

**LIVINGSTON COUNTY PLANNING COMMISSION  
MEETING MINUTES**

**APPROVED – December 19, 2018**

**6:30 p.m.**

**304 E. Grand River Ave., Howell, Michigan**

| <b>PLANNING COMMISSION</b>    |   |   |
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| <b>COMMISSIONERS PRESENT:</b> | <b>JEANNE CLUM<br/>JAMES SPARKS<br/>MATT IKLE</b>               | <b>LAURA ABRAMSON<br/>BILL ANDERSON</b> |
| <b>COMMISSIONERS ABSENT:</b>  | <b>BRIAN PROKUDA</b>  | <b>CLAIRE STEVENS</b>                   |
| <b>STAFF PRESENT:</b>         | <b>KATHLEEN KLINE-HUDSON<br/>ROB STANFORD<br/>SCOTT BARB</b>    |   |
| <b>OTHERS PRESENT:</b>        | <b>BRUCE POWELSON – MARION TOWNSHIP<br/>PLANNING COMMISSION</b> |   |

1. **CALL TO ORDER:** Meeting was called to order by Commissioner Clum at 6:33 PM.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL AND INTRODUCTION OF GUESTS:** None.
4. **APPROVAL OF AGENDA**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER ANDERSON TO APPROVE THE AGENDA DATED DECEMBER 19, 2018, SECONDED BY COMMISSIONER IKLE.**

**All in favor, motion passed.**

5. **APPROVAL OF PLANNING COMMISSION MEETING MINUTES**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER IKLE TO APPROVE THE MINUTES OF THE PLANNING COMMISSION MEETING DATED NOVEMBER 14, 2018, SECONDED BY COMMISSIONER ANDERSON.**

**All in favor, motion passed.**

6. **CALL TO THE PUBLIC:** None.

7. ZONING REVIEWS:

A. **Z-38-18: MARION TOWNSHIP, ZONING ORDINANCE AMENDMENTS –**

**ARTICLE XVII: STANDARDS FOR SPECIFIC USES: SECTION 17.04 (A) AUTOMOBILE REPAIR GARAGE AND SECTION 17.04 (B) AUTOMOBILE FUELING/MIXED USE STATIONS**

The proposed amendments remove an obsolete requirement in these two Sections. The Township Planner agreed with the proposed amendment. Marion Township understands that the original idea for the requirement was probably due to the potential hazard, but is not necessary anymore due to the significant state and federal regulatory and safety requirements for fuel stations.

**Township Planning Commission Recommendation: Approval.** The Marion Township Planning Commission recommended **Approval** of the text amendments at their October 23, 2018 meeting. There were no public comments.

**Staff Recommendation: Approval.** The proposed text amendments are reasonable and appropriate.

**Commission Discussion:** None.

**Public Comment:** None.

**Commissioner Action:**

**Commissioner Action:** IT WAS MOVED BY COMMISSIONER SPARKS TO RECOMMEND **APPROVAL**. SECONDED BY COMMISSIONER ABRAMSON.

**Motion passed: 5-0**

B. **MP-03-18: PUTNAM TOWNSHIP, MASTER PLAN AMENDMENT.**

Livingston County Planning Department received correspondence from Putnam Township Planning Commission requesting Livingston County Planning Commission review and comment on the proposed update to the 2012 Putnam Township Master Plan. This request is in accordance with Section 41 of the Michigan Planning Enabling Act (P.A. 33 of 2008).

**Staff Recommendation: Approval.** That the Livingston County Planning Commission concurs with staff's comments on the 2018 Putnam Township Master Plan Update, and submit the foregoing comments to the Putnam Township Planning Commission.

**Commission Discussion:** Commissioner Clum stated that it is nice to see that the Township is including a Master Plan designation for Manufactured Housing Parks.

**Public Comment:** None.

**Commissioner Action:**

**Commissioner Action:** IT WAS MOVED BY COMMISSIONER ABRAMSON TO RECOMMEND **APPROVAL**. SECONDED BY COMMISSIONER ANDERSON.

**Motion passed: 5-0**

## 8. OLD BUSINESS

- A. Progress on visits to local Planning Commission meetings:** Planning staff and commissioners went over the revised schedule of visits. Visits to Deerfield, Putnam and Cohoctah Townships, as well as possibly Pinckney and Handy Townships are planned for the rest of December 2018, and January and February 2019. This leaves five communities yet to visit.

## 9. NEW BUSINESS: None.

## 10. REPORTS

- A. Report on December 5 Brown Bag Lunch – Transit Plan:**  
Commissioners Ikle and Clum attended the session and briefly summarized their thoughts on the topic and support the Plan going forward.
- B. Handout: Master Plan, Fillmore Park and Livingston County Employee United Way campaign updates:** Narrative submitted for the State of the County Address in February 2019.
- C. Handout: Planning Commission Year in Review for Cases.**
- D. Handout: 2019 Livingston County Planning Commission Meeting Schedule.**

## 11. COMMISSIONERS HEARD AND CALL TO THE PUBLIC:

Mr. Bruce Powelson, Marion Township Planning Commission member, briefed the Planning Commissioners regarding their Township survey results. There were over 700 responses. The survey is available online. Distribution of the survey location was done through tax roll mailings, postcard reminders, the Township's website and was mentioned during election period.

## 12. ADJOURNMENT

**Commissioner Action: IT WAS MOVED BY COMMISSIONER SPARKS TO ADJOURN THE MEETING AT 7:00 P.M., SECONDED BY COMMISSIONER IKLE.**

**All in favor, motion passed.**