

**LIVINGSTON COUNTY PLANNING COMMISSION  
MEETING MINUTES**

**October 16, 2019**

**6:30 p.m.**

**304 E. Grand River Ave., Howell, Michigan**

<b>PLANNING COMMISSION</b>		
<b>COMMISSIONERS PRESENT:</b>	<b>BRIAN PROKUDA JEANNE CLUM MATT IKLE BILL CALL</b>	<b>LAURA ABRAMSON BILL ANDERSON DENNIS BOWDOIN</b>
<b>COMMISSIONERS ABSENT:</b>	<b>NONE</b>	
<b>STAFF PRESENT:</b>	<b>KATHLEEN KLINE-HUDSON ROB STANFORD SCOTT BARB</b>	
<b>OTHERS PRESENT:</b>	<b>BRUCE POWELSON – MARION TOWNSHIP PLANNING COMMISSION BOB HANVEY – MARION TOWNSHIP SUPERVISOR</b>	

1. **CALL TO ORDER:** Meeting was called to order by Commissioner Prokuda at 6:30 PM.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **ROLL AND INTRODUCTION OF GUESTS:** None.
4. **APPROVAL OF AGENDA**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER IKLE TO APPROVE THE AGENDA DATED OCTOBER 16, 2019, SECONDED BY COMMISSIONER CLUM.**

**All in favor, motion passed.**

5. **APPROVAL OF PLANNING COMMISSION MEETING MINUTES**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER ANDERSON TO APPROVE THE MINUTES OF THE PLANNING COMMISSION MEETING DATED SEPTEMBER 18, 2019, SECONDED BY COMMISSIONER IKLE.**

**All in favor, motion passed.**

6. **CALL TO THE PUBLIC:** None.

7. ZONING REVIEWS:

**A. Z-48-19: MARION TOWNSHIP, ZONING ORDINANCE AMENDMENTS - ARTICLE 3 RESIDENTIAL DISTRICTS, SECTION 3-02 USES PERMITTED AND SECTION 3-04 ACCESSORY BUILDINGS.**

The Marion Township Planning Commission proposes to update the following Articles/Sections with a completely new set of regulations and provisions regarding home occupations and home-based businesses:

- Article VI: General Provisions, Section 6.14 Home Occupation
- Article XVII: Standards for Specific Special Land Uses, Section 17.32 Home-Based Business.

**Township Planning Commission Recommendation: Approval.** The Marion Township Planning Commission recommended **Approval** of the text amendments at their September 24, 2019 planning commission meeting. The Marion Township Planning Commission held a public hearing regarding the amendments on August 27, 2019, where it was noted that there were several public comments and much discussion amongst planning commission members on the proposed amendments.

**Staff Recommendation: Approval with Conditions.** The proposed text amendments are fairly reasonable and appropriate. Staff would encourage the township to consider all of Staff comments as presented in the review and make suggested revisions prior to final approval of this set of amendments.

**Commission Discussion:** Commissioner Bowdoin asked why the amendments require going to the planning commission when the zoning administrator should be able to handle it. Bob Hanvey, Marion Township Supervisor, responded that placing the standards before the planning commission allows community involvement and input prior to when the home occupation is implemented.

**Public Comment:** None.

**Commissioner Action:**

**Commissioner Action:** IT WAS MOVED BY COMMISSIONER CLUM TO RECOMMEND APPROVAL PER STAFF CONDITIONS AND RECOMMENDATIONS SECONDED BY COMMISSIONER CALL.

**Motion passed: 7-0**

**B. PA-03-19: CONWAY TOWNSHIP PA 116 FARMLAND AGREEMENT: Section 17, 68 ACRES, JOHN AND TRACY KNOCH.**

**Commission Discussion:** None.

**Commission Comment:** None.

**Public Comment:** No public comment.

**Commissioner Action:**

**Commissioner Action:** IT WAS MOVED BY COMMISSIONER IKLE TO RECOMMEND APPROVAL. SECONDED BY COMMISSIONER ANDERSON.

**Motion passed: 7-0**

**8. OLD BUSINESS:**

- A. **Planning Department Visits:** Staff and Planning Commissioners discussed the recent visit to Hartland Township Planning Commission and decided who would attend upcoming visits to Genoa, Howell and Unadilla Townships.

**9. NEW BUSINESS:**

- A. **Upcoming Planning Department Presentations of Master Plan:** Director Kline-Hudson explained that staff has been presenting elements of the Livingston County Master Plan in various community presentations and this is a part of implementing the plan. She spoke of past presentations for the Livingston County Association of Realtors and upcoming presentations to the Home Builders Association and the Michigan Economic Developers Association.

**10. REPORTS:**

**A. Staff Reports:**

- A review of items in the meeting packet – upcoming Brown Bag Lunch at Noon on October 30 and State of the County Address at 6:00 p.m. on October 30.
- Consultant RFP's have been reviewed and ranked for the Livingston County Trail Network Plan and the contract is currently being reviewed.
- A new Planning Commission roster from the Board of Commissioners Office was distributed and reviewed.
- A table comparing Planning Commission training options was distributed and discussed. Planning Commissioners would like to hold a training in January at the Public Safety Complex and invite other local planning commissions to attend.
- Handouts from the Michigan State University Extension "Michigan and Marijuana" webinar series that staff have been viewing, will be emailed to Planning Commissioners.
- Name plaques for new Planning Commissioners will be completed for the November meeting.

- 11. COMMISSIONERS HEARD AND CALL TO THE PUBLIC:** Bruce Powelson stated that the Marion Township Planning Commission and Township Board are having a joint meeting next week with their planning consultant. He invited County Planning Commissioners to attend.

**12. ADJOURNMENT:**

**Commissioner Action:** IT WAS MOVED BY COMMISSIONER IKLE TO ADJOURN THE MEETING AT 7:15 P.M., SECONDED BY COMMISSIONER ANDERSON.

**Motion passed: 7-0**