

Landlord Verification Form

-To be completed by landlord

Tenant Name:		
Tenant Address:		
City	State	Zip
County	Email Address	
Home Phone	Work Phone	Cell Phone
LAST SIX MONTHS PAYMENT HISTORY		
1st Month \$	2nd Month \$	3rd Month \$
4th Month \$	5th Month \$	6th Month \$
Number of Months Behind	Current Amount Owed	
Monthly Rent		
Landlord Name		
Landlord Mailing Address		
City	State	Zip
Email Address		
Phone		
Landlord Signature	Date	

EVICTION DIVERSION PROGRAM LIVINGSTON COUNTY



Presented by:



Livingston County
Homeless Continuum of Care Committee

In Partnership with:
53rd District Court



Livingston County
United Way
lcunitedway.org

Legal Services of South Central Michigan (LSSCM)
Phone: 888-783-8190

Tenants

- Have you received a summons to appear in court?
- Are you interested in preventing an eviction and possibly avoiding a judgment?
- Do you have income to pay next month's rent?
- Do you have cash to resolve this month's eviction?
- Are you in need of temporary assistance?

If your answer is YES to any of these questions, please do the following, prior to your court date:

- ⇒ Call DHHS at 517-548-0200 or apply online at www.mibridges.michigan.gov/access to apply for State Emergency Relief (SER)
- ⇒ Call OLHSA at 517-546-8500 or The Salvation Army at 517-546-4750 to schedule an appointment for potential assistance

Bring the following verifications to your scheduled appointment:

- Driver's License or State ID
- Social Security Card
- 30 Days Verification of Income
- Asset Verification (i.e. bank statement dated in the last 30 days)
- Any rent receipts for the last 6 months or Landlord Verification Form on the back of this flyer

Landlords

- Have you filed a summons with the Livingston County District Court?
- Are you interested in preventing an eviction?
- Is unpaid back rent your primary issue with the tenant?
- Is balance owed 3 months or less?

If your answer is YES to any of these questions, please do the following prior to your court date:

- ⇒ Complete the Landlord Verification Form on the back of this flyer and give the form to your tenant

SETTLEMENT AGREEMENT

Between

LANDLORD AND TENANT

Both parties must agree on the following:

- Amount of rent owed
- Meet with an Eviction Diversion Specialist
- Agree to terms of the Eviction Diversion Process
- Sign a Settlement Agreement to prevent entry of judgment and to allow time to resolve any issues