



# Livingston County Department of Planning

**Kathleen J. Kline-Hudson**  
AICP, PEM  
Director

**Robert A. Stanford**  
AICP, PEM  
Principal Planner

**Scott Barb**  
AICP, PEM  
Principal Planner

## LIVINGSTON COUNTY PLANNING COMMISSION MEETING ANNUAL MEETING

**Wednesday, November 18, 2020**

Administration Building, Board of Commissioners Chambers  
304 East Grand River, Howell, MI 48843

### Agenda

1. Call To Order
2. Approval of Annual Meeting Agenda – November 18, 2020
3. Reading and Approval of 2019 Annual Meeting Minutes (attached)
4. Election of Officers
  - i. Chair
  - ii. Vice-Chair
  - iii. Planning Commission Secretary
5. Set Annual Calendar of Meetings
6. Commissioners Heard and Call to the Public
7. Adjournment

### Department Information

Administration Building  
304 E. Grand River Avenue  
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## LIVINGSTON COUNTY PLANNING COMMISSION ANNUAL MEETING MINUTES

November 20, 2019

Immediately Following the Planning Commission Regular Meeting  
304 E. Grand River Ave., Howell, Michigan

PLANNING COMMISSION		
<b>COMMISSIONERS PRESENT:</b>	<b>BRIAN PROKUDA</b> <b>JEANNE CLUM</b> <b>MATT IKLE</b> <b>BILL CALL</b>	<b>LAURA ABRAMSON</b> <b>BILL ANDERSON</b> <b>DENNIS BOWDOIN</b>
<b>COMMISSIONERS ABSENT:</b>	NONE	
<b>STAFF PRESENT:</b>	<b>KATHLEEN KLINE-HUDSON</b> <b>ROB STANFORD</b> <b>SCOTT BARB</b>	
<b>OTHERS PRESENT:</b>	<b>BRUCE POWELSON – MARION TOWNSHIP PLANNING COMMISSION</b> <b>TROY LANGER – HARTLAND TOWNSHIP PLANNING DIRECTOR</b>	

1. **CALL TO ORDER:** Meeting was called to order by Commissioner Prokuda at 9:20 PM.
2. **APPROVAL OF ANNUAL MEETING AGENDA**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER CLUM TO APPROVE THE ANNUAL MEETING AGENDA DATED NOVEMBER 20, 2019, AS AMENDED TO INCLUDE STAFF REPORTS AS ITEM #5.B. SECONDED BY COMMISSIONER BOWDOIN.**

**All in favor, motion passed.**

3. **READING AND APPROVAL OF ANNUAL MEETING MINUTES**

### Reading of 2018 Annual Meeting Minutes

**Commissioner Action: IT WAS MOVED BY COMMISSIONER ABRAMSON TO WAIVE THE FORMAL READING OF THE MINUTES OF THE 2018 ANNUAL MEETING, SECONDED BY COMMISSIONER CLUM.**

**Motion passed: 6-1 (CALL)**

### Approval of 2018 Annual Meeting Minutes

**Commissioner Action: IT WAS MOVED BY COMMISSIONER ANDERSON TO APPROVE THE MINUTES OF THE 2018 ANNUAL MEETING, SECONDED BY COMMISSIONER ABRAMSON.**

**Motion passed: 6-1 (CALL)**

#### 4. ELECTIONS OF OFFICERS

Commissioner Prokuda opened the floor for nominations for the following Planning Commission positions:

1. **Planning Commission Chair**
2. **Planning Commission Vice-Chair**
3. **Planning Commission Secretary**

**PLANNING COMMISSION CHAIR:**

**COMMISSIONER ANDERSON NOMINATED COMMISSIONER PROKUDA. SECONDED BY COMMISSIONER ABRAMSOM.**

**COMMISSIONER PROKUDA ACCEPTED THE NOMINATION. NOMINATIONS WERE CLOSED BY COMMISSIONER PROKUDA.**

**All in Favor. Motion passed. 7-0. Commissioner Prokuda elected Chair.**

**PLANNING COMMISSION VICE-CHAIR:**

**COMMISSIONER BOWDOIN NOMINATED COMMISSIONER ANDERSON SECONDED BY COMMISSIONER ABRAMSON.**

**COMMISSIONER ANDERSON ACCEPTED THE NOMINATION. NOMINATIONS WERE CLOSED BY COMMISSIONER PROKUDA.**

**All in Favor. Motion passed. 7-0. Commissioner Anderson elected Vice-Chair.**

**PLANNING COMMISSION SECRETARY:**

**COMMISSIONER ANDERSON NOMINATED COMMISSIONER CLUM SECONDED BY COMMISSIONER ABRAMSON.**

**COMMISSIONER CLUM ACCEPTED THE NOMINATION. NOMINATIONS WERE CLOSED BY COMMISSIONER PROKUDA.**

**All in Favor. Motion passed. 7-0. Commissioner Clum elected Planning Commission Secretary.**

#### 5. REPORTS:

- A. Annual Calendar - Meeting Dates and Time Discussion:** Commissioners reviewed the calendar of Planning Commission meeting dates for 2020.

**Commissioner Action: IT WAS MOVED BY COMMISSIONER ABRAMSON TO RECOMMEND APPROVAL OF THE 2020 LIVINGSTON COUNTY PLANNING COMMISSION MEETING SCHEDULE, SECONDED BY COMMISSIONER CLUM.**

**All in Favor. Motion passed. 7-0.**

**B. Staff Reports:**

- Staff will publish the 2020 meeting dates.
- Planning Director Kline-Hudson attended the Hartland Township Meeting on October 10<sup>th</sup>; she discussed the township cases that were on the agenda that evening.
- Kline-Hudson will prepare a paragraph about the role of the County Planning Commission that Planning Commissioners may use when reporting at local Planning Commission meetings.

**6. COMMISSIONERS HEARD AND CALL TO THE PUBLIC:**

Bruce Powelson, Marion Township Planning Commission acknowledged the Commissioners for well-run meetings this evening. Commissioner Clum also acknowledged Chairman Prokuda for an efficient and well-run meeting with a large turn-out.

**7. ADJOURNMENT:**

**Commissioner Action:** IT WAS MOVED BY COMMISSIONER CALL TO ADJOURN THE MEETING AT 9:37 P.M., SECONDED BY COMMISSIONER CLUM.

**Motion passed: 7-0**

Respectfully submitted by:  
Natalie Hunt, Recording Secretary

## **2021 MEETING SCHEDULE LIVINGSTON COUNTY PLANNING COMMISSION**

Livingston County Planning Commission meetings are held at 6:30 p.m. on the third Wednesday of every month. The meeting location is:

**Livingston County Administration Building  
304 E. Grand River Avenue, Howell, Michigan  
Board of Commissioner’s Chambers (Upper Floor)**

Livingston County will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed material being considered at the meeting, to individuals with disabilities at the meeting/hearing upon a ten day notice to the Department of Planning. Any questions or concerns should be directed to the Department of Planning office: Telephone (517) 546-7555.

**Due to the Coronavirus Pandemic all Livingston County Planning Commission meetings will be held virtually in accordance with PA 228 of 2020 until further notice.**

**Zoom Virtual Meeting Room Meeting ID: 399-700-0062 / Password: LCBOC**  
<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

**JANUARY 20, 2021**

**FEBRUARY 17, 2021**

**MARCH 17, 2021**

**APRIL 21, 2021**

**MAY 19, 2021**

**JUNE 16, 2021**

**JULY 21, 2021**

**AUGUST 18, 2021**

**SEPTEMBER 15, 2021**

**OCTOBER 20, 2021**

**NOVEMBER 17, 2021**

**DECEMBER 15, 2021**