

**LIVINGSTON COUNTY PLANNING
COMMISSION MEETING MINUTES**

September 15, 2021

6:30 p.m.

Hybrid In-Person and Virtual Zoom Meeting

Zoom Virtual Meeting Room Meeting ID: 399-700-0062 / Password: LCBOC
<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

PLANNING COMMISSION		
COMMISSIONERS PRESENT:	BRIAN PROKUDA MATT IKLE (via Zoom) JEANNE CLUM PAUL FUNK	BILL ANDERSON DENNIS BOWDOIN BILL CALL
COMMISSIONERS ABSENT:		
STAFF PRESENT:	KATHLEEN KLINE-HUDSON ROB STANFORD SCOTT BARB	
OTHERS PRESENT:	ANNA PENNALA, BRIGHTON TOWNSHIP KELLY VANMARTER, GENOA TOWNSHIP PLANNER	

1. **CALL TO ORDER:** Meeting was called to order by Planning Commissioner Prokuda at 6:30 PM.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **ROLL AND INTRODUCTION OF GUESTS:** Roll call by Principal Planner Stanford indicated the presence of a quorum. Members of the public were acknowledged in the audience.

Present: All commissioners were present at Livingston County Chambers except Matt Ikle.

Prokuda	[X]	Location: Livingston County Administration Building
Clum	[X]	Location: Livingston County Administration Building
Ikle	[X]	Location: Genoa Township (via Zoom)
Anderson	[X]	Location: Livingston County Administration Building
Bowdoin	[X]	Location: Livingston County Administration Building
Call	[X]	Location: Livingston County Administration Building
Funk	[X]	Location: Livingston County Administration Building

Absent: None.

4. APPROVAL OF AGENDA

Commissioner Action: IT WAS MOVED BY COMMISSIONER FUNK TO APPROVE THE AGENDA, AS PRESENTED, DATED SEPTEMBER 15, 2021, SECONDED BY COMMISSIONER CLUM.

All in favor, motion passed.

Yea: Prokuda [X] Clum [X] Ikle [X] Anderson [X] Bowdoin [X] Call [X] Funk [X]

Nay: None.

5. APPROVAL OF PLANNING COMMISSION MEETING MINUTES

Commissioner Action: IT WAS MOVED BY COMMISSIONER ANDERSON TO APPROVE THE MINUTES, DATED AUGUST 18 2021, SECONDED BY COMMISSIONER IKLE.

All in favor, motion passed.

Yea: Prokuda [X] Clum [X] Ikle [X] Anderson [X] Bowdoin [X] Call [X] Funk [X]

Nay: None.

6. CALL TO THE PUBLIC: None.

7. ZONING REVIEWS:

A. **Z-28-21 GENOA TOWNSHIP, ZONING ORDINANCE AMENDMENT.
ARTICLE 11 GENERAL PROVISIONS, AND ARTICLE 25 DEFINITIONS**

The Genoa Charter Township Planning Commission proposes text amendments to Article 11, General Provisions and Article 25, Definitions, of the Genoa Township Zoning Ordinance.

Township Planning Commission Recommendation: Approval. The Genoa Charter Township Planning Commission recommended Approval of the Zoning Ordinance Text amendment to Articles 11 and 25 at their July 12, 2021 meeting. There were a couple of comments from the public at the public hearing regarding how in-ground pools would be impacted by the proposed ordinance amendments.

Staff Recommendation: Approval. Staff has interspersed very few comments in this review; the proposed amendments appear to be well-researched and well-written. The amendments to Article 11 General Provisions are complemented by the amendments to Article 25 Definitions. County Planning Staff recommends that the language of Section 11.02.09 Medical Marihuana/Recreational Marihuana be reviewed by the Genoa Township municipal attorney.

Commission Discussion: Commissioner Ikle questioned the distance between the residence and accessory structure at 20 feet. Kelly VanMarter, Community Development Director of Genoa Township stated that the distance pertains to accessory buildings that are attached to homes via a breezeway or other structure. Commissioner Clum asked if a registered primary care giver can grow in any zoning district within their residence. Kelly VanMarter stated that the language is intended to allow patients and adults to grow within their own homes regardless of zoning district. Commissioner Ikle inquired about lot coverage definitions and where they can be found in the amendment. Kelly VanMarter stated that they are found in the definitions of waterfront yards which includes rear yards.

Public Comment: None.

Commission Action:

Commissioner Action: IT WAS MOVED BY COMMISSIONER CLUM TO RECOMMEND APPROVAL, SECONDED BY COMMISSIONER ANDERSON.

Motion passed: 7-0

**Yea: Prokuda [X] Clum [X] Ikle [X] Anderson [X] Bowdoin [X] Call [X] Funk [X]
Nay: None.**

8. OLD BUSINESS:

A. Visits to local Planning Commission meetings: Genoa and Oceola Township visits were confirmed.

B. Planning Department Annual Report, September 20, 6:30 PM. A preview of the upcoming annual report to the Board of Commissioners was explained by Director Kline-Hudson.

9. NEW BUSINESS:

A. Michigan Association of Planning Conference, October 27-29, 2021 (Virtual) There are funds in the Planning Department budget for a couple of Planning Commissioners to attend.

B. Planning Commission Vacancies. The appointments of incumbents Dennis Bowdoin and Bill Call were approved at the Personnel Committee. The resolution will go to the Board for appointment. The education vacancy has not been appointed at this time, the appointment has been tabled due to further consideration by the Board. Anna Pennala, Brighton Township, spoke briefly to the Planning Commission regarding her qualifications and desire to serve on the Planning Commission as an education representative.

C. Recognition of Commissioner Jeanne Clum. Jeanne Clum's 15 years of service to the Livingston County Planning Commission was recognized with the presentation of a certificate and accolades from Planning Commissioners.

10. REPORTS:

Director Kline-Hudson reported that hourly rates for the City of Brighton planning services contract have been increased. It has been four years since these rates were increased.

11. COMMISSIONERS HEARD AND CALL TO THE PUBLIC: Anna Pennala, Brighton Township, stated that young leadership is needed and experience in public service must start somewhere.

12. ADJOURNMENT:

Commissioner Action: IT WAS MOVED BY COMMISSIONER CLUM TO ADJOURN THE MEETING AT 7:35 P.M., SECONDED BY COMMISSIONER ANDERSON.

Motion passed: 6-1

**Yea: Prokuda [X] Clum [X] Anderson [X] Bowdoin [X] Call [X] Funk [X]
Nay: Ikle (in honor of the late Jim Sparks)**