

**LIVINGSTON COUNTY PLANNING COMMISSION
MEETING MINUTES**

APPROVED – November 14, 2018

6:30 p.m.

304 E. Grand River Ave., Howell, Michigan

PLANNING COMMISSION		
COMMISSIONERS PRESENT:	BRIAN PROKUDA JEANNE CLUM JAMES SPARKS MATT IKLE	LAURA ABRAMSON BILL ANDERSON CLAIRE STEVENS
COMMISSIONERS ABSENT:	NONE	
STAFF PRESENT:	KATHLEEN KLINE-HUDSON ROB STANFORD SCOTT BARB	
OTHERS PRESENT:	NONE	

1. **CALL TO ORDER:** Meeting was called to order by Commissioner Prokuda at 6:30 PM.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL AND INTRODUCTION OF GUESTS:** None.
4. **APPROVAL OF AGENDA**

Commissioner Action: IT WAS MOVED BY COMMISSIONER ABRAMSON TO APPROVE THE AMENDED AGENDA DATED NOVEMBER 14, 2018, SECONDED BY COMMISSIONER ANDERSON.

All in favor, motion passed.

5. **APPROVAL OF MASTER PLAN PUBLIC HEARING MINUTES**

Commissioner Action: IT WAS MOVED BY COMMISSIONER ANDERSON TO APPROVE THE MASTER PLAN PUBLIC HEARING MINUTES OF THE PLANNING COMMISSION MEETING DATED OCTOBER 17, 2018, SECONDED BY COMMISSIONER IKLE.

All in favor, motion passed.

6. **APPROVAL OF PLANNING COMMISSION MEETING MINUTES**

Commissioner Action: IT WAS MOVED BY COMMISSIONER CLUM TO APPROVE THE MINUTES OF THE PLANNING COMMISSION MEETING DATED OCTOBER 17, 2018, SECONDED BY COMMISSIONER IKLE.

All in favor, motion passed.

7. **CALL TO THE PUBLIC:** None.

8. **ZONING REVIEWS:** None.

9. **OLD BUSINESS**

- a. **Follow-up to Master Plan Adoption:** Planning Director Kline-Hudson reported that after the Master Plan was adopted at the October 17, 2018 Planning Commission meeting, the resolution was sent with a cover letter to the Board of Commissioners. It was on the Board agenda on November 5, 2018 under correspondence. The Board of Commissioners does not adopt the master plan; adoption is finalized by the Livingston County Planning Commission. Additionally, letters were sent to the entities that must be notified and a press release was more widely circulated.
- b. **Progress on visits to local Planning Commission meetings:** Planning staff and commissioners went over the revised schedule of visits. Visits to Brighton, Putnam and Deerfield Townships will occur before the end of the year.
- c. **Report on October 24 Brown Bag Lunch:** Director Kline-Hudson reported that the Right to Farm Brown Bag Lunch presentation on October 24 was very informative and planning staff was impressed with the presenter, Catherine Kaufman, recommended by Genoa Township staff. She said that more and more often staff is approached with community members who want to present a certain subject. A conversation with planners at the recent public workshop on the Livingston County Transit Master Plan has resulted in plans for a December 5th Brown Bag Lunch on the Transit Master Plan.
- d. **Planning Commission Terms:** Director Kline-Hudson stated that Claire Stevens and Jeanne Clum have renewed their three-year terms and that renewal was approved by the Board of Commissioners at their November 5, 2018 meeting. Planning staff and commissioners reviewed changes to the Planning Commission roster.

10. **NEW BUSINESS**

- a. **Annual Meeting of the Livingston County Planning Commission:**
 - i. **Election of Officers**
 - ii. **Set annual calendar of meetings**

Commissioner Prokuda called the Annual Meeting to Order at 7 PM

Reading of 2017 Annual Meeting Minutes

Commissioner Action: IT WAS MOVED BY COMMISSIONER ABRAMSON TO WAIVE THE FORMAL READING OF THE MINUTES OF THE 2017 ANNUAL MEETING, SECONDED BY COMMISSIONER ANDERSON.

All in Favor. Motion passed. 6-1 (Sparks: Nay)

Approval of 2017 Annual Meeting Minutes

Commissioner Action: IT WAS MOVED BY COMMISSIONER ANDERSON TO APPROVE THE MINUTES OF THE 2017 ANNUAL MEETING, SECONDED BY COMMISSIONER CLUM.

All in Favor. Motion passed. 6-1 (Sparks: Nay)

Commissioner Prokuda opened the floor for nominations for the following Planning Commission positions:

1. Planning Commission Chair
2. Planning Commission Vice-Chair
3. Planning Commission Secretary

PLANNING COMMISSION CHAIR:

COMMISSIONER CLUM NOMINATED COMMISSIONER PROKUDA. SECONDED BY COMMISSIONER ANDERSON. COMMISSIONER PROKUDA ACCEPTED THE NOMINATION. NOMINATIONS WERE CLOSED BY COMMISSIONER SPARKS.

All in Favor. Motion passed. 7-0. Commissioner Prokuda elected Chair.

PLANNING COMMISSION VICE-CHAIR

COMMISSIONER ANDERSON NOMINATED COMMISSIONER CLUM. SECONDED BY COMMISSIONER ABRAMSON. COMMISSIONER CLUM ACCEPTED THE NOMINATION. NOMINATIONS WERE CLOSED BY COMMISSIONER SPARKS.

All in Favor. Motion passed. 7-0. Commissioner Clum elected Vice-Chair.

Planning Commission Secretary:

COMMISSIONER SPARKS NOMINATED COMMISSIONER ANDERSON. SECONDED BY COMMISSIONER ABRAMSON. COMMISSIONER ANDERSON ACCEPTED THE NOMINATION. NOMINATIONS WERE CLOSED BY COMMISSIONER SPARKS.

All in Favor. Motion passed. 7-0. Commissioner Anderson was elected Secretary.

Annual Calendar - Meeting Dates and Time Discussion: Commissioners reviewed the calendar of Planning Commission meeting dates for 2019.

Commissioner Action: IT WAS MOVED BY COMMISSIONER IKLE TO RECOMMEND APPROVAL OF THE 2019 LIVINGSTON COUNTY PLANNING COMMISSION MEETING SCHEDULE, SECONDED BY COMMISSIONER ANDERSON.

All in Favor. Motion passed. 7-0.

11. REPORTS

a. New Planning Department Projects

- i. Livingston County Parks and Recreation Plan Update
- ii. Livingston County Community Profiles and Maps
- iii. Livingston County – Michigan Natural Features Inventory (MNFI) Update
- iv. Fillmore County Park Updates

b. LCAR Housing Symposium on Attainable Housing: Director Kline-Hudson briefed the Commissioners regarding her presentation at this Symposium. County Administrator Hinton and Planning Commissioner Abramson also attended. Commissioner Abramson provided some brief comments and observations.

12. COMMISSIONERS HEARD AND CALL TO THE PUBLIC: Commissioner Clum inquired about the recently passed Proposal 1 – Recreational Marijuana, and whether any of our local communities had opted out yet. Staff stated that the Village of Pinckney just did resolve to officially opt out since the Proposal was passed.

13. ADJOURNMENT

Commissioner Action: IT WAS MOVED BY COMMISSIONER IKLE TO ADJOURN THE MEETING AT 7:30 P.M., SECONDED BY COMMISSIONER CLUM.

All in favor, motion passed.