

Livingston County Community Plan 2018

GOAL #1 - PREVENTION: Keep people housed by preventing evictions and foreclosures via timely, easy access to needed resources and services.				
Strategy	Objectives	Responsible Group	Measures	Report out
Bring relevant agencies together to streamline process for accessing prevention assistance. Adopt common assessment, administrative and evaluation standards.	Interagency meeting time is utilized each month to review prevention assistance and the effectiveness of this strategy to ending homelessness.	Interagency Service Team HCCC CA Position	Frequency of re-entry	Report to HCCC is performed monthly or as requested by the HCCC by a spokesperson of the IST.
			Multi-agency use by clients	
Work with existing service providers on cost barriers to provide support to at-risk populations	To work with utility companies to prevent homelessness by reducing and stabilizing their utility payments.	HCCC in cooperation with utility service agencies	ALL eligible families will be enrolled in the utility companies' programs	Report out the available resources in October (or when communicated) and share numbers in May.
Prevent evictions for individuals and families who are in affordable housing.	The Eviction Diversion Program, a part of the Housing Stability Task Force, quickly and efficiently prevent evictions.	Housing Stability Task Force	The number of evictions prevented.	Annually the HCCC will look at the numbers submitted
	Create clear guidelines with supports to provide funds for eviction prevention	Housing Stability Task Force with HCCC	Clear operating guidelines with financial commitments	Review Guidelines Annually in Fall
	Create a budget specific for this activity	HCCC Agencies	Budget is proposed, implemented and spent according to the guidelines above.	At the HCCC a budget will be submitted and approved each year. A report will be given at year end of funds used and funds left over.
Foster relationships with local Landlords to identify strategies to maintain residents and problem solve challenges	Subcommittee will hold luncheons to invite the landlords and share our goals	HCCC and Housing Stability Task Force Landlord Engagement Position	Number of landlords that attend the luncheon	Housing Stability Task Force shares results of luncheon and next steps
	Meet quarterly with landlords to create awareness of their needs.	HCCC and Housing Stability Task Force Landlord Engagement Position	Landlords will meet with HSTF quarterly to address emerging issues	Landlords will meet with Housing Stability Task Force quarterly to share ideas, issues and challenges
	Develop a written plan for strategies to maintain and save placement.	HCCC and Housing Stability Task Force Landlord Engagement Position	A written plan of strategies and referrals will be created	Written plan will be reviewed and approved by HCCC every 2 years
Foster relationships with local developers to begin the discussion on Housing for All and work to increase number	Identify current housing options and capacity to meet needs	HCCC – Housing Stability Task Force Landlord Engagement Position	An assessment is done with current developers, rental agencies and real estate providers.	Completed in 2018, updated every 2 years

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of affordable housing units in the community.	Identify the needs of the community.	HCCC – Housing Stability Task Force	Take census data for income levels and local stats to formulate an affordable housing need level	ALICE Reports – discuss yearly
	Explore expanding housing options at the levels and capacity needed	HCCC – Housing Stability Task Force	Conversations move to how to meet the need of the community	Comprehensive report with strategies and recommendations will be shared and approved in 2020-2021

GOAL #2 – HOUSING FIRST: Increase the accessibility, capacity, coordination, accountability and evaluation of homeless services in order to develop an efficient continuum of housing, including emergency, transitional, permanent supportive and affordable housing using the Housing First model. Housing as a right, not a reward.				
Strategy	Objectives	Responsible Group	Measures	Report out
Provide safe options for individuals and families who suddenly become homeless.	Families or individuals that suddenly become homeless have access to safe shelter or are given referrals to shelter options.	HCCC partner organizations that provide emergency shelter. Coordinated Assessment Position	HMIS entry data of average nights of stay and clients unable to access local shelter who receive referrals.	Report out bi-monthly during the HMIS discussion. A written report will be submitted to the chair person by October 15 th of each calendar year by HMIS and IST to be included in the Success Indicator Report.
			Hotel voucher data (individuals and families)	
Provide long-term case management, income supports and mentoring to	Individuals and families in an emergency shelter placement are there for the shortest period of time possible and for no more than 30 days (unless the client is a survivor of Domestic violence or a youth under the age of 18).	HCCC partner organizations that provide emergency shelter.	Average nights of stay	Report out bi-monthly during the HMIS discussion. A written report will be submitted to the chair person by October 15 th of each calendar year by HMIS and IST to be included in the Success Indicator Report.
			HMIS Report indicators <ul style="list-style-type: none"> • Discharge to stable housing: 85% • Discharge to stable housing in less than 30 days: 80% • Known Exit Destination: 86% • Adults with income at exit: 60% • Adult with Cash/Noncash income at exit: 40% • Adults Employed at Exit: 42% • Improve in at least one self-sufficiency domain: 50 	
	The HUD Continuum of Care application via ESNAPS to renew SHP grants is completed annually.	All homeless providers	<ul style="list-style-type: none"> • More than 50% of Individuals/families utilizing 	IST will discuss Case management trainings, efforts and challenges. Stats will be shared monthly at HCCC

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assist in maintaining housing and stability for special populations who are in need of ongoing support.	Work in coordination with the SOAR Worker at St. Joseph Hospital		<p>our services will be engaged in Case management</p> <ul style="list-style-type: none"> The community will have at least 1 SOAR trained case manager capable of receiving community referrals 	
Shorten the length of time individuals and families are homeless and reduce return to homelessness rates	100% of the clients experience homelessness for the shortest amount of time possible.	All homeless providers	The shortest length of time will vary depending on each case. Housing options will be addressed during initial interview and through targeted case management.	IST Monthly
	Assist clients in credit repair.	HCCC Case Managers	Classes offered throughout the year to qualified clients	
	Assist in training to answer and address criminal history.	HCCC Case Managers and Offenders Success Program, MWSE	100% will be referred for soft skills training.	
	Assist in accessing training funding for better paying jobs.		100% of participants that qualify for 1-on-1 employment training will work with the PT Resource Specialist to develop a resume and interviewing skills. Including addressing the "felony question"	
Support discharge planning for individuals leaving psychiatric facilities, substance abuse treatment centers and correctional facilities.	Flow-chart and community information posters with population specific content are updated and reviewed at the January CoC meeting.	HCCC Coordinator	Distribute and market the referral data and flow chart to ensure use for all sub populations	Monthly reviewed at IST subcommittee and Annually to the HCCC
	Emergency Homeless Pick-up services are monitored and reported out annually by the CoC.	Veteran's Services and Police	Consumers will be asked if the pick-up service met their need.	
	Data is gathered regarding the vouchers utilized by police and 211 TSA and HMIS	How many vouchers are used by exiting prisoner, those exiting institutions, etc.	Number of vouchers provided	
	Work in collaboration with the Engagement Center, local jails and	CMH and HCCC and Offender Success	Numbers served and numbers diverted	

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	hospitals, Offender Success			
Foster connections between special population service agencies to identify and assist individuals and families who are at risk for homelessness.	All unaccompanied youth will be referred to Child Protective Services or Connections Youth Services.	HCCC and Livingston Family Center	100% of unaccompanied youth are referred to Child Protective Services or Connections Youth Services.	The Connection will share numbers monthly at HCCC
	All homeless youth will be connected to the LESA Homeless School Liaison.	HCCC and LESA	100% of homeless youth are connected to the LESA Homeless School Liaison.	LESA will share numbers bi-annually for United Way Reports
	All veterans will be referred to the local VA office to be assessed for services.	HCCC and VA	100% of veterans are referred to the local VA office to be assessed for services.	VA will share numbers monthly at HCCC
GOAL #3 – System Integration: Develop the components needed to create a coordinated systemic approach to housing and homelessness.				
Strategy	Objectives	Responsible Group	Measures	Report Out
Utilize the Combined coordinated assessment models of No Wrong Door and Single Point of Entry to allow for identification of the most effective combinations of housing, services, and access to both.	Coordinated Assessment is available to all CoC partners.	All Homeless Providers	100% of consumers are provided coordinated assessment	Numbers shared monthly at HCCC
	Outcomes of services are tracked and monitored by Coordinated Assessment position and chair over the course of the year to determine when clients are successful and if there are common trends.	All Homeless Providers and CAP	Outcome reports from HMIS	Shared through the HMIS subcommittee monthly and reported to HCCC membership Quarterly
	Successes and failures are tracked by the IST for commonalities and trends quarterly.	IST Subcommittee	Trend analysis will drive improvements to service delivery	Report monthly at IST, Quarterly at HCCC
	Recidivism is reviewed by the IST team each time a client or family re-enters the system	IST Subcommittee	20% recidivism	
	211 referrals will be directed to call the Coordinated Assessment position first for Coordinated Assessment within the next day	Coordinated Assessment Position	Referral Tracking	Reported Annually at HCCC
Collecting <u>Data</u>	All organizations will collect client data to be entered into HMIS	HMIS Subcommittee and HCCC, CAP	ALL homeless service providers gather HMIS data	
	All Client Data will be entered into HMIS	HCCC Agencies and Coordinated	All Homeless client data is entered into HMIS	

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		Assessment Position for Faith-based		
	The common assessment data, gathered on each client, will be entered into HMIS and streamlined across organizations.	HMIS Subcommittee	No Missing or repeat data	Report out bi-Monthly to the HMIS subcommittee. Annual updates on progress shared with HCCC
	SPDAT will be conducted on any chronically homeless individual and/or family	Coordinated Assessment Position	SPDAT scores will be used to prioritize housing in the county	Prioritization Lists and housing decisions will be based on this data
	Client's privacy will be protected with Sharing Agreements among members of the HCCC	All HCCC Agencies	Sharing agreements will include all homeless providers	Sharing Agreements will be updated annually
	Other Annual Data, including the PIT Count, the HIC and the AHAR data will be gathered and entered into HUD-HDX	All HCCC organizations that provide homeless services	PIT Count Data Submitted timely and accurately	Report out Annually at the HCCC
			HIC Data Submitted timely and accurately	
			AHAR Data Submitted timely and accurately	
Utilize data for ongoing needs assessment.	211 and after hour crisis call data is reviewed for housing related trends each year at the March CoC meeting.	211	211 and crisis call stats show improvement in connecting homeless community members with the correct homeless provider	Yearly at March HCCC meeting.
	HMIS data is reviewed by the CoC once a year at the April meeting to assess for trend data.	HMIS Administrator submits, HCCC reviews	HMIS data will allow adjustments to be made as trends continue to change	Bi-Monthly review at HMIS subcommittee and yearly review at HCCC
	Point In Time data is utilized to inform the CoC and improve outreach efforts once a year.	HMIS Administrator submits, HCCC reviews	Outreach plans will be adjusted each year, based on this data.	MCAH Advocacy Day, Homeless Awareness Month (week)
Coordination among HCCC members	Subcommittees will address larger specific issues and bring back to the larger HCCC in updates	Housing Stability Task Force, IST Subcommittee, HMIS Subcommittee	Participation as evidenced in Monthly meeting minutes	Updates provided at Monthly HCCC Meetings
	Ad Hoc committees will be developed to address one time events and activities	Community Connect Committee, HAW Committee, Utility Task Force	Participation as evidenced in Committee minutes	Updates provided at Monthly HCCC Meetings
	HCCC Members will coordinate through development of a Sharing Agreement, Membership Agreement and Conflict of	All HCCC Membership	Forms will be updated and signed annually to maintain commitment to coordination	Completed and Signed forms collected at start of each calendar year

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	Interest documents			
System Evaluation	Each member of the HCCC will share their performance measures for their funding streams	ALL HCCC Members	Schedule of reports and dates for presenting to the larger group	Set up a monthly schedule in January
	Reports will be used to discuss strategies to increase performance and ways to eliminate barriers to achieving performance	All HCCC Members	<ul style="list-style-type: none"> • Reports are provided by each agency • A framework for the discussion will be developed by the CCP and Chair positions • Discussion will be held • Recommendations made 	Set up a monthly schedule in January
	Revise Policy and Procedure Manual every 2 years	Assigned Ad Hoc Committee	Updated Manual	Completed by January of even years
Funding Opportunities	Use System Evaluation to identify gaps or barriers to success and identify funding opportunities to help fill gaps and reduce barriers	ALL HCCC	<ul style="list-style-type: none"> • Use Evaluation to identify gaps and barriers • Explore funding opportunities to help fill gaps and reduce barrier 	Funding Applications should be a decision of the full HCCC
Goal #4 - COMMUNITY OUTREACH AND EDUCATION : Engage the broader community, including elected officials, and business owners in finding community solutions to address homelessness.				
Strategy	Objectives	Responsible Group	Measures	Report Out
Continue to recruit new members for the Homeless Continuum of Care, <u>especially former consumers of services.</u>	Each year the HCCC will discuss if there are additional people/sectors that they need to engage in the work being done.	HCCC members	<ul style="list-style-type: none"> • New Members engaged • New members who stay involved 	Reported annually at January HCCC Meeting.
	Continue to have consumers who were formerly homeless actively engage with The work the HCCC is doing	HCCC Members	Number of former clients who become involved.	Reported annually at January HCCC Meeting.
Engage the community in Awareness Events	Community Connect	Community Connect Committee	Participants attended and volunteers who helped will be tracked yearly	Community Connect Report Shared at March HCCC Meeting

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	Homeless Awareness Week	HAW Committee	Over 100 people will be involved in Homeless awareness Week Activities	HAW Report will be shared at December HCCC Meeting
	Connect for Kids	Backpack and Connect for Kid's Committee	Over 800 people will seek supports at the Connect for Kid's Event	Connect for Kid's Report will be shared at September HCCC meeting
	Consumer Supports	HUD Support Group	At least 10 people will attend the monthly HUG Support Group	Attendance will be reported monthly at HCCC
	Summer PIT Count	ALL HCCC Members	Each year a PIT count will be conducted over summer. Every other year, the count will include an street count	Summer PIT County will be reported at September HCCC Meeting
Enlist elected and other governmental officials, as well as community business leaders, to keep informed and engaged when needed to champion and promote the end of Homelessness.	The HCCC will approach 3 governmental/business leaders each year to become involved in the fight to end homelessness.	HCCC Chair and CCP	Government/Business leaders will become regular attendees to the Monthly HCCC meetings	Reviewed annually to identify next year's champions.
	Work with local businesses to not only sponsor, but participate in the events and activities of the HCCC organizations	HCCC Members	Include 2 new business folks to become involved each year	Reviewed annually to identify who to approach this year.
Develop an annual community fundraiser to generate extra resources for homeless individuals or those at risk for homelessness.	The National Campaign to end homelessness has a Homeless Awareness Week that allows the homeless providers to ramp up their efforts to educate and engage the community. In Livingston, we use that event to generate funds each year. These funds help to cover the needs over winter.	HCCC	The fundraising goals will be met	Shared with HCCC at least Quarterly and Annually
Create Awareness in the community of the homelessness situation in our county	To engage community members in homeless issues by using press releases and social media no less than 3 times a year.	CCP	3 times a year press releases	Share as updated at HCCC
	Create a PowerPoint and provide in person presentations to civic groups, service clubs and churches. Utilize Survivor Rep to share the face of homelessness.	CCP and Survivor Rep	<ul style="list-style-type: none"> • PowerPoint is completed • # of presentations given 	Quarterly Report out at HCCC

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Goal #5 - COMMUNITY CONNECTIONS AND TRAININGS: Engage the broader community through trainings. Utilize additional classes and resources for consumers to more effectively enact long-term changes that will stabilize their housing.				
Strategy	Objectives	Responsible Group	Measures	Report Out
Community Outreach system to support the training needs of the consumers. Outreach to support consumer's needs	Support the concept of Bridges out of Poverty to educate and build skills for providers and consumers	All Homeless Providers	<ul style="list-style-type: none"> Pre and Post event tests 	<ul style="list-style-type: none"> Calendar and dates will be shared at HCCC After each training or class, the organization will share attendance and success.
	Utilize the Getting Ahead in a Just Getting by World training to educate and build skills for providers and consumers			
	Tenant Education and Financial Stability Classes provided			
	Utilize the SOAR coordinator at St. Joseph Hospital to educate and help consumers be successful in their applications	All Homeless Providers	<ul style="list-style-type: none"> SOAR Coordinator shared numbers served and outcomes 	Report out given yearly at HCCC meetings

Items that will be added to the following meetings, per the above Community Plan:

HCCC Quarterly:

- Coordinated Assessment success numbers
- HMIS Outcome reports
- Fundraising Goals

HCCC Monthly:

- All homeless providers will share number of homeless referred for wraparound
- Number of consumers provided a coordinated assessment
- HSTF Updates
- IST Updates
- HMIS Updates
- HUG attendance
- HCCC press releases
- Case Management Stats
- Calendar of classes (Bridges out of poverty, Getting ahead, tenant education, financial stability)

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HCCC Yearly:

- Evaluate success of classes
- Review Eviction Diversion guidelines – Fall
- Discharge and diverted numbers from hospitals/psychiatric hospitals/jails
- 211 report
- HMIS Trend Data discussion
- Discussion on agency reports for increasing performance and eliminating barriers
- Membership review – new people needed, champions, etc.
- January - how many former or current consumers
- Fundraising Goals
- SOAR Update

IST/HMIS Meetings:

- HMIS Data – hotel vouchers and emergency shelter numbers
- Average nights of stay
- Case management trainings, efforts and challenges
- Number of consumers homeless for the shortest period of time
- Review emergency pick up services
- Review vouchers provided for people exiting hospitals and/or correctional facilities
- People served and diverted – above
- Coordinated assessment success
- Waitlist reviews

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