0	1 map	<p style="color: red;">Develop a GIS map of provider locations, color-coded by specialty.</p> <p style="color: red;">Meet with the Transportation Action Team to see if we can connect patients to providers more effectively.</p> <p style="color: red;">Use the map to promote patient use of in-county providers rather than going out of the county for care and specialty care.</p>	March 30, 2017		SJP and SJML to send LCDPH physician address lists for mapping, along with their specialty category. LCDPH to ask CMH for mental health provider addresses (entered 10/21/2016).



Healthcare Integration Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Strategy: Establish educational sessions with teachers and teachers associations to share information related to health services.							
Develop a packaged plan comprised of other health information that is assembled through this effort.	Enhanced packet of healthcare information deliverable.	0	1 packet of healthcare information	<ul style="list-style-type: none"> • Establish what healthcare information is currently. • Add, edit, and delete content in accordance with resources and relevancy. • Disseminate to appropriate resources within the educational system (teachers and schools). 	May 15, 2016 for disseminating in Fall 2017		
Strategy: Enhance Together Health Network (St. Joe's and St. John's collaboration) and include the Livingston County Department of Public Health.							
Current collaboration in the MAPP process enhances above strategic relationship.	Continued collaboration in MAPP.	Initial kick-off meeting	Completion of final MAPP phase, and proceed to next evolution.	<ul style="list-style-type: none"> • Information related to THN. • THN main website http://www.togetherhealthnetwork.org/index.html# • Go Quick Facts http://www.togetherhealthnetwork.org/facts.html • Select a hospital provider or major outpatient healthcare clinic. • Navigate to the physician section from that hospital provider. 	September 2016		
Strategy: Improve access to healthcare.							
Use SPJ and SJMHS's strategies to improve access to healthcare.	<ul style="list-style-type: none"> • Case load at IHA's new Primary Care Practice in Howell. • Increased recruitment and employment of mental health professionals. • Completion of SJP Livingston MOB. 	Current operational status	TBD	<ul style="list-style-type: none"> • Addition of IHA's new Primary Care Practice in Howell. • Recruitment/employment of more mental health professionals. • Completion of SJP Livingston MOB. 	Varies		
Strategy: Improve and educate on benefits of preventative services.							
<ul style="list-style-type: none"> • See first objective under Strategy - Develop a comprehensive list of providers within the community, regarding the development and distribution of a comprehensive list of providers. • See first objective under Strategy - Establish educational sessions with teachers and teachers associations to share information related to health services, regarding the development and distribution of an educational packet of healthcare information. 							



Healthcare Integration Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Strategy: Develop a group to review existing services within the county and ensure the community's needs are being served. Bring in groups to fill gaps rather than adding on to existing services.							
Bring in groups to assess and fill gaps, rather than adding to (or duplicating) existing services.	<ul style="list-style-type: none"> 10% gap closure in services. 	TBD	TBD less 10 % gap in services.	<ul style="list-style-type: none"> Assembly of key stakeholders and knowledge content experts. Discussion and documentation of existing health services. Align available resources, or increase workload of existing services, to produce 10% gap closure. 	June 30, 2016 TBD		Perhaps work with the Health Education Action Team on this? (10/21/2016)
Develop and implement evidence-based models to better connect individuals to the health and social services they need.							
Use data to analyze where areas of connectivity are needed in Livingston County.	TBD	TBD	TBD	More work is needed to define specifically the implementation activities for these strategies. LCDPH has access to look at multiple evidence-based models related to this item but needs more specificity which will be determined at a later in the process.	TBD		
Research potential evidence-based models to use.							



Communication Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Goal Statement: Identify and utilize clear methods and processes for communicating and sharing information between community partners and the general public on a regular basis.							
Strategy: Work with the Human Services Collaborative Body workgroup to identify consistent and common messages related to their respective issue areas and appropriate channels and methods for disseminating those messages.							
MAPP communication team to act as a resource in the identification of messaging and communication channels.	Communication with various workgroup chairs and/or workgroup meeting attendance.	0	TBD	<ul style="list-style-type: none"> • Work with HSCB to help gather information that is a continual problem or issue in the community. • Focus on issues and disseminate through all outlets and prepare for feedback opportunities. • Ensure that learning styles are considered (e.g. visual, auditory, hands-on, etc.) and accommodate various disabilities (e.g. visually impaired, hearing impaired, literacy levels, etc.). 	January 2016		
Strategy: Utilize county radio outlets (e.g. WHMI) to convey specific community issues and resources.							
Explore scheduling a regular “community hour” in which issues and resources are discussed (e.g. interview local representatives, leaders, service providers, etc.).	# of “community hours” scheduled and aired on WHMI.	0	1 “community hour” per quarter	<ul style="list-style-type: none"> • Meet with WHMI to inform them what the goals and strategies are. • Identify what is the best way to implement this program from WHMI perspective. • Ensure communication channels identified address various learning styles (e.g. visual, auditory, hands-on, etc.) and accommodate various disabilities (e.g. visually impaired, hearing impaired, literacy levels, etc. • Make sure messages are strength-based and do not perpetuate stigmas. 	January 2016 Ongoing		
Strategy: Work with local ministerial associations to identify and implement appropriate and effective communication channels among their community.							
Develop a health communication plan with local ministerial associations.	<ul style="list-style-type: none"> • # of health communication plan meetings with local ministerial association representatives. • Development of a health communication plan with local ministerial associations. • Implementation of health communication plan. 	0	TBD 1 health communication plan 1 health communication plan implemented	<ul style="list-style-type: none"> • Meet with ministerial to develop health communication plan. • Identify the best way to implement the plan from the ministerial perspective. • Ensure communication channels address various learning styles (e.g. visual, auditory, hands-on, etc.) and accommodate various disabilities (e.g. visually impaired, hearing impaired, literacy levels, etc.) • Utilize verbal, written, and visual communication methods. 	January 2017		
Strategy: Develop a relationship with local school districts to ensure information is being shared through Friday Packets, newsletters, websites, school events, etc.							



Communication Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Develop a health communication plan with local school districts.	<ul style="list-style-type: none"> # of health communication plan meetings with local school district representatives. Development of a health communication plan with local school districts. Implementation of health communication plan. 	0	TBD 1 health communication plan 1 health communication plan implemented	<ul style="list-style-type: none"> Meet with local school district representatives to develop health communication plan. Identify the best way to implement the plan from the local school districts' perspective. Ensure communication channels address various learning styles (e.g. visual, auditory, hands-on, etc.) and accommodate various disabilities (e.g. visually impaired, hearing impaired, literacy levels, etc.) Utilize verbal, written, and visual communication methods. 	TBD		
Strategy: Connect with local businesses and chambers of commerce to identify ways to share community information and messages with employees.							
Develop a health communication plan with local businesses and chambers of commerce.	<ul style="list-style-type: none"> # of health communication plan meetings with local businesses and chambers of commerce. Development of a health communication plan with local businesses and chambers of commerce. Implementation of health communication plan. 	0	TBD 1 health communication plan 1 health communication plan implemented	<ul style="list-style-type: none"> Meet with local businesses and chambers of commerce representatives to develop health communication plan. Identify the best way to implement the plan from the local businesses and chambers of commerce's perspective. Ensure communication channels address various learning styles (e.g. visual, auditory, hands-on, etc.) and accommodate various disabilities (e.g. visually impaired, hearing impaired, literacy levels, etc.) Utilize verbal, written, and visual communication methods. 	TBD		
Strategy: Continue to support and promote existing local communication tools and channels in the community (such as websites, social media groups, google groups, resource directories, community events, etc.).							
Create one community calendar on which community events and opportunities can be posted.	Creation of a community calendar.	0	1 community calendar	Meet with county-wide Information Technology Department to help develop the community calendar.	January 2018		
Promote the community calendar.	Press releases, Facebook posts, and links for the community calendar posted to county and community websites.	0 0	1 press release posted on 4 websites 10 Facebook posts on various community Facebook accounts.	<ul style="list-style-type: none"> Write and disseminate press release. Write and submit Facebook posts to partner agencies. Send calendar link to various agencies to post on their websites. 	Ongoing		



Dental Health Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Goal Statement: Promote good oral health for all Livingston County residents.							
Strategy: Launch a sustainable campaign to educate residents, the medical community, schools, churches, HHS, employers, senior center, etc. of the importance of good oral health and how to achieve it.							
To educate and provide information to as many people as possible about the importance of good oral health and ways to achieve it.	Assessing the number of organizations spreading the information, evaluating the number of calls/requests that come into the Department of Public Health.	Unknown	1 document with currently available information and programs so that evaluation can be done once the program is under way	<ul style="list-style-type: none"> • Contact the Livingston District Dental Society (LDDS) for help with disseminating information, access their website and individual dental offices and recruit more dental professionals for the action team. •Develop a listing of dentists/hygienists willing to visit classrooms to give educational presentations. • Participate in health fairs, community events and other events to disseminate information. • Train LCDPH staff on important dental issues and available educational materials. • Information on websites (including www.lchd.org) and 211. • Create flyer to give to agencies about what's available to print for clients. • Utilize Children's Dental Health Month (February) and National Dental Hygiene Month (October) and involve hygiene association. Use radio/news. -Determine what educational activities are currently planned or underway, particularly in schools. -Provider information about Medicare benefits for senior citizens. 	2017-2020		<p>The LDDS website was recently redone. At this site, access to ADA educational materials is available on many topics. The following link will be made available to groups and agencies for dental health education promotion.</p> <p>Contact has been made with the LDDS executive director, Dr. William Metz. The general LDDS membership will be made aware of the public relations campaign in early 2017.</p>
Goal Statement: Provide information about affordable dental care for all residents.							
Strategy: Establish an MCDC clinic for Medicaid recipients and those below 200% federal poverty.							
Develop and fund a Michigan Community Dental Clinic (MCDC) to provide access to dental care for Medicaid recipients and those at or below 300% of federal poverty.	MCDC opening in Livingston County.	0	1 dental clinic	<ul style="list-style-type: none"> • MCDC site selection. • Seek and select construction bid. • Research funding opportunities. • Keep MCDC apprised of goal and progress. 	January 2017		
Strategy: Provide information about VINA Dental.							



Dental Health Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
To provide an affordable option to uninsured county residents with incomes below 200% of federal poverty but do not qualify for Medicaid.	Use statistics housed at VINA and the number of calls coming into the LCDPH and other health and human services agencies.	VINA's current patient numbers and establishing a capacity – i.e. number of new patients VINA can accept and the number of patient visits that can be provided.	15-20 new patients 150-200 one-hour dental appointments each month but this will depend on funding.	<ul style="list-style-type: none"> • Since the clinic is already operational, assistance with funding will be needed. • Provide all health and human services agencies, faith-based organizations, united way and LCDPH with VINA contact information and services. 	Ongoing		
Strategy: Create information about affordability options for people above 300% poverty (include care credit, PPOs, self-purchase dental plans, prevention is less expensive than treatment).							
To provide information to county residents about ways to afford dental treatment.	<ul style="list-style-type: none"> • Creation of pamphlet on affordable dental treatment and prevention services. • # of locations pamphlet is made available. 	0	1 pamphlet created 10 locations where the pamphlet is available	<ul style="list-style-type: none"> • Work with the action team that includes LDDS professionals to create a pamphlet outlining affordable options for dental care and stressing the importance of preventive services. The flyer should include: benefits of good oral hygiene, importance of preventive dental care, go to a dentist who participates with their insurance, some dentists offer payment plans (a list of county dentists?), working with care credit, and self-purchased discount cards. • Distribution of pamphlet in both hardcopy and electronic forms. 	May 2016 July 2016		This is directed at county residents with incomes above 300% of federal poverty level and therefore do not qualify for MCDC or VINA.



Chronic Disease Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Goal Statement: Prevent and reduce chronic disease in Livingston County.							
Strategy: Identify and reduce barriers to accessing preventative care and screening services for chronic disease.							
Identify and reduce barriers to accessing preventative care and screening services for chronic disease. Key areas of focus in the county are obesity & smoking.	10% reduction in barriers or overcome them.	Current barriers	Removal of 10% of barriers through process improvement or secured resources.	IHA is focused on diabetes and asthma management, both of which support community need.	TBD		
Strategy: Explore and develop/implement evidence-based programs that support residents in engaging in healthy behaviors.							
Promote participation in SJP Peripheral Artery Disease (PAD) program and SJMHS Join Me campaign with open forums to county members.	<ul style="list-style-type: none"> # of methods used to promote programs. # of participants in the programs. 	TBD	TBD	<ul style="list-style-type: none"> Selection of promotion methods. Promote SJP Peripheral Artery Disease (PAD) program. Promote SJMHS's Join Me campaign with open forums to county members. Evaluate program participation rates. 	June 30, 2016 TBD		SJP looked at aligning with Senior Power Day but that didn't work out. Now looking at aligning with another event, like Community Connect and perhaps SJML can partner with providing information/education (entered 10/21/2016).
Implement the Prescription for Health program in Livingston County fully by May 2017 (edited 10/21/2016).	Participant referrals Participant enrollment event attendance Pre/post-test data	0	75 in 2017 125 in 2018	Obtain permission from the Board of Commissioners to implement the program. Prepare a budget and sign an agreement with St. Joseph Mercy Livingston. Plan and implement the program for year one. Evaluate the program and report results to stakeholders.	December 31, 2017		
Strategy: Identify and implement policy, systems, and environmental changes that enable and reinforce healthy lifestyles among county residents.							
Adapt the Michigan Hospital Association's (MHA) objectives for Livingston County.	<ul style="list-style-type: none"> MHA objectives adapted for Livingston County. Implementation of adapted MHA objectives in Livingston County. 	0	1 or more of MHA's policies implemented.	<ul style="list-style-type: none"> Review MHA policies and current priorities for advancing healthy lifestyles. Identify and Implement at least one policy 	March 31, 2016 for assessment. September 30, 2016 for implementation.		



Chronic Disease Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Strategy: Implement evidence-based health education programs that address risk factors for chronic disease in all Livingston County schools.							
Assess schools to see what they are currently doing for risk factor reduction.	<ul style="list-style-type: none"> Assessment of current health education efforts targeting student population in the school environment for risk factor reduction. Identify one risk factor area for reduction program implementation among student population in the school environment. 	TBD	1 assessment 1 additional program of risk factor reduction implemented.	<ul style="list-style-type: none"> Conduct assessment. Identify and implement risk factor reduction program – dependent upon assessment results. 	TBD		
Strategy: Increase provider awareness of resources available in Livingston County that address chronic disease.							
Share provider list that was developed under the Healthcare Integration Strategic Issue with local providers.	Dissemination of list through SJP, SJMHS, and LCDPH.	0	1 comprehensive listing.	<ul style="list-style-type: none"> Case management leadership inquiry. Solicit additional known resources for Livingston County. Compile final resource listing. Distribute information in tax bills. Distribute online list. Distribute in local papers. Share information/distribute list in local businesses, retirement centers. Share in government channels/radio. 	November 30, 2015 Ongoing		
Strategy: Increase community awareness of and access to resources available in Livingston County that address chronic disease.							
Utilize LCDPH Facebook page and other social media avenues to promote information related services on SJP and SJMHS websites.	<ul style="list-style-type: none"> # of agencies selected to partner with. # of Facebook posts. 	0	10 agencies, 5 Facebook posts per agency	<ul style="list-style-type: none"> Select participating agencies. Create Facebook posts – 1 post to include provider list developed in the Healthcare Integration Strategic Issue. Submit Facebook posts to agencies. 	TBD		



Chronic Disease Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Develop and distribute a diabetes community resource guide (added 10/21/2016).	1 Community Resource Guide 5 Facebook posts Communication attempts with other entities (211, physicians, etc.) about the guide	0	1 Community Resource Guide 5 Facebook posts 4 partners to distribute link to the guide	LCDPH intern to develop a community resource guide for diabetes management/treatment. Distribute the guide to physicians via SJP, SJML, UofM; 211; and social media.	December 31, 2016	12/16/2016	LCHD created a Chronic Disease Prevention & Management page on their website, which now houses the diabetes resource guide. The link was shared with SJML and SJP to send to physicians. LCHD also sent the link to 211 and has begun to post about it on their Facebook page.



Transportation Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Goal Statement: LETS to become a transportation authority to allow for expansion and funding increase.							
Strategy: Convince the County Board to rescind authority over LETS to allow LETS to become a transportation authority.							
Obtain additional funding to expand service.	Have a resolution by the County Board to rescind its authority over LETS.	0	1 county resolution	Actively promote a County wide transportation authority. This will depend on successful start up of a countywide Transportation Authority (3/29/2016). Discussions are continuing (5/5/2016).	Full board meeting date TBD, but goal is January 2017		
Have human service organizations, senior centers, and other transit organizations lobby legislators.	<ul style="list-style-type: none"> • Identify agencies to lobby to legislators. • Increased funding and communications 	0	10 agencies TBD	<ul style="list-style-type: none"> • Identify agencies, such as the Hartland Senior Center, Brighton Community Education / Senior Center, Livingston County Catholic Charities, Livingston County Community Mental Health, Livingston County Special Ministries, United Way, People's Express, Work Skills Corp, Excel Program, Youth in Transition, and Centennial Farm Board • Send out mass letters, emails, and/or visits to our legislators. Invite agencies to attend the 4/20/2016 Finance Committee meeting in support of Steve Manor's Power Point Presentation (3/29/2016). Many agencies attended the 4/20/2016 meeting in support of the presentation (5/5/2016). 	Begin January 2016 and Ongoing		



Transportation Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Successfully achieve creation of a local transit authority.	Creation of a local transit authority.	0	1 local transit authority	<ul style="list-style-type: none"> • Prepare Transit Surveys for support. • Solicitation of votes in support of a local transit authority. Steve Manor of the Livingston County Transportation Coalition to present a Power Point of the benefits of a countywide Transit authority to the County Finance Committee meeting April 20, 2016 (3/29/2016). PowerPoint presentation was well received by the Board of Commissioners. It prompted the Board to create a committee for Transportation (5/5/2016). An MDOT representative (Janet Geisler) attended the July 12 Transportation Coalition meeting and discussed the differences between Public Authority Acts. County Administrator Ken Hinton was also in attendance (7/28/2016). 	April 2016		
Strategy: Go to each individual township to gain "buy-in".							
Prepare a report/presentation of what LETS can do for opt in/out townships based on the amount of the buy-in funds or no funds.	Create report/presentation.	0	1 report and 1 presentation	<ul style="list-style-type: none"> • L.E.T.S. management to Work with Livingston County Transportation Coalition on a report/presentation. • Present report. Not a viable solution (3/29/2016). 	TBD	Plan terminated 3/28/2016.	Investigating alternative strategies (11/3/2016).
Strategy: Facilitate/increase ride shares in Livingston County.							
Promote park and ride utilization.	Number of cars using the park and ride lots.	Unknown	TBD	<ul style="list-style-type: none"> • Work with the Michigan Department of Transportation on increasing the awareness of the park and ride program. • Count # of cars utilizing the park and ride lots before and after awareness efforts. No action taken to date (3/29/2016). 	Ongoing		
Goal Statement: Improve efficiency of LETS office operations through technology use.							
Strategy: Acquisition of advanced technology.							



Transportation Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Obtaining tablets.	# of tablets	0	TBD	<ul style="list-style-type: none"> • 2 Tablets will be in operation • Get approved grants and solicit for bids. 2 tablet computer to be installed in April and the remaining tablets are funded and will be installed by 9/30/2016 (3/29/2016). Tablet computer install postponed - they are to be installed by end of May (5/5/2016). Tablet computer install postponed again - install date has not been determined (7/28/2016). 	Mid- December FY 2017 Grant applied for – October 2017		
Goal Statement: Provide alternate means of transportation to bus transportation.							
Strategy: Promote the utilization of LETS alternative transportation services.							
LETS Dispatch to let people know what other options are if a ride is denied.	# of alternative transportation service referrals.	Unknown	TBD	<ul style="list-style-type: none"> • Train LETS staff on alternate transportation referrals. • Count # of referrals. 	Ongoing Implemented November 1, 2015	November 1, 2015	Doug Britz and Katrina Maxwell gathered and listed the transit options available to passengers that have been denied a ride.
Goal Statement: Increase non-transportation revenue to LETS.							
Strategy: Sell ad space on buses.							
Receive Board of Commissioners or Transit Board approval to sell ad space on LETS buses.	Approved resolution.	0	1	Develop and submit resolution. Not a viable solution - increasing this type of revenue will reduce Federal and State funding (3/29/2016).	October 2016 Once Approved then Ongoing bi-annual/semi-annual ad contracts	Plan terminated 3/28/2016.	
Sell ad space.	# of ads sold.	0	1 ad per bus	<ul style="list-style-type: none"> • Create sales plan to sell ad space. • Solicit businesses to purchase ad space. Plan terminated (3/29/2016). 	TBD – based on Board Approval of the plan	Plan terminated 3/28/2016.	



Affordable Housing Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Goal Statement: Increase affordable housing units for young adults/starter families.							
Strategy: Increase access to accessory dwelling units, townhomes, multi-unit homes, and mixed unit developments.							
Communicate and collaborate with County Planning Dept., Home Builders Association of Livingston County, CSH, and other relevant agencies on how to increase access to micro-housing, townhomes, multi-unit homes, and mixed unit developments for young adults/ starter families.	# of meetings with stakeholders.	0	TBD	Continue communication and collaborative input with: <ul style="list-style-type: none"> • Kathleen Kline Hudson – County Planning Dept. • Home Builders Association of Livingston County – Frank Portelli • CSH – John Peterson • All other applicable (ex. Cities and townships) Locate areas that are within the guidelines of MSHDA for approval and planning process to implement housing program. Speak to realtor about options.	2020		
Strategy: Community focus groups, education, and awareness to embrace zoning changes.							
Locate community focus groups to educate about zoning changes.	# of community focus groups.	0	TBD	Locate community focus groups to educate about zoning changes.	March 2016		
Meet with community focus groups.	# of meetings with community focus groups.	0	TBD	Meet with community focus groups.	February 2017		
Goal Statement: Increase affordable housing units for seniors/retirees.							
Strategy: Increase access to accessory dwelling, group homes, townhomes, and attached condominiums.							
Communicate and collaborate with County Planning Dept., Home Builders Association of Livingston County, CSH, and other relevant agencies on how to increase access to micro-housing, townhomes, multi-unit homes, and mixed unit developments for seniors/ retirees.	# of meetings with stakeholders.	0	TBD	Continue communication and collaborative input with: <ul style="list-style-type: none"> • Kathleen Kline Hudson – County Planning Dept. • Home Builders Association of Livingston County – Frank Portelli • CSH – John Peterson • All other applicable (ex. Cities and townships) Locate areas that are within the guidelines of MSHDA for approval and planning process to implement housing program. Speak to realtor about options.	2020		
Goal Statement: Awareness and education of state, local, federal, and private resources for housing assistance.							
Strategy: Presentations to senior centers, faith-based groups, and townships.							
Increase awareness about housing assistance resources using community presentations.	Number of presentations to organizations.	0	5 presentations given	<ul style="list-style-type: none"> • Identify and select agencies to present to. • Develop and give presentation. 	March 2016		



Affordable Housing Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Include housing assistance information on county and community agencies' websites.	Development of a housing assistance resource list. # of agencies posting housing assistance resource list and information on their website.	0	1 resource list 5 agencies	<ul style="list-style-type: none">• Develop resource list.• Identify participating agencies.• Submit resource list to participating agencies to post to their website.	June 2016		



STD Work Plan Tracking

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Objective(s)	Performance Measure(s)	Baseline	Target	Implementation Activities	Estimated Activity Completion Date	Actual Activity Completion Date	Notes (include who completed the activity)
Goal Statement: Reduce the incidence of sexually transmitted infections among Livingston County residents through accessible prevention and treatment services.							
Strategy: Increase awareness of available services in the community.							
Identify currently available services and compile into resource list.	The development of a comprehensive service resource list.	0	1 list	<ul style="list-style-type: none"> • Identify all currently available services. • Create the list of available services. • Identify avenues for dissemination of list and distribute list. 	April 2016		Draft resource list developed on 2/8/2016. Waiting on final approval.
Strategy: Partner with schools, churches, and other organizations to provide evidence-based education.							
Convene a representative body of key stakeholders who are involved in STD prevention.	<ul style="list-style-type: none"> • Formation of coalition/workgroup and documentation of its members. • Number of sectors represented. • Number of meetings to identify appropriate evidence-based education to provide. 	0	1 coalition/workgroup with 10-15 members	<ul style="list-style-type: none"> • Identify and recruit key stakeholders. • Hold meetings. 	January 2017		Has recruited five members who are interested and seem to have a passion for preventing STIs, especially among our youth. They are from multiple sectors: substance abuse prevention, schools, private medical practice (2), and Pregnancy Help Clinic. The hope is to meet late August/early September 2016 (8/2/2016).
		0	4 community sectors represented	<ul style="list-style-type: none"> • Identify appropriate evidence-based education to provide. 	Ongoing		Had initial meeting in December 2016 that included 3 key stakeholders (nurses from 2 school districts and RN from Pregnancy Help Clinic). Discussed strategies to reach students/youth with information, including involving University of MI Nursing students. Next meeting 3/13/17. (Kris Moyer, 1/9/2017)
Strategy: Provide education to providers.							



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Ensure providers are aware of the most current CDC STD treatment guidelines.	<ul style="list-style-type: none"> Number of provider meetings held. Number of pertinent articles in LCDPH CD Newsletter. Number of broadcast faxes regarding STD treatment guidelines. LCDPH Public Health Nurse discussion/education with health providers during STD case investigation follow-up. Conduct annual feedback from health providers on STD treatment education outreach activities done by LCDPH. Number of CD forum meetings held that includes STD prevention/treatment discussion items. Number of CDC STD treatment guideline books distributed to health providers. 	Unknown	2 provider meetings held annually. 2 STD treatment articles in CD Update annually. TBD With every STD case investigated, a LCDPH Public Health Nurse will ensure appropriate treatment and discuss with providers, as needed. 1 survey annually Quarterly TBD	<ul style="list-style-type: none"> Prepare and deliver provider meetings. Identify and include pertinent articles in CD Update and distribute. TBD Ongoing with each STD case. Develop survey and distribute to provider list. Analyze results and make changes as needed to educational materials/activities. Conduct CDC forum meetings. Identify healthcare providers in which to provide CDC STD treatment guideline books. Promote and distribute CDC STD treatment guideline book. Keep record of number of books distributed. 	Ongoing Development of survey by June 2016 Distribution of survey by July 2016 Conduct analysis and make necessary changes September 2016 Ongoing TBD		
Strategy: Risk assessment.							
Identify high risk groups by analysis of the most recent Youth Risk Behavior Survey and the 2014 Community Health Status Assessment.	Identify individuals/groups at highest risk for STDs.	0	1 report of findings of those at highest risk for STDS.	<ul style="list-style-type: none"> Review and analyze data. Write report. Disseminate report to agencies/organizations that work with high risk groups, as well as to the community. 	December 2016		Draft risk analysis developed on 2/8/2016. Waiting on final approval.
Strategy: Implement health education and promotion efforts with community resources and supportive services.							



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Identify representatives from agencies and groups where youth gather/convene to assemble a workgroup (consider utilizing the workgroup already formed with schools and churches in the above strategy).	<ul style="list-style-type: none"> • Create a community list of groups serving youth. • Meet with above groups. 	0	1 list of groups serving youths.	<ul style="list-style-type: none"> • Create a list of groups serving youth and recruit work group membership from this list. • Conduct meetings. 	End of 2016		Draft list developed on 2/8/2016. Waiting on final approval.
Implement health education and promotion efforts as identified by stakeholders.	Number of health education and promotion efforts identified and promoted.	0	2 health education and promotion efforts identified.	Identify, select, and implement health promotion efforts.	End of 2017		Review of STI educational pamphlet drafted by University of MI Nursing students and consider possible distribution (Kris Moyer, 1-9-2017).
Strategy: Implement evidence-based health education and promotion initiatives to increase community awareness.							
Increase community awareness of the problem of STDs among youth across Livingston County.	Number of press releases sent out and articles written.	Unknown	2 press releases/articles written per year.	<ul style="list-style-type: none"> • Write press release and articles. • Distribute to schools, churches, agencies serving youth, and locations where youth gather. 	End of 2016		
Goal Statement: All persons living in our community will have access to affordable treatment.							
Strategy: Improve access to affordable sexually transmitted disease treatment clinics.							
Strengthen existing relationships with agencies who provide affordable testing and treatment to improve access.	Number of meetings with community agencies and providers.	Unknown	Collaboration with 2-3 agencies.	<ul style="list-style-type: none"> • Identify community partners. • Meet with partners. 	Mid-2016		
Look for opportunities for collaboration with other agencies in Livingston County focused on increasing access to treatment.	Number of Memorandums of Understanding (MOUs) created with community providers and agencies.	Unknown	1 formal/informal MOU with identified local agencies.	Propose and create MOUs.	Mid-2016		
Strategy: Increase awareness and availability of expedited partner therapies.							
All community providers will be knowledgeable about the new Michigan law regarding Expedited Partner Therapy (EPT).	Number of educational outreach activities (e.g., CD Newsletter, CD Forum, meetings with providers).	Unknown	4 educational outreach activities conducted per year.	Create and disseminate educational materials about EPT.	Ongoing		Continued education to community providers about EPT via sending EPT Provider and Patient Information Sheets and discuss during STI case f/u. Also, articles in quarterly CD Update (1 for Spring 2015 sent 3/26/2015 and 1 for Fall 2015 sent 10/5/2015) (Kris Moyer, 1-9-2017).
Strategy: Create a hotline for questions.							



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Increase awareness of LCDPH Communicable Disease Nurse Line.	<ul style="list-style-type: none"> Development of promotional packet (PSA, website links) for LCDPH Communicable Disease Nurse Line. 	0	1 promotional packet	<ul style="list-style-type: none"> Research best practices on development and marketing of promotional packet. 	May-June 2016		
	<ul style="list-style-type: none"> Number of Promotional Packets distributed. 	0	TBD	<ul style="list-style-type: none"> Identify recipients of promotional packets and distribute. 	June-July 2016		
	<ul style="list-style-type: none"> Compare number of calls to CD Line regarding STDs before and after distribution of promotional packet. 	0	1 comparison analysis	<ul style="list-style-type: none"> Count number of calls re: STDs for 2 weeks before distribution of promotional packets and then repeat post-implementation and conduct analysis. 	August-September 2016		
Determine whether a state/national hotline exists, make the hotline number available to residents.	<ul style="list-style-type: none"> 1 comprehensive search conducted for a state or national hotline. 	0	1 search conducted	<ul style="list-style-type: none"> Conduct a search and compile findings. 	January 2016		Draft hotline information compiled on 2/8/2016. Waiting on final approval.
	<ul style="list-style-type: none"> Identify best means of distributing search results. 	0	TBD	<ul style="list-style-type: none"> Identify best means of distribution of findings and distribute as appropriate. 	TBD		