

MEETING MINUTES

SEPTEMBER 1, 2021
ADMINISTRATION BUILDING
304 E. Grand River Avenue, Howell, MI 48843

PARKS & OPEN SPACE ADVISORY COMMITTEE

<input type="checkbox"/> TIM CHURCH	<input type="checkbox"/> MIKE ARENS	X CHRIS FOLTS	<input type="checkbox"/> DOUG HELZERMAN
<input type="checkbox"/> BRIAN JONCKHEERE	<input type="checkbox"/> JAN LOBUR	<input type="checkbox"/> GARY EDWARDS	X NINA KELLY
<input type="checkbox"/> BILL CALL	<input type="checkbox"/> BILL RUBIN	X JAY GROSS	X MARTHA HAGLUND

OTHERS: KATHLEEN KLINE-HUDSON
SCOTT BARB

1. **Call to Order:** Meeting called to order by County Commissioner Jay Gross at 9:30 AM.
2. **Approval of Minutes:** MINUTES OF MEETING DATED JULY 7, 2021.

**MOTION TO APPROVE THE MINUTES:
MOVED BY KELLY - SECONDED BY HAGLUND
ALL IN FAVOR - MOTION PASSED**

3. **Approval of Agenda:** AGENDA OF MEETING DATED SEPTEMBER 1, 2021:

**MOTION TO APPROVE THE AGENDA AS AMENDED (REMOVAL OF #7.):
MOVED BY FOLTS - SECONDED BY KELLY
ALL IN FAVOR – MOTION PASSED**

4. **Call to the Public** – None
5. **Committee Structure** – No Report
6. **Parks Presentation to Board** – Since postponement of the August 9th presentation date, a new date has not been established. An October 2021 date is recommended by the committee. Ideas for the presentation were discussed.
7. **All-Abilities Playgrounds** – postponed until November 3 meeting
8. **Lutz County Park Update**
 - Facilities - Chris Folts
 - A separate budget for the maintenance and upkeep of County parks will be set up in the General Fund for 2022. The budget will be approximately \$10,000.
 - Livingston County Foundation funds will be for capital expenses in County parks.
 - It was suggested that the port-a-john be replaced due to a hole in the side wall

9. Fillmore County Park Update

- Facilities - Chris Folts
 - A surveillance camera has been set up to minimize truck/ATV damage to the park. Surveillance is reviewed if something happens.
 - A trail counter has been borrowed from HCMA and placed at the park, as well as a pneumatic tube vehicular counter at the driveway to assess park attendance.
 - Paperwork has been completed for Eagle Scout project (bridge crossings on trail)
 - The sports field needs seeding this fall but funds are not available. It was suggested that this request be made to the County Administrator for funding through discretionary fund.
- Fillmore County Park Recreational Facilities Lease Agreement
 - The lease agreement topic will be on the September 21 HAPRA Board meeting agenda
- Park Master Plan (sub-committee)
 - The July 21 meeting of the sub-committee generated several park development ideas that were shared. Mountain biking trails on the west side of Kellogg were discussed at length.
 - A Memorandum of Understanding (MOU) is suggested between the County and Mountain Bike group that may develop trails. HCMA has an example they will share.

10. Other

- Livingston County Foundation Board (Bench in honor of Dennis Dolan).
 - Planning and Facility Services will price out a bench with plaque and purchase.
 - A dedication of bench will be scheduled with Dolan family
- Progress on the dark sky designation was discussed. A public outreach plan is still needed.
 - An area within Lutz County Park was identified where a viewing platform may be placed

11. Items for Discussion on Next Agenda, November 3, 2021

- Fillmore County Park Recreational Facilities Lease Agreement
- Fillmore County Park Master Plan
- All-abilities Playgrounds
- Dark Sky designation

12. Adjournment

**MOTION TO ADJOURN AT 10:50 AM.
MOVED BY GROSS - SECONDED BY FOLTS
ALL IN FAVOR - MOTION PASSED**